CLACKAMAS RIVER WATER
BOARD OF COMMISSIONERS
REGULAR MEETING & EXECUTIVE SESSION
Held at 16770 SE 82nd Dr. Clackamas, OR 97015
February 13, 2020 at 5:00pm
AGENDA

Please sign the attendance sheet. Members of the public are welcome to speak for a maximum of three minutes, citizens must state their name, address, if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of "wrapping up" any remaining concerns.

REGULAR MEETING – @ 5pm

Call to Order, Pledge of Allegiance and Roll Call- *Sherry French, President*

a. Approval of the Agenda

Recess Regular Meeting and convene Executive Session

EXECUTIVE SESSION

1. To discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9)

2. Conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS 192.660 (2) (d)

3. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. ORS 192.660 (2) (h)

RECONVENE REGULAR MEETING @ 6:00PM

Public Comment (*see blue box at the top of the agenda)*

Action Items

1. **Conduct Second Reading, by Title Only, Res. 03-2020, Amendment to Local Contract Review Board Rules 110-012 Contract Exceptions and Exemptions and Consider Approval of Resolution-** *Todd Heidgerken, General Manager*

Consent Agenda

CA-1: **Gross Payroll and Accounts Paid: January 2020**– *Carol Bryck, Chief Financial Officer*

CA-2: **Cash Position and Transfers: January 2020** – *Carol Bryck, Chief Financial Officer*

CA-3: **Project Acceptance: Accept Assets Constructed Under the Alder Creek Middle School Meter Project, CIP 17-5209**- *Joe Eskew, Engineering Manager*

Next Page

Informational Reports

2. Quarterly Update, 2nd Quarter FY 2020- *Carol Bryck*, *Chief Financial Officer*
3. Management Report – *Todd Heidgerken, General Manager*
4. Public Comment *(see blue box at the top of the agenda)*

Commissioner Business

5. Commissioner Reports and Reimbursements
    - Commissioner Communications

Adjourn regular meeting and convene Executive Session

EXECUTIVE SESSION

1. To discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9)

2. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. ORS 192.660 (2) (h)

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

Agenda Item – 1

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

February 13, 2020

SUBJECT	Conduct Second Reading, by Title Only, of Res. 03-2020, Amendment to Local Contract Review Board Rules 110-012, Contract Exceptions and Exemptions and Consider Approval of Resolution
DRAFT MOTION	Move that the CRW Board Approve Todd Heidgerken, General Manager to Conduct the Second Reading by title only of Resolution 03-2020 and Approve the Resolution
EFFECTIVE DATE	February 13, 2020
PRINCIPAL STAFF PERSON	Todd Heidgerken, General Manager
BOARD ACTION REQUESTED	Consider Second Reading by Title only of the Resolution Amending Local Contract Review Board Rules– 03-2020 and approve Resolution
DOCUMENTS ATTACHED	Resolution 03-2020

Agenda Summary

BACKGROUND

CRW looks for ways to be efficient and cost effective in implementing projects that are associated with other work being performed by a third party at a location where the District needs work completed in the same area. An illustration of this circumstance would be where a school is undergoing a major renovation that requires their contractor to make water system improvements in an area where the District would also like to make associated improvements that would be the responsibility of the District. It would be more efficient and cost effective for the District to contract with the school's contractor to complete the District work in conjunction with the other water system work they would be completing.

ANALYSIS

Included in CRW's current Local Contract Review Board (LCRBs) Rules is a provision for "Special Procurements" that are exempt from competitive bidding. Resolution 03-2020 seeks to add a fourteenth class that would allow for the District to contract with a contractor who is already engaged by a third party to perform services in a location where the District also needs services performed. The coordination of these services is allowable when the it would result in cost savings or otherwise promote the public interest in a manner that would be realized by complying with the requirements of a competitive solicitation process.

The special procurement would still be subject to the General Manger's procurement authorization amounts so larger (over $50,000) procurement amounts would still require approval by the Board.

STAFF RECOMMENDATION

Direct staff to conduct the Second Reading of Resolution 03-2020 by title only and approve Resolution.

CLACKAMAS RIVER WATER

RESOLUTION 03-2020

A RESOLUTION AMENDING LOCAL CONTRACT REVIEW BOARD RULES

WHEREAS, this Resolution was given a first reading at the Regular Meeting of the Clackamas River Water Board of Commissioners on January 9, 2020; and

WHEREAS, this Resolution was given a second reading at the Regular Meeting of the Clackamas River Water Board of Commissioners on February 13, 2020; and

WHEREAS, after consideration the Board of Commissioners finds that Clackamas River Water Local Contract Review Board Rules should be revised to permit the procurement of services from a contractor without competitive bidding in certain circumstances in which the contractor is engaged by a third party to perform services at a location where services for Clackamas River Water are necessary or desirable;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CLACKAMAS RIVER WATER THAT Clackamas River Water Local Contract Review Board Rule 110-012 is amended to read as follows:

110-012 Public Contract Exceptions and Exemptions

Unless exempted by the Public Contracting Code, these Rules or by the Board, all public contracts issued by the District shall be based upon a competitive solicitation process. The following public contracts are exempt from the competitive solicitation process:

a. Contracts made with other public agencies or the federal government, including but not limited to cooperative procurements;

b. Contracts made with qualified non-profit agencies providing employment opportunities for disabled individuals;

c. Emergency Procurements

d. Sole-Source Procurements

e. Small Procurements (under $10,000 annually)

f. Special Procurements - Special procurements may be class special procurements or contract-specific special procurements. For contract-specific procurements, the District shall follow the exemption procedures authorized by the Public Contracting Code. Below is a list of Class Special Procurements that are exempt from competitive bidding under these Rules:

    1. Personal services contracts as described and defined in these Rules, including professional service contracts. Professional service contract shall include but

not be limited to attorneys, accountants, auditors, engineers; land surveyors, field specific experts, appraisers and rate consultants (See additional provisions relating to professional service contract contained in Rule 130.)

2. Distribution and Treatment system related Equipment Repair, Maintenance and Overhaul

3. Contracts for Price Regulated Items - Contracts where rates are regulated or otherwise set by governmental agencies or through a public hearing process pursuant to law (for instance electricity, natural gas and title insurance)

4. Laboratory Services & Equipment

5. Copyrighted Materials and Periodicals

6. Purchases of Used Personal Property

7. Advertising Contracts

8. Investment Contracts - The District invests public funds pursuant to the District's Investment Policy

9. Communication or Information systems and service contracts. These types of contracts include information systems services and equipment including, informational technology services, telecommunications, security and other integrated systems

10. Insurance and Related Insurance Service Contracts

11. Grants

12. Lease, acquisition or disposal of real property

13. Energy Savings Performance Contracts

14. Services performed by a contractor engaged by a third party to perform services on behalf of the third party at a location where services on behalf of the District are necessary or desirable, and where the PCO finds that coordination of services for CRW by the third-party contractor with services by the contractor for the third party would (i) result in substantial cost savings for the District or for the public, or (ii) otherwise substantially promote the public interest in a manner that could not practicably be realized by complying with the requirements of a competitive solicitation process.

For each of the above class-special procurements, based upon findings submitted by the PCO, the Board finds that the awarding of these contracts is unlikely to encourage favoritism or to substantially diminish competition in the awarding of public contracts and further is reasonably expected to result in substantial cost savings to the District

and the public or otherwise substantially promotes the public interest in a manner that could not practicably be realized through the procedures described in the Public Contracting Code.

g. Contracts entered into, issued or established in connection with:

   1. The incurring of debt by the District, including but not limited to the issuance of bonds, certificates of participation, and other debt repayment obligations, and any associated contracts, agreements or other documents, regardless of whether the obligations that the contracts, agreements or other documents establish are general, special or limited;

   2. The making of program loans and similar extensions or advances of funds, aid or assistance by the District to a public body for the purpose of carrying out, promoting or sustaining activities of programs authorized by law.

   3. The investment of funds by a public body as authorized by law, and other financial transactions of the District.

h. Contracts for employee benefit plans described in ORS 243 or other provisions of law.

i. Any other public contracting of the District specifically exempted from competitive bidding by another provision of law.

j. Affirmative Action Contracts - Public contracts may be let without competitive bidding to disadvantaged business enterprises (DBEs) which are defined under Federal law and other regulations, or to individuals or firms certified as minority, women or emerging small business enterprises (as those terms are defined by Oregon Law), where the District has determined that a set-aside contract is justified under the circumstances. The District's PCO shall follow the procedures as specified in these Rules for such contracts.

k. Contracts for the procurement of chemicals relating to water treatment

l. Contract Amendments provided that the monetary amount of the amendment is within the amounts authorized by these Rules.

INTRODUCED AND ADOPTED THIS 13 DAY OF FEBRUARY 2020, BY THE BOARD OF COMMISSIONERS OF CLACKAMAS RIVER WATER.

CLACKAMAS RIVER WATER

BY: _____

Sherry French, Board President

BY: _____

Naomi Angier, Board Secretary

CLACKAMAS RIVER WATER

Agenda Item – CA-1

REGULAR BOARD MEETING

February 13, 2020

SUBJECT	Gross Payroll and Accounts Paid
DRAFT MOTION	Move to approve the consent agenda
EFFECTIVE DATE	February 13, 2020
PRINCIPAL STAFF PERSON	Carol Bryck, CFO
BOARD ACTION REQUESTED	Acknowledge receipt of information as part of the approval of the consent agenda.
DOCUMENTS ATTACHED	1) Earnings Statements for January 31, 2019 Payrolls – 3 payrolls - $394,238.46 2) Monthly Check History for January 2020 - $1,111,300.57 (net)

WEEK 01 BATCH 0818 45 PAYS
0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:00000000020 Total Pages:00000000022 - Page count not applicable for iReports

Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	00000000000
Vouchers:	00000010001	00000010045	00000000020

Total Vouchers Bypassed: 00000
Total Checks Bypassed: 00000

SEAT 312 TOTAL DOCUMENT
CLACKAMAS RIVER WATE
LOCATION 0001

CHECK STUFFING, RECONCILIATION

131977.79	GROSS
78473.51	NET PAY (INCLUDING ALL DEPOSITS)
11733.85	FEDERAL TAX
7946.48	SOCIAL SECURITY
1858.43	MEDICARE
.00	MEDICARE SURTAX
.00	SUI/DI/FLI/MLI TAX
7482.58	STATE TAX
.00	LOCAL TAX
102956.45	DEDUCTIONS
.00	NET CHECK

SEAT COMPANY CODE 312
CLACKAMAS RIVER WATE
TOTAL DOCUMENT
LOCATION 0001

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
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NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

WEEK 03 BATCH 1224 45 PAYS
0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:00000000020 Total Pages:00000000022 - Page count not applicable for iReports

Earnings Statement

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	00000000000
Vouchers:	00000030001	00000030045	00000000020

Total Vouchers Bypassed: 00000
Total Checks Bypassed: 00000

SEAT 312 TOTAL DOCUMENT
CLACKAMAS RIVER WATE
LOCATION 0001

CHECK STUFFING, RECONCILIATION

138287.62	GROSS
83155.30	NET PAY (INCLUDING ALL DEPOSITS)
12066.31	FEDERAL TAX
8366.39	SOCIAL SECURITY
1956.69	MEDICARE
.00	MEDICARE SURTAX
.00	SUI/DI/FLI/MLI TAX
7971.20	STATE TAX
.00	LOCAL TAX
107927.03	DEDUCTIONS
.00	NET CHECK

SEAT COMPANY CODE 312
CLACKAMAS RIVER WATE
TOTAL DOCUMENT
LOCATION 0001

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
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NON-NEGOTIABLE - VOID - NON-NEGOTIABLE

WEEK 05 BATCH 1585 40 PAYS
0 Employees With Overflow Statement
0 Overflow Statement 1 Total Statement
Tot Cks/Vchrs:00000000017 Total Pages:00000000019 - Page count not applicable for iReports

	First No.	Last No.	Total
Checks:	ADPCHECK	ADPCHECK	00000000000
Vouchers:	00000050001	00000050040	00000000017

Total Vouchers Bypassed: 00000
Total Checks Bypassed: 00000

Earnings Statement

SEAT 312 TOTAL DOCUMENT
CLACKAMAS RIVER WATE
LOCATION 0001

CHECK STUFFING, RECONCILIATION

123973.05	GROSS
76883.45	NET PAY (INCLUDING ALL DEPOSITS)
11623.54	FEDERAL TAX
7686.31	SOCIAL SECURITY
1797.58	MEDICARE
.00	MEDICARE SURTAX
.00	SUI/DI/FLI/MLI TAX
7455.16	STATE TAX
.00	LOCAL TAX
95410.46	DEDUCTIONS
.00	NET CHECK

SEAT COMPANY CODE 312
CLACKAMAS RIVER WATE
TOTAL DOCUMENT
LOCATION 0001

NON-NEGOTIABLE - VOID - NON-NEGOTIABLE
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MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER

1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
90233	01/02/2020	03777 CAROLLO ENGINEERS INC	WTP FACILITY MASTER PLAN - PROFESSIONAL	182838	25,561.38	25,561.38
90234	01/02/2020	03238 MURRAYSMITH INC	CONSTRUCTION PERIOD ENGINEERING SERVICES	18-2160-22	14,958.98	14,958.98
90235	01/02/2020	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	419414998001	681.74	
			ACCT#90261180 - ID#38683228 - OFFICE SUP	415958997001	125.35	807.09
90236	01/02/2020	00189 OLDCASTLE PRECAST INC.	METER VAULT	20199385	6,246.00	6,246.00
90237	01/02/2020	00021 PGE	ELECTRICITY - 17098 S.HOLLY LN (ACC.: 20	2030670000-12/17/19	6,078.17	
			ELECTRICITY, 17980 S GRONLUND RD (312089	3120891971-12/19/19	3,968.75	
			ELECTRICITY - 15200 S GLEN OAK RD (ACC.:	9276850000, 12/09/19	1,730.32	11,777.24
90238	01/02/2020	02386 PRINCIPAL FINANCIAL GROUP	LIFE, AD&D & LTD, ACC. # 108 1726-10001	JAN 2020	6,090.44	6,090.44
90239	01/02/2020	02534 RAPID-TEK	EXECASSOC - WORKSTATION	INV-001021	1,459.10	1,459.10
90240	01/02/2020	03350 ROTSCHY INC	152ND AVE. RESERVOIR - CONSTRUCTION OF R	18-2160/21	168,396.76	168,396.76
90241	01/02/2020	04122 SPENCER OGDEN INC	ENGINEERING ASSOCIATE SERVICES	5010999	4,972.00	4,972.00
90242	01/02/2020	02391 VEBA SERVICE GROUP, LLC	FY 20 - HRA VEBA CONTRIBUTION (BIANNUAL	12/31/2019	20,000.00	20,000.00
90243	01/07/2020	03612 AKS ENGINEERING & FORESTRY LLC	BEAVER LAKE PUMP STATION AND DISCHARGE A	5798-01-03	4,261.25	4,261.25
90244	01/07/2020	00267 ALEXIN ANALYTICAL INC	DI H2O TOC NUT SUNRISE Q4 DBPS	38584	1,600.00	1,600.00
90245	01/07/2020	00285 ARAMARK UNIFORM SERVICES INC	ACC. #934649000 - BUILDING MAINT. SUPPLI	792085680	357.14	
			ACC. #934649000 - BUILDING MAINT. SUPPLI	792085681	76.55	433.69
90246	01/07/2020	00085 CASCADE CENTERS INC	EMPLOYEE ASSISTANCE PROGRAM	98367	110.40	110.40
90247	01/07/2020	04153 GARY CHEK	UB REFUND CST #003006 OVERPAYMENT	REF000183610	127.49	127.49
90248	01/07/2020	03325 CHEMTRADE CHEMICALS US LLC	ALUMINUM SULFATE	92789450	5,579.55	5,579.55
90249	01/07/2020	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION:	PR 01/03/2020	6,089.88	6,089.88
90250	01/07/2020	00519 COLONIAL LIFE	JAN 2020, VOLUNTARY PAYROLL DEDUCTION, E	7793862-0105398	476.31	476.31
90251	01/07/2020	03887 DBA: NAPA AUTO PARTS GENUINE PARTS CO. INC	15-400 HEAD LIGHTS	4462-00-129201	31.36	
			15-200 WIPERS	4462-00-129460	5.68	37.04

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
90252	01/07/2020	00167 GRAINGER INC	RESPIRATOR	9378286422	1,758.18	
			RESPIRATOR	9378532205	700.78	
			1 PRV	9378175229	439.24	
			BRASS FITTTINGS	9364635673	122.96	
			OCTANE TREATMENT	9384617842	42.12	3,063.28
90253	01/07/2020	03613 HARPER HOUF PETERSON RIGHELLIS	PRE DESIN SURVEY	47096	8,053.33	8,053.33
90254	01/07/2020	02570 HOME DEPOT CREDIT SERVICES	ADAPTERS	H4017-201064	17.60	17.60
90255	01/07/2020	03800 ETHAN HUYNH**	UB REFUND CST #035730	REF000183611	41.66	41.66
90256	01/07/2020	00127 ICMA RETIREMENT TRUST- 457	VOLUNTARY PAYROLL DEDUCTION:	PR 01/03/2020	451.15	451.15
90257	01/07/2020	00095 ING	VOLUNTARY PAYROLL DEDUCTION:	PR 01/04/2020	4,736.55	4,736.55
90258	01/07/2020	03252 L & M APPLIANCE SERVICES	AUTO CLAVE MAINTENANCE	84519	200.00	200.00
90259	01/07/2020	00138 MILWAUKIE, CITY OF	DEQ 6 VEHICLES	INV00348	662.51	662.51
90260	01/07/2020	00138 MILWAUKIE, CITY OF	6201 SE LAKE RD - WATER	24-35200 11/20-12/20	103.09	103.09
90261	01/07/2020	00056 OAK LODGE WATER SERVICES DISTR	10/25/19-12/25/19 PMT F SVS TO CUST. IN	01/02/2020	3,272.94	3,272.94
90262	01/07/2020	00373 OREGON AFSCME	UNION DUES	PR 12/27/2019	925.77	925.77
90263	01/07/2020	00048 OREGON CITY, CITY OF	PAYMENT FOR CRW CUSTOMERS IN OREGON CITY	01/2/2020	10,290.30	
			ACC: # 04-792203-01 (130825) - DEC 2019	09/31 - 10/30/19	17.58	10,307.88
90264	01/07/2020	00029 OREGON PERS	PERS PMT: # 1273484 1273485	12/21-1/05/2020	68,338.68	68,338.68
90265	01/07/2020	03782 PAPE MACHINERY INC.	JOHN DEER BACK HOE PARTS	228459	154,216.00	154,216.00
90266	01/07/2020	04133 PARINI CONNECTS LLC	DECEMBER BILLING	01/05/2020	3,000.00	3,000.00
90267	01/07/2020	03815 PETROCARD INC	15-100 2300 3310 3400 07-200	C526310	849.52	849.52
90268	01/07/2020	00021 PGE	ELECTRICITY - 7425 SE HARMONY RD (ACC.:	2823090000-12/30/19	640.48	640.48
90269	01/07/2020	02383 PROFESSIONAL SRVC. INDUSTRIES	SPECIAL INSPECTION SERVICE	672778	5,597.66	5,597.66
90270	01/07/2020	00229 RICOH USA, INC.	COPIER LEASE #3672069 - 12/20-01/19	103129116	437.55	
			COPIER LEASE #3331841 - 12/25-01/24	103122612	392.59	

MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER

1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
			BALANCE FROM OLD CONTRACT	103087046	309.83	
			ADDITIONAL IMAGES	5058445775	168.54	1,308.51
90271	01/07/2020	03597 CLOUD RECORDS MANAGEMENT SOLUTION	ORMS-0153 / MONTHLY USER FEE PER USER OR	190873	370.20	370.20
90272	01/07/2020	04122 SPENCER OGDEN INC	ENGINEER ASSOCIATE SERVICES	5011254	4,972.00	4,972.00
90273	01/07/2020	03394 TEAM ELECTRIC COMPANY	REPLACE MINI POWER	21527	1,990.00	1,990.00
90274	01/07/2020	00130 WASTE MANAGEMENT OF OREGON	DEC - TRASH REMOVAL SERVICES - RIVERSIDE	8991607-1574-9	884.39	
			DEC - TRASH REMOVAL SERVICES - RIVERSIDE	8991608-1574-7	461.95	1,346.34
90275	01/07/2020	00329 NORTH CLACKAMAS COUNTY WATER COMMISSION - NCCWC	10/25/19-12/25/19 PAMTS FOR CUSTOMERS IN	01/02/2020	1,513.47	1,513.47
90276	01/07/2020	00110 WATER ENVIRONMENT SERVICES	SURFACE WATER AT SE 82ND DRIVE	03-05879-01 DEC 2019	268.45	268.45
90277	01/07/2020	01736 WEST YOST ASSOCIATES	GENERAL TECHNICAL ENGINEERING ASSISTANCE	2039857	2,762.00	2,762.00
90278	01/07/2020	02247 WHA INSURANCE AGENCY INC	INS. RENEWAL: 2020 - RISK MGMT. & INS. FE	01/01/2020	17,000.00	17,000.00
90279	01/07/2020	03106 WRIGHT BUSINESS GRAPHICS	DEC 2019 PROCESSING	4216902	4,163.98	4,163.98
90280	01/07/2020	03106 WRIGHT BUSINESS GRAPHICS	DEC 2019 PROCESSING	4216903	2,381.12	2,381.12
90281	01/14/2020	00002 AMERICAN FAMILY LIFE ASSURANCE	ACC: 0XNX3 - VOL. PAYROLL DEDUCT. - JAN	106791	1,703.98	1,703.98
90282	01/14/2020	02094 ADORA CAMPBELL	MILEAGE REIMB	12/19/2019	33.64	33.64
90283	01/14/2020	03777 CAROLLO ENGINEERS INC	WTP FACILITY MASTER PLAN	183390	16,477.14	16,477.14
90284	01/14/2020	00164 CENTURYLINK	PHONE SVC - ACCT#77563747	1483660950	18.67	18.67
90285	01/14/2020	00227 CLACKAMAS GARBAGE CO INC	ACC. #04370 - TRASH REMOVAL SERVICE - DE	DEC 2019	339.20	339.20
90286	01/14/2020	02555 COMCAST	COMCAST MONTHLY CABLE INTERNET - 1/14-2/	2099723, 1/14-2/13	243.35	243.35
90287	01/14/2020	00017 CORE & MAIN LP	INVENTORY, 50 PCS #0550-07	L697505	726.00	726.00
90288	01/14/2020	02856 CRYSTAL GREENS LANDSCAPING	LANDSCAPING & MAINT. - DEC	50165	1,748.00	1,748.00
90289	01/14/2020	03212 EVOQUA WATER TECHNOLOGIES, LLC	TANK RENTALS 1/1/20-6/30/20	904292454	431.25	431.25
90290	01/14/2020	01844 FERGUSON ENTERPRISES INC	2" BYPASS FIRELINE METERS	819063	2,836.46	
			2" BYPASS FIRELINE METERS	831914	1,418.23	
			OMNI O-RINGS	838983	34.94	

MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER

1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
			NOV SERVICE CHARGE	SC40442	25.06	
			DEC SERVICE CHARGE	SC44470	19.43	4,334.12
90291	01/14/2020	01844 FERGUSON ENTERPRISES INC	INCH AND 1/4 PARTS	7841985	82.81	
			1.5 PARTS	7836951	35.03	
			VALVE KEY FAUCETS	7840688	10.48	128.32
90292	01/14/2020	00073 FIRST RESPONSE INC.	JAN MO. MONITORING PATROL	167391	2,793.64	
			ALARM EQUIPMENT AND INSTALLATION	F116563	990.00	3,783.64
90293	01/14/2020	04088 REESE FOXWORTHY	CDL PERMIT TEST AND LICENSE FEE	L0009599806	275.00	275.00
90294	01/14/2020	03887 DBA: NAPA AUTO PARTS GENUINE PARTS CO. INC	MISC. VEHICLE CARE SUPPLIES	4462-00-132216	29.25	29.25
90295	01/14/2020	04120 GORDON ELECTRIC SUPPLY	APPLETON AP40034E - RS 400A 3W4P PLUG	S1844154.002	369.00	
			SERVICE CHARGE	S1869704.001	36.90	405.90
90296	01/14/2020	04080 GREEN GUARD	FIRST AID SUPPLIES	9325495	219.90	219.90
90297	01/14/2020	03240 GARY RUDNIK P HARRANG LONG	LEGAL SERVICES - DEC	90961	4,577.50	4,577.50
90298	01/14/2020	03473 HASA INC	HYPOCHLORITE SOLUTION	667782	5,510.45	5,510.45
90299	01/14/2020	00922 HOLBORN SAFETY	FIRST AID SAFETY TRAINING	106207	1,360.00	1,360.00
90300	01/14/2020	02570 HOME DEPOT CREDIT SERVICES	GLOVES, FENCE POST, MISC. MAINTENANCE	H4017-203177	133.09	133.09
90301	01/14/2020	02922 KONE INC	QUARTERLY MAINTENANCE	959439209	390.00	390.00
90302	01/14/2020	02181 KONECRANES INC	MAINMAN ASSESTMENT	154215853	520.00	520.00
90303	01/14/2020	00133 LES SCHWAB TIRE CENTERS INC	#18-100, WINTER TIRES	22700631466	1,391.24	
			#18-200, TIRE CHAINS	22700631254	307.24	1,698.48
90304	01/14/2020	00133 LES SCHWAB TIRE CENTERS INC	#15-500 BATTERY & TIRE SWITCH	22700631380	137.34	137.34
90305	01/14/2020	03238 MURRAYSMITH INC	MATHER RES. CONTROL VALVE	19-2630.00-3	3,266.50	3,266.50
90306	01/14/2020	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	421913738001	87.78	
			ACCT#90261180 - ID#38683228 - OFFICE SUP	421914046001	12.12	
			OFFICE SUPPLIES	394675225001	6.02	105.92
90307	01/14/2020	00048 OREGON CITY, CITY OF	PUMPING CHARGE - DEC 2019	DEC 2019	3,432.31	3,432.31

MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER

1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
90308	01/14/2020	03815 PETROCARD INC	FUEL - VEHICLES	C531388	812.78	812.78
90309	01/14/2020	00021 PGE	ELECTRIUCITY - 9100 SE MANGAN DR (927685	9276850000, 12/26/19	23,573.49	23,573.49
90310	01/14/2020	00018 PITNEY BOWES GLOBAL FIN SVC LL	LEASE	3310393762	472.83	472.83
90311	01/14/2020	00992 POLLARDWATER.COM	VITAMIN C TABLETS	155872	280.78	280.78
90312	01/14/2020	02383 PROFESSIONAL SRVC. INDUSTRIES	152ND RES - SPECIAL INSPECTION SVC.	681533	1,649.90	1,649.90
90313	01/14/2020	04059 OREGON PROVIDENCE HEALTH & SERVICES	MED EXAMS	1/5/20, 1292549	310.00	310.00
90314	01/14/2020	03645 RITZ SAFETY LLC	RAIN GEAR	5877195	1,198.86	
			AIR MONITOR	5878023	302.00	1,500.86
90315	01/14/2020	03548 RIVER CITY ENVIRONMENTAL INC	LEAK REPAIR, 2204-0256	274008	540.00	540.00
90316	01/14/2020	00024 SOUTH FORK WATER BOARD	WATER PURCHASED - DEC 2019	1/05/2020	36,446.03	36,446.03
90317	01/14/2020	00577 SPECIAL DISTRICTS ASSOC OREGON	DEC HEALTH BENEFITS	03-0054042, 1/2/20	51,971.85	
			INSURANCE ADJUSTMENTS - DEERE BACKHOE	CHG-18809	36.00	52,007.85
90318	01/14/2020	00282 TERMINIX INTERNATIONAL INC	DEC - PEST CONTROL SERVICES - CUST#17030	392424410	104.00	
			PEST CONTROL SERVICES - CUST#1703007	392422403	89.00	193.00
90319	01/14/2020	01959 US BANK	VISA	12/25/19 HOLZGANG	6,412.39	
			VISA	12/25/19 DELORENZO	1,423.25	
			VISA	12/25/19 KEOBOUNNAM	1,249.68	
			VISA	12/25/19 LABRIE	1,005.28	
			VISA	12/25/19 RAY	987.25	
			VISA	12/25/19 VOYLES	954.72	
			VISA	12/25/19 BJORNSTEDT	895.00	
			VISA	12/25/19 BRYCK	421.96	
			VISA	12/25/19 CAMPBELL	238.99	
			VISA	12/25/19 CUMMINGS	70.36	13,658.88
90320	01/14/2020	02247 WHA INSURANCE AGENCY INC	MERP ADMIN FEE - DEC 2019	1/9/20	50.00	50.00
90321	01/14/2020	00168 WICHITA FEED & HARDWARE	EPOXY AND BOLTS	81179	11.00	11.00
90322	01/15/2020	04120 GORDON ELECTRIC SUPPLY	APPLETON AP40034E-RS 400A	S1844154.002	369.00	369.00

MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER

1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
90323	01/22/2020	00092 AIRGAS USA INC	BOTTLE RENTAL	9967728579	100.65	100.65
90324	01/22/2020	00304 CANTEL SWEEPING	DEC - PARKING LOT SWEEPING - OPS (CUST. #	E8062	212.00	
			NOV - PARKING LOT SWEEPING - ADMIN (CUST	E8061	165.00	
			DEC - PARKING LOT SWEEPING - RIVERSIDE (	E8063	150.00	527.00
90325	01/22/2020	03725 CASCADE BUILDING SERVICES	DEC 2019 CLEANING	90416	5,225.00	5,225.00
90326	01/22/2020	00317 CDW GOVERNMENT INC.	(1) OPS IPAD KEYBOARD COVER	WKX4665 503Z05-0025	93.72	93.72
90327	01/22/2020	00164 CENTURYLINK	PHONE SERVICES (01/05/20 - 02/05/20)	01/05/20	2,706.09	2,706.09
90328	01/22/2020	00336 CITISTREET - STATE OF OREGON	DEFER COMP: VOLUNTARY PR DED	PR 01/17/20	7,483.66	7,483.66
90329	01/22/2020	00200 CLACKAMAS COUNTY	12/14/19 WORK CREW	51182	425.00	425.00
90330	01/22/2020	00113 CLACKAMAS STEEL & MFG INC.	STEEL ANGLE FOR FAB.	242163	31.20	31.20
90331	01/22/2020	04085 COMPLETE WIRELESS SOLUTIONS	#2400, RADIO INSTALL, DUMP TRUCK	94571	617.00	617.00
90332	01/22/2020	03218 DIRECT TRANSPORT INC	BOARD PACKET & WORK SESSION DELIVERIES	239278, 239278CREDIT	42.41	42.41
90333	01/22/2020	03504 ENTERPRISE FLEET MANAGEMENT	CUST#488054 TRUCK LEASE 01/01/20-01/31/	FBN3873112	2,581.44	2,581.44
90334	01/22/2020	01844 FERGUSON ENTERPRISES INC	INVENTORY	837164	1,548.36	1,548.36
90335	01/22/2020	02570 HOME DEPOT CREDIT SERVICES	BOLTS, WASHERS & SM TOOLS	H4017-202334	188.26	
			FENCE POST, WIRE	H4017-204169	109.96	
			CREDIT ON FENCE POST, WIRE	H4017-203177	-55.30	242.92
90336	01/22/2020	00127 ICMA RETIREMENT TRUST- 457	DEFER COMP: VOLUNTARY PR DED	PR 01/17/20	451.15	451.15
90337	01/22/2020	00095 ING	DEFER COMP: VOLUNTARY PR DED.	PR 01/17/20	4,566.29	4,566.29
90338	01/22/2020	02284 K & D SERVICES OF OREGON INC	STORM DRAIN REPAIR, HATTAN RD.	13816	489.00	489.00
90339	01/22/2020	00013 NW NATURAL	NATURAL GAS - 1ST FLOOR ADMIN (11/20 - 1	181027-4 12/20/19	675.86	
			102924-8 - 9100 SE MANGAN DR	102924-8-12/13-1/16	425.96	
			NATURAL GAS - 2ND FLOOR ADMIN (11/23 - 1	181026-6 12/23/19	206.50	
			863832-2 15098 OYER DR - DEC 19	863832-2 12/19	20.21	1,328.53
90340	01/22/2020	00306 OFFICE DEPOT INC	OFFICE SUPPLIES	425284608001	41.74	
			OFFICE SUPPLIES	425309955001	21.28	63.02

MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER

1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
90341	01/22/2020	00373 OREGON AFSCME	UNION DUES	PR 1/17/20	917.01	917.01
90342	01/22/2020	00021 PGE	7227060000 - ABT 15056 S REDLAND RD - DE	722706000-12/23/19	4,718.78	
			6945500000 - ABT 12731 SE 90 AVE - DEC 2	6945500000-12/23/19	3,034.30	
			07944110000-15200 S GLEN OAK RD - DEC 20	07944110000-12/23/19	1,730.32	
			2746940000 - 16770 SE 82ND DR	2746940000-12/23/19	1,530.46	
			6408530000 - 15098 OYER RD - DEC 19	6408530000-12/23/19	957.27	
			5948240000 - 8400 SE STRAWBERRY LN - DEC	5948240000-12/23/19	568.21	
			6072270000 - S BRADLEY RD - DEC 19	6072270000-12/23/19	153.78	
			7377531000 - AT MANGAN AND WATER AVE - D	7377531000-12/23/19	125.46	
			4472870000 - ABT 17312 S POTTER RD - DEC	4472870000-12/23/19	112.89	
			8488620000 - ABT 13700 S REDLAND RD	8488620000-12/23/19	90.72	
			3707331000 - ABT RIVERSIDE PARK	3707331000-12/23/19	76.31	
			7267280000 - 9135 SE OTTY RD - DEC 2019	7267280000-12/23/19	66.88	
			8868760000 - 16821 SE ROBERT AVE	8868760000-12/23/19	60.54	
			46786500000 - 17207 SE WATER AVE DEC 201	4676500000-12/25/19	20.53	13,246.45
90343	01/22/2020	02386 PRINCIPAL FINANCIAL GROUP	LIFE, AD&D & LTD, ACC.# 108 1726-10001	FEB 2020	6,253.04	6,253.04
90344	01/22/2020	02534 RAPID-TEK	HR, IT, CS - PC UPGRADE	INV - 001041	4,155.49	
			VM HOST SERVER UPGRADE	INV-001038	3,575.00	
			DATA BACKUP	INV-001042	2,939.00	
			VM HOST SERVER UPGRADE	INV-001035	2,200.00	
			SERVER UPDATES	INV-001032	1,100.00	
			VM HOST SERVER UPGRADE	INV-001030	880.00	
			SCADA SER WORK	INV-001033	880.00	
			SCADA SER WORK & SERVER UPDATES	INV-001034	880.00	
			CONTRACT WORKS	INV-001031	770.00	
			SERVER UPDATES	INV-001036	220.00	
			SERVER UPDATES	INV-001039	220.00	
			VM HOST SERVER UPGRADE	INV-001037	110.00	17,929.49
90345	01/22/2020	00107 UNITED SITE SERVICES INC	SERVICE PARK RESTROOM	114-9584780	459.00	459.00
90346	01/22/2020	02373 WORLD CUP COFFEE & TEA SERVICE	COFFEE & TEA	148866	370.70	
			COFFEE AND TEA	0149379	-115.00	255.70
90347	01/22/2020	03106 WRIGHT BUSINESS GRAPHICS	DEC 2019 PROCESSING	4217107	3,073.11	3,073.11
90348	01/27/2020	04044 ABRAXIS INC	CYANOTOXIN TESTING SUPPLIES	240264	2,359.00	2,359.00

MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER

1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
90349	01/27/2020	00304 CANTEL SWEEPING	REFUND RECEIPT #: 003239	REF000183792	1,200.00	
			REFUND RECEIPT #: 003241	REF000183793	1,200.00	2,400.00
90350	01/27/2020	01546 CASCADE COLUMBIA DIST CO INC	SODA ASH	79088	3,528.00	3,528.00
90351	01/27/2020	00164 CENTURYLINK	ACC# 503-723-6700 962B - PHONE SERVICES	5037236700 12/16/19	107.95	107.95
90352	01/27/2020	00164 CENTURYLINK	ACC# 503-723-6700 962B - PHONE SERVICES	ACC# 503-723-6700 96	107.52	107.52
90353	01/27/2020	00188 CLARK'S LAWN & GARDEN EQ., LLC	BACKPACK BLOWER	247496	47.50	47.50
90354	01/27/2020	03743 EMERY & SONS CONSTRUCTION GROU	LARGE METER REPLACEMENT	1/10/20	92,147.00	92,147.00
90355	01/27/2020	00120 FEDEX	ACCT# 1075-8809-4 - GRANTS PASS LABS A	6-900-33106	154.36	154.36
90356	01/27/2020	01844 FERGUSON ENTERPRISES INC	3/4 REGULATORS	838399	721.80	721.80
90357	01/27/2020	01756 HOLD TIME MUSIC AND MARKETING	CUSTOMER SVC MAIN PHONE LINE - VOICE SVC	5110	550.00	550.00
90358	01/27/2020	02570 HOME DEPOT CREDIT SERVICES	INSULATION STAPLES STAPLER	H4017-204309	56.79	56.79
90359	01/27/2020	03568 LEGGETT ASPHALT INC	SERVICE INSTALL	19-259	905.00	
			HYDRANT MAINT	19-212	875.00	
			SERVICE INSTALL	19-258	757.50	2,537.50
90360	01/27/2020	03215 (LGPI) LOCAL GOVERMENT PERSONNEL INST	SALARY SURVEY	14878	939.72	939.72
90361	01/27/2020	03283 MINUTEMAN PRESS TEAM	BUSINESS CARDS	110941	94.00	94.00
90362	01/27/2020	03238 MURRAYSMITH INC	CONSTRUCTION PERIOD ENGINEERING SERVICES	18-2160-23	11,081.28	11,081.28
90363	01/27/2020	04089 NUTTER CORPORATION	REFUND RECEIPT #: 003900	REF000183795	969.57	969.57
90364	01/27/2020	00306 OFFICE DEPOT INC	ACCT#90261180 - ID#38683228 - OFFICE SUP	414083263001	60.72	
			ACCT#90261180 - ID#38683228 - OFFICE SUP	428475683001	33.47	94.19
90365	01/27/2020	04155 PEDCOR CONSTRUCTION MANAGEMENT	REFUND RECEIPT #: 003526	REF000183794	1,200.00	1,200.00
90366	01/27/2020	00021 PGE	3120891971 17980 S GRONLUND RD	3120891971-1/19/20	3,761.43	3,761.43
90367	01/27/2020	02833 PROCOM TECHNOLOGIES, LLC	DATA RUN FOR WATER TREATMENT PLANT	4338	132.72	132.72
90368	01/27/2020	03548 RIVER CITY ENVIRONMENTAL INC	SERVICE INSTALL	274487	945.00	945.00

MONTHLY CHECK HISTORY LISTING

CLACKAMAS RIVER WATER
1/1/2020 TO 1/31/2020

BANK APBANK

CHECK #	DATE	VENDOR	DESCRIPTION	INVOICE	AMOUNT PAID	CHECK TOTAL
90369	01/27/2020	03350 ROTSCHY INC	152ND AVE. RESERVOIR - CONSTRUCTION OF R	18-2160/22	115,657.75	
			HATTAN RD. PUMP STATION - CONSTRUCTION O	NOVEMBER 2018 - 13	20,560.93	136,218.68
90370	01/27/2020	04119 ROTSCHY, INC.	REFUND RECEIPT #: 003758	REF000183791	1,200.00	1,200.00
90371	01/27/2020	04122 SPENCER OGDEN INC	ENGINEERING ASSOCIATE SERVICES	5011521	4,972.00	4,972.00
90372	01/27/2020	01959 US BANK	CUSTOMER ANALYSIS	DECEMBER 2019	1,977.33	1,977.33
90373	01/27/2020	02854 VERIZON WIRELESS	ACC. #472115222-00002 CELL PHONE CHARGES	9846026873	1,394.22	
			ACC. #472115222-00002 CELL PHONE CHARGES	9846026874	319.70	1,713.92
90374	01/27/2020	01736 WEST YOST ASSOCIATES	GENERAL TECHNICAL ENGINEERING ASSISTANCE	2040074	2,100.73	2,100.73
90375	01/29/2020	03238 MURRAYSMITH INC	DESIGN AND SERVICES DURING CONSTRUCTION	19-2630.00-1	3,488.12	3,488.12

APBANK TOTAL: 1,111,706.47

143 CHECKS IN THIS REPORT

TOTAL CHECKS: 1,111,706.47

Check History Listing
Clackamas River Water

Bank code: apbank

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
90295	01/14/2020	04120 GORDON ELECTRIC SUPP	V	01/15/2020	s1844154.002	11/05/2019	369.00	
			V	01/15/2020	s1869704.001	12/31/2019	36.90	405.90
							apbank Total:	**405.90**

1 checks in this report

Total Checks: **405.90**

CLACKAMAS RIVER WATER

Agenda Item – CA-2

REGULAR BOARD MEETING

February 13, 2020

SUBJECT Cash Position and Transfers

DRAFT MOTION	Move to approve the consent agenda
EFFECTIVE DATE	February 13, 2020

PRINCIPAL STAFF PERSON Carol Bryck, CFO

BOARD ACTION REQUESTED Approve the consent agenda items.

DOCUMENTS ATTACHED None

Agenda Summary

BACKGROUND Cash and Investment Position as of January 31, 2020 is:

	General Checking	LGIP	Total
Balance as of 12/30/2019	$ 1,738,901	$ 12,692,103	$ 14,431,004
Cash receipts	1,215,744		1,215,744
Payroll	(394,238)		(394,238)
A/P checks	(1,111,301)		(1,111,301)
Bond and other electronic payments			-
Transfers between accounts	-	-	-
Balance as of 01/31/2020	$ 1,449,106	$ 12,692,103	$ 14,141,209

Interest Earnings for January 2020 are not included.

CLACKAMAS RIVER WATER

Agenda Item-
CA-3

REGULAR BOARD MEETING

February 13, 2020

SUBJECT	**Project Acceptance**: Alder Creek Middle School Meter, CIP 17-5209
DRAFT MOTION	Approve the "Notice of Acceptance" for the Alder Creek Middle School Meter project within the consent agenda to establish the project completion date as February 13, 2020 and authorize the General Manager's signature on said Notice of Acceptance.
EFFECTIVE DATE	February 13, 2020
PRINCIPAL STAFF PERSON	Joseph D. Eskew PE – Engineering Manager
BOARD ACTION REQUESTED	The Board is requested to accept the water system assets constructed under the Alder Creek Middle School Meter Project, CIP 17-5209.
DOCUMENTS ATTACHED	Exhibit A – Location Map Exhibit B-1 and B-2 – Project Photos Notice of Acceptance

Agenda Summary

BACKGROUND

The large meter serving the Alder Creek Middle School had reached its useful life and parts for servicing were becoming unavailable. The replacement of this meter was planned for construction during the 2017-19 biennium in the capital outlay budget for large meter replacements. Contractor solicitations were attempted earlier in 2019 for completion during the 2017-19 biennium, however, contractors were not interested during the busy construction season and no bids were received.

Another attempt to attract contractors was made in July of 2019 with better results. The project was bid with a flexible schedule requiring completion by December 31, 2019. The board awarded a contract in October 2019 and the project was substantially complete on December 21, 2019.

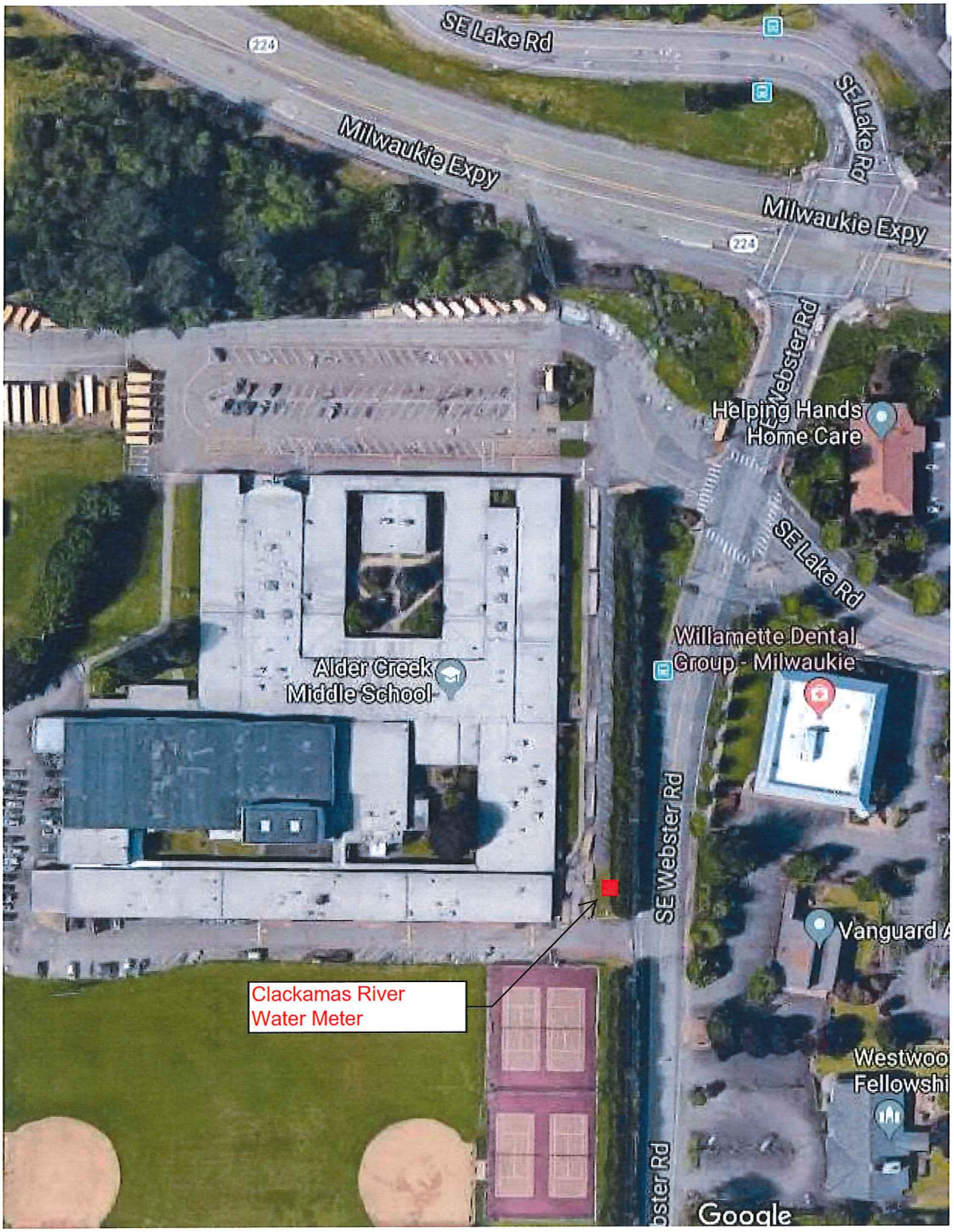
Contract Summary:

Contract Bid Amount:	$99,450.00
Change in Quantities	- $7,703.00 (7.3%)
Final Contract Amount	$92,147.00

STAFF RECOMMENDATION

Staff recommends the Board approve the Notice of Acceptance for the Alder Creek Middle School Meter project.

EXHIBIT A
CA-3
February 13,



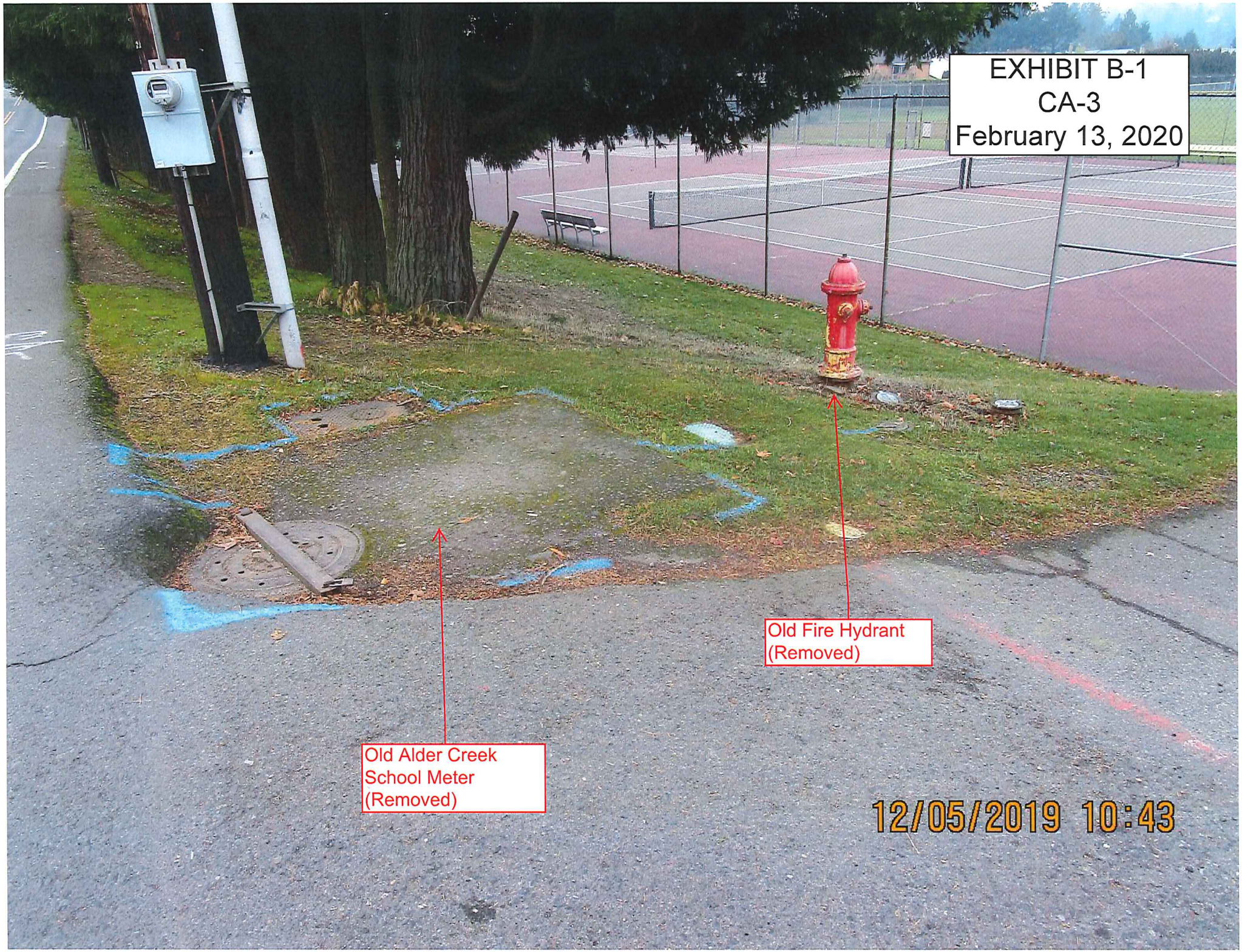


EXHIBIT B-1
CA-3
February 13, 2020
Old Fire Hydrant
(Removed)
Old Alder Creek
School Meter
(Removed)
12/05/2019 10:43

EXHIBIT B-2
CA-3
February 13, 2020
New Meter Vault
New Fire Hydrant
Existing School
Backflow Vault
01/02/2020 11:50

Clackamas River Water

Notice of Acceptance

Clackamas River Water hereby accepts the project constructed in connection with the **Alder Creek Middle School Meter** on this 13th day of February, 2020. Acceptance of this project by Clackamas River Water shall not constitute acceptance of any work not in accordance with the Contract Documents, nor shall it relieve the Contractor of his continuing obligation for work guarantee for one (1) year after the above date.

Clackamas River Water

_____

Name

_____

Title

Agenda Item – 2

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

February 13, 2020

SUBJECT Quarterly Report – 2nd Quarter FY 2020

PRINCIPAL STAFF PERSON Carol Bryck, Chief Financial Officer

DOCUMENTS ATTACHED
Exhibit A - Revenue Status Report – FY 2019-2020
Exhibit B - Expenditure Status Report – FY 2019-2020
Exhibit C - Capital Improvements Project Fund – FY 2019-2020
Exhibit D - CIP Bond Construction Fund – FY 2019-2020
Exhibit E - System Development Charges - FY 2019-2020

Agenda Summary

BACKGROUND

Each quarter the Board is provided with summary data of budget to actual by line item. This report shows activity through the second quarter of fiscal year 2020, July 1, 2019 through December 31, 2019. This is 25% through the biennial budget.

The presentation to the Board will highlight some specific items regarding the following funds:

General Fund

- Revenue is 28% of biennial budget
- Personnel Services is 25.4% of biennial budget
  - Includes payment of PERS transitional liability of $626,832
  - Without PERS transitional liability payment Personnel Services is approximately 19.9%
- Materials & Services are at 23.6% of budget
  - Includes annualized costs for certain items
  - In line with expectations based on seasonal variations
- Capital Outlay is 14.5%

Capital Improvements Fund

- Expenditures at 2.8% of biennial budget

CIP Bond Construction Fund

- Expenditures at 94.8% of biennial budget
- Anticipate spending 100% in first year of biennium

System Development Fund revenue is 19.8% of biennial budget

Clackamas River Water

Revenue Status Report

Biennium 2019-2021

GENERAL FUND Account Title	Budget Appropriation BN 2019-2021	Actual July-Sept 2019	Actual Oct-Dec 2019	Year-to-Date FY 2019-20	Balance	Percent Received
Operating Revenue	**25,318,000**	**3,787,277**	**3,231,842**	**7,019,119**	**18,298,881**	**27.7%**
Water Sales	24,880,000	3,743,332	3,182,822	6,926,154	17,953,846	27.8%
Service Connection Fees	282,000	16,500	29,454	45,954	236,046	16.3%
Service Charges	136,000	20,734	15,803	36,537	99,463	26.9%
Miscellaneous - Operating	20,000	6,710	3,764	10,474	9,526	52.4%
Non-Operating Revenue	**451,100**	**56,158**	**71,509**	**127,668**	**323,432**	**28.3%**
Rental Income	232,400	28,073	33,813	61,886	170,514	26.6%
Earnings from Investments	125,000	22,281	24,184	46,465	78,535	37.2%
Miscellaneous - Non Operating	10,000	1,548	5,994	7,542	2,458	75.4%
Surplus Property Sales	40,000	-	-	-	40,000	0.0%
Right of Way Fee	43,700	4,256	7,518	11,774	31,926	26.9%
Transfers from Other Funds						
CRWSC Activity Fund	1,722,600	300,000	250,000	550,000	1,172,600	31.9%
Total Revenue	**$ 27,491,700**	**$ 4,143,436**	**$ 3,553,351**	**$ 7,696,787**	**$ 19,794,913**	**28.0%**

Clackamas River Water

Expenditure Status Report

Biennium 2019-2021

GENERAL FUND Account Title	Budget Appropriation BN 2019-2021	Actual July-Sept 2019	Actual Oct-Dec 2019	Year-to-Date FY 2019-20	Balance	Percent Used
Personnel Services						
Salaries and Wages	**6,753,800**	**704,417**	**703,814**	**1,408,231**	**5,345,569**	**20.9%**
Commissioner Stipend	19,200	850	1,700	2,550	18,350	13.3%
Manager	1,385,424	174,513	171,500	346,013	1,210,911	25.0%
Engineering Manager	122,962	10,394	17,625	28,019	112,568	22.8%
Professional & Technical - NR	526,126	58,457	59,650	118,107	467,669	22.4%
Professional & Technical	1,411,076	137,308	142,174	279,482	1,273,768	19.8%
Water Treatment Specialist	1,026,906	97,905	100,410	198,315	929,001	19.3%
Water Worker Distribution	1,335,080	157,725	140,330	298,056	1,177,355	22.3%
Administrative Specialist	488,130	55,120	55,701	110,821	433,010	22.7%
Overtime	160,096	8,377	8,253	16,630	151,719	10.4%
Holiday Pay	14,000	1,305	1,808	3,113	12,695	22.2%
Other Benefits	263,400	2,462	4,662	7,124	260,938	2.7%
Awards	1,400	-	-	-	1,400	0.0%
Benefits and Taxes	**4,654,500**	**1,097,716**	**388,342**	**1,486,058**	**3,168,442**	**31.9%**
FICA - Social Security	509,671	57,053	54,739	111,791	452,618	21.9%
Worker's Compensation	179,403	29,109	(158)	28,951	150,294	16.1%
Pension	2,099,321	831,003	162,332	993,336	1,268,318	47.3%
Health Insurance	1,549,492	145,242	148,732	293,973	1,404,250	19.0%
Dental Insurance	135,770	10,773	13,031	23,804	124,997	17.5%
Life Insurance	42,614	4,536	5,706	10,242	38,078	24.0%
HRA VEBA	84,000	20,000	-	20,000	64,000	23.8%
Tri-Met Tax	54,229	-	3,960	3,960	54,229	7.3%
Total Personnel Services	**$ 11,408,300**	**$ 1,802,132**	**$ 1,092,156**	**$ 2,894,289**	**$ 8,514,011**	**25.4%**

Clackamas River Water

Expenditure Status Report

Biennium 2019-2021

GENERAL FUND Account Title	Budget Appropriation BN 2019-2021	Actual July-Sept 2019	Actual Oct-Dec 2019	Year-to-Date FY 2019-20	Balance	Percent Used
Materials & Services						
Customer Services	**342,900**	**38,133**	**47,094**	**85,227**	**257,673**	**24.9%**
Bad Debt	32,000	(329)	-	(329)	32,329	-1.0%
Credit Card Processing Fees	211,500	26,840	39,150	65,990	145,510	31.2%
Collection Expenses	14,700	2,058	2,238	4,296	10,404	29.2%
Customer Credit Allowance	10,600	5,000	185	5,185	5,415	48.9%
Customer Statement Processing	60,000	4,565	4,869	9,434	50,566	15.7%
Promotional Items	6,000	-	652	652	5,348	10.9%
Public Notices	8,100	-	-	-	8,100	0.0%
Facilities & Security	**699,300**	**44,612**	**102,797**	**147,410**	**551,890**	**21.1%**
Assessments & Taxes	71,100	-	23,579	23,579	47,521	33.2%
Building & Grounds Maintenance	542,600	34,717	70,464	105,182	437,418	19.4%
Security	85,600	9,895	8,754	18,649	66,951	21.8%
General Administration	**935,500**	**201,130**	**50,989**	**252,119**	**683,381**	**27.0%**
Bank Charges	73,000	11,535	19,638	31,173	41,827	42.7%
Dues & Memberships	345,500	96,901	31,200	128,101	217,399	37.1%
Insurance	457,000	89,544	151	89,695	367,305	19.6%
Insurance Deductible	60,000	3,150	-	3,150	56,850	5.3%
Materials	**363,600**	**27,281**	**28,950**	**56,231**	**307,369**	**15.5%**
Inventory	250,000	21,081	20,741	41,822	208,178	16.7%
Maintenance Supplies	113,600	6,201	8,209	14,409	99,191	12.7%
Office	**170,900**	**9,911**	**10,782**	**20,693**	**150,207**	**12.1%**
Office Supplies	22,000	2,295	3,147	5,443	16,557	24.7%
Postage	100,300	5,543	6,132	11,675	88,625	11.6%
Printing	36,200	2,048	1,147	3,194	33,006	8.8%
Miscellaneous	12,400	25	356	381	12,019	3.1%
Other Support Costs	**308,600**	**15,805**	**21,002**	**36,808**	**271,793**	**11.9%**
Books & Publications	2,700	137	110	246	2,454	9.1%
Certifications	6,500	200	3,410	3,610	2,890	55.5%
Employee Relations	35,200	1,585	1,545	3,130	32,070	8.9%
Medical Exams	8,400	184	75	259	8,141	3.1%
Payroll Processing Fees	36,700	3,532	3,457	6,989	29,711	19.0%
Protective Clothing	43,900	384	2,502	2,885	41,015	6.6%
Safety & Health	31,500	4,492	1,808	6,300	25,200	20.0%
Training	135,200	5,213	7,435	12,648	122,552	9.4%
Travel - Local	8,500	78	661	739	7,761	8.7%

Clackamas River Water

Expenditure Status Report

Biennium 2019-2021

GENERAL FUND Account Title	Budget Appropriation BN 2019-2021	Actual July-Sept 2019	Actual Oct-Dec 2019	Year-to-Date FY 2019-20	Balance	Percent Used
Professional & Contracted Servi	**1,911,600**	**107,578**	**297,358**	**404,936**	**1,506,664**	**21.2%**
Audit	68,700	-	17,710	17,710	50,990	25.8%
Contract Work	997,900	30,297	114,327	144,624	853,276	14.5%
Engineer Service	550,000	63,638	152,514	216,152	333,848	39.3%
Legal	295,000	13,643	12,807	26,450	268,550	9.0%
Equipment	**809,700**	**106,488**	**106,024**	**212,512**	**597,188**	**26.2%**
Computers, Peripherals & Softwai	96,000	2,742	5,641	8,382	87,618	8.7%
Equipment Maintenance	133,500	5,648	20,755	26,403	107,097	19.8%
Equipment Rental	49,400	7,693	8,385	16,078	33,322	32.5%
Maintenance Agreements	300,600	61,437	52,380	113,818	186,782	37.9%
Small Tools & Equipment	89,500	18,578	7,523	26,101	63,399	29.2%
Vehicle Maintenance	140,700	10,391	11,339	21,730	118,970	15.4%
Utilities	**1,753,400**	**187,369**	**155,460**	**342,829**	**1,410,571**	**19.6%**
Telecommunications	135,300	19,733	15,191	34,924	100,376	25.8%
Utilities	1,618,100	167,636	140,269	307,906	1,310,194	19.0%
Water Purchases & Treatment	**2,086,400**	**327,371**	**239,351**	**566,722**	**1,519,679**	**27.2%**
Permits	50,100	817	2,322	3,139	46,961	6.3%
Telemetry	20,000	2,928	735	3,663	16,337	18.3%
Water Purchases	1,452,200	272,914	183,529	456,443	995,757	31.4%
Watershed Management	107,000	7,202	7,015	14,217	92,783	13.3%
Water Treatment & Analysis	457,100	43,510	45,749	89,259	367,841	19.5%
Materials & Services - Subtotal	**9,381,900**	**1,065,679**	**1,059,807**	**2,125,487**	**7,256,413**	**22.7%**
Overhead, Labor & Equip	(530,600)	(16,401)	(18,368)	(34,768)	**(495,832)**	**6.6%**
Materials & Services - TOTAL	**$ 8,851,300**	**$ 1,049,278**	**$ 1,041,440**	**$ 2,090,719**	**$ 6,760,581**	**23.6%**
Capital Outlay	**1,411,000**	**7,697**	**196,295**	**203,992**	**1,207,008**	**14.5%**
Land	250,000	-	1,500	1,500	248,500	0.6%
Improvements	248,000	2,950	2,628	5,578	242,423	2.2%
Vehicles	294,600	-	-	-	294,600	0.0%
General Equipment & Tools	384,200	4,747	160,852	165,599	218,601	43.1%
Computer Equipment	84,200	-	6,496	6,496	77,704	7.7%
Other	150,000	-	-	-	150,000	0.0%
Capital Outlay - TOTAL	**$ 1,411,000**	**$ 7,697**	**$ 196,295**	**$ 203,992**	**$ 1,207,008**	**14.5%**
InterFund Transfers	7,385,750	-	2,242,025	2,242,025	5,143,725	30.4%
Operating Contingency	739,000	-	-	-	739,000	0.0%
General Fund - TOTAL	**$ 29,795,350**	**$ 2,859,107**	**$ 4,571,916**	**$ 7,431,026**	**$ 22,364,324**	**24.9%**

Clackamas River Water

Revenue Status Report

Biennium 2019-2021

CAPITAL IMPROVEMENT PROJECTS FUND

Account Title	Budget Appropriation BN 2019-2021	Actual July-Sept 2019	Actual Oct-Dec 2019	Year-to-Date FY 2019-20	Balance	Percent Used
Manager	-	226	1,782	2,008	(2,008)	
Engineering Manager	-	9,444	4,627	14,071	(14,071)	
Professional & Technical	-	756	3,108	3,864	(3,864)	
Water Worker Distribution	-	1,420	3,949	5,370	(5,370)	
FICA - Social Security	-	-		-	-	
Pension	-	-		-	-	
Contract Work	-	16,088	16,156	32,244	(32,244)	
Engineer Services	-	1,146	25,650	26,796	(26,796)	
Legal	-	-		-	-	
Materials Inventoried	-	-	3,002	3,002	(3,002)	
Miscellaneous	-	-	655	655	(655)	
Overhead, Labor & Equip Ca	-	4,716	7,284	12,000	(12,000)	
Capital Outlay	3,631,000	-		-	3,631,000	
Total Expenditures	**$ 3,631,000**	**$ 33,795**	**$ 66,214**	**$ 100,009**	**$ 3,530,991**	**2.8%**

Clackamas River Water

Revenue Status Report

Biennium 2019-2021

CIP BOND CONSTRUCTION FUND

Account Title	Budget Appropriation BN 2017-2019	Actual July-Sept 2019	Actual Oct-Dec 2019	Year-to-Date FY 2017-18	Balance	Percent Used
Manager	-	7,624	7,963	15,587	(15,587)	
Engineering Manager	-	5,287	2,755	8,042	(8,042)	
Professional & Technical - NR	-	16	-	16	(16)	
Professional & Technical	-	10,726	5,432	16,158	(16,158)	
Water Treatment Specialist	-	1,374	208	1,582		
Water Worker Distribution	-	4,296	11,483	15,780	(15,780)	
FICA - Social Security	-	-	-	-	-	
Pension	-	-	-	-	-	
Contract Work	-	1,120,424	1,469,563	2,589,987	(2,589,987)	
Engineer Services	-	98,267	188,492	286,759	(286,759)	
Equipment Rental	-	723	-	723	(723)	
Legal	-	1,174	137	1,311	(1,311)	
Materials Inventoried	-	326	-	326	(326)	
Miscellaneous	-	-	10,400	10,400	(10,400)	
Permits	-	-	6,138	6,138	(6,138)	
Overhead, Labor & Equip Cap	-	11,685	11,084	22,769	(22,769)	
Capital Oultay	3,139,000	-		-	3,139,000	
Total Expenditures	**$ 3,139,000**	**$ 1,261,921**	**$1,713,655**	**$2,975,576**	**$ 165,006**	**94.8%**

Note: The final costs will be reduced by the third contribution to the 152nd Ave Reservoir project by Sunrise Water Authority. Proportionate shares will be analyzed and "trued-up" when the project has been completed to determine final payment amount.

Clackamas River Water

Revenue Status Report

Biennium 2019-2021

SYSTEM DEVELOPMENT CHARGES RESERVE FUND Account Title	Budget Appropriation BN 2019-2021	Actual July-Sept 2019	Actual Oct-Dec 2019	Year-to-Date FY 2019-20	Balance	Percent Received
Revenue	**1,632,100**	**169,557**	**144691**	**314,248**	**1,317,852**	**19.3%**
SDC Reimbursement	797,600	75,673	**72,111**	147,784	649,816	18.5%
SDC Improvements	834,500	93,884	72,580	166,464	668,036	19.9%
Non-Operating Revenue	**23,700**	**7,768**	5137.87	**12,906**	**10,794**	**54.5%**
Earnings from Investments	23,700	7,768	**5,138**	12,906	10,794	54.5%
Total Revenue	**$ 1,655,800**	**$ 177,325**	**$ 149,829**	**$ 327,154**	**$ 1,328,646**	**19.8%**

Agenda Item – 3

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

February 13, 2020

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

DOCUMENTS ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

A. Management Report

B. Informational articles

B1- Regional Water Providers Consortium Newsletter

B2- Clackamas River Water Providers Consortium Newsletter

Agenda Item – 3

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

February 13, 2020

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

BOARD ACTION REQUESTED None

A. Management Report

1. **Communications:**
   Monthly Report –The monthly report will be provided at the Board meeting.

2. **Intergovernmental Relations:**
   Regional Water Providers Consortium (RWPC) Technical Committee (CTC) - The RWPC CTC discussed the status of a climate change survey of RWPC members. The purpose of the survey is to help RWPC staff develop a work plan to enhance member knowledge and engagement around climate change and impacts to drinking water systems. The survey period concluded on January 17th.

   The group is also working on a Provision of Emergency Water Plan scope of work that will be funded with Urban Area Security Initiative funding. The current scope focuses primarily on residential procurement with shelters and emergency housing and areas of public importance to be addressed later.

   A Google Analytic presentation was provided to members highlighting data on the Consortium's website use, traffic, and member case studies. The information in the analysis was gathered by Consortium staff and covered the period of June 2018 through September 2019 for both sites - conserveh2o.org and regionalh2o.org. During that time, both sites had a total of almost 304,000 pageviews and 191,000 sessions from 151,000 users. The use suggests that the Consortium's websites are a valuable and integral part of its public outreach tools and efforts.

Regional Water Providers Consortium (RWPC) Board Meeting – The RWPC Board met on February 5. One of the primary tasks was to consider the fiscal year 20/21 Budget and Work Plan. The RWPC budget will increase by 5.6% however some of the carryover from last year will be used to offset the dues collected. The dues for CRW will increase by $2,337 (slightly over 8%). The dues are distributed among the members based on a formula that looks at the number of connections and the amount of retail water sales.

Although there are no major initiatives being included in the work plan, the RWPC is planning to add a Spanish language intern to help with events and materials. All of the items included in the proposed work plan align with the RWPC's Five Year Strategic Plan.

In addition to the Budget and Work Plan, the RWPC Board considered an amendment to extend the staffing agreement between the RWPC and the City of Portland. Since 1997, the City of Portland has provide staffing services to the RWPC. More recently, the agreement has been extended in 5-year increments and the current agreement is set to expire in June of 2020. The amendment would extend the agreement through June 2025.

Clackamas River Water Providers (CRWP) – I primary item discussed by the CRWP is the budget for the next fiscal year. As proposed, the budget is proposed to be increased by 3% next year. The most significant change to the budget would allow for the replacement of the CRWP van. As proposed, CRW's dues would increase slightly over 7% ($8,699). Dues are proportioned among the members based on water production and purchases.

The CRWP members also reviewed a possible notification tool that could be available to the CRWP members to assist in notifying each other of operational or emergency items. The CRWP also started discussions about updating the 5-year work plan and the Drinking Water Protection Plan.

3. **Emergency Management:**
American Water Infrastructure Act (AWIA) 2018. – Six potential vendors were offered the opportunity to submit proposals for consulting support for completion of the Risk & Resilience Assessment and development of the associated Emergency Response Plan for Clackamas River Water.

Three proposals were received then reviewed and ranked by CRW staff. The successful proposer was identified, and negotiations have begun to define the scope and project costs associated with the project. The goal is to have an agreement ready for board review and approval by the regular March Board meeting, based on a preliminary meeting with the consultant

Regional Water Providers Consortium (RWPC) Emergency Planning Committee (EPC)- Grant Project - The grant project is progressing on schedule and under budget. The hose ramps have been delivered to the drop off site at the City of Portland. The 1200-gallon plastic potable water tanks are ordered and scheduled for delivery before the grant deadline. Pick up of all CRW materials will be coordinated with CRW Operations staff and will occur once everything has been delivered to the Portland site.

Regional Disaster Preparedness Organization (RDPO) Public Works Group – The RDPO Public Works Group met at CRW on January 22. The primary topic of discussion was the new strategic planning project and the need for members of the PWG to complete a survey to help set the strategic direction for the RDPO. The PWG will meet in February at CRW to complete the survey as a group and help ensure consensus of participating members.

Continuity of Operations Plan (COOP) - Update provided at the January work session. No additional information to report

CRW Emergency Operations Plan (EOP) Update - Update provided at the January work session. No additional information to report

4. **Safety Update:**
   January safety training was on First Aid, CPR, and AED use. Two training sessions were held on January 6, 2020. February safety training will cover hearing conservation and will be provided by Safe Personal.

5. **Looking Ahead:**
   - The final Strategic Planning focus group will be held on Monday, February 10 from 6pm to 8pm at CRW.
   - CRW Offices will be closed on Monday, February 17 in observance of President's Day
   - The February Work Session will be held on Monday February 24
   - The February agenda preparation will be held on Tuesday, February 25 at 12:30 pm.
   - Todd will be out of the office attending the AWWA Utility Management Conference February 26-March 2.

Clackamas River Water

B1

Karin Holzgang <kholzgang@crwater.com>

RegionalH2O News: Happy New Year!

1 message

Regional Water Providers Consortium <rwpcinfo@portlandoregon.gov> Fri, Jan 10, 2020 at 8:23 AM
Reply-To: rwpcinfo@portlandoregon.gov
To: kholzgang@crwater.com

Regionalh2o News

Regional Water Providers Consortium's e-Newsletter | January 2020

20 Minutes to Start 2020 More Prepared and Efficient!

It's 2020 and we're working hard on our resolutions! We've resolved to help folks save more water (indoors and outdoors) and to get prepared in case of an emergency. Two easy steps you can take are checking your toilet for leaks and signing up for Public Alerts. Join us in our resolutions by taking 20 minutes to make some big changes. Happy 2020!

It's Bowl Season - Have You Checked Yours?

We've watched the Rose Bowl, Outback Bowl, Fiesta Bowl, and we're getting excited for the Super Bowl! It's bowl season, which is a great time to think about the other bowl - your toilet bowl. Learn how to check for leaks with this how-to video (in English and Spanish!), and get indoor water use tips here.

Image found here

It's a Great Time to Winterize

alert! Keep watch for running or gushing water along roadways, and be sure to report it to your water service provider. Be aware that repair crews often operate at night and during times of low visibility to keep your water flowing, so be on the lookout for them when driving.

Regional Water Providers Consortium | 503-823-7528 | 1120 SW 5th Ave., Portland, OR 97204
www.regionalh2o.org and www.conserveh2o.org

Regional Water Providers Consortium | 1120 SW 5th Ave., Portland, OR 97204

Unsubscribe kholzgang@crwater.com

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Clackamas River Water Providers

Working together to protect and conserve our drinking water.

WINTER 2020 News

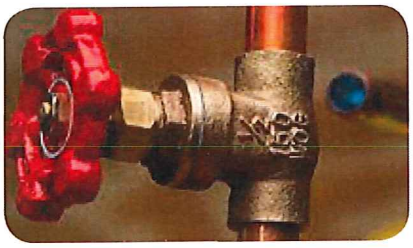
B2

Do You Know
Where Your Main Water Shut-Off Is?

Despite all the best precautions this winter water pipes may still freeze. The faster you can shut off the water, the less damage you will accrue.

Knowing where your main shut off valve is can prevent costly water damage. If you can't access the shut off valve at the water meter, you'll need to find the main shut off valve for your house.

The valve is most likely where the water line enters the house. This could be in the basement, the crawl space, or in the garage. It will look like a regular spigot valve or a single handled ball valve. If you have a broken pipe and need to stop the water while you wait for a plumber to arrive, turning this valve off shuts off all of the water to your home.



Make sure everyone in the house knows where the main shut off valve is located. For a quick response, identify the valve by tying a piece of colored yarn or a string to it and post your plumbers contact information in plain sight.

For more indoor/outdoor water conservation information and free conservation tools and devices call the Clackamas River Water Providers at **503-732-3511** or visit our website at: **www.clackamasproviders.org.**

What's Inside:

Water Shut-Off	P1
Rebate Program	P1
Water Systems	P2
Winter Quiz	P2
Pesticide Reduction	P3
Watershed Resiliency	P3
'Faces' Interview	P4
Water Audit Kit	P5
Winter Water Tips	P6
Partner Spotlight	P7

CRWP Rebate Program is Temporarily Out of Funds!

Due to an enthusiast response (we processed more rebates in three months than we usually do in a whole year) our rebate program is temporarily out of funds for the remainder of this fiscal year. The rebate program will resume when we have funds available July 1st of 2020.

The Clackamas River Water Providers encourages water conservation to promote wise water use because everyone depends on water. We all must use water efficiently or there may not be enough for drinking, irrigation, commercial uses, fish, and emergencies such as fire-fighting. The CRWP is committed to providing our customers with the tools to do whatever they can for more efficient water use.

We offer six water use rebates up to $385 in value. These rebates are available each fiscal year (July 1st – June 30th) on a first-come, first-served basis until the program funds have depleted.

Click **here** for CRWP members participating in our rebate program, rebate information, and eligibility requirements, or to find out other ways to save water.

CHRISTINE HOLLENBECK, Public Education and Conservation Program Coordinator, **(503) 723-3511** • christine@clackamasproviders.org
KIM SWAN, Water Resource Manager, **(503) 723-3510** • kims@clackamasproviders.org

How Water Systems Work

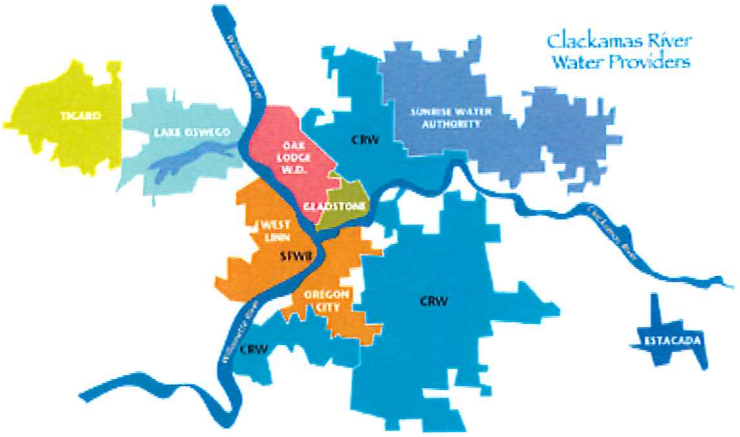
Protecting Our Watershed

Unlike the City of Portland's protected Bull Run watershed, the Clackamas is multi-use with various users and ownership throughout the watershed. Each time it rains or snows, pollutants wash off the land and flow untreated into nearby surface and groundwater sources. Human activities such as construction, timber harvest, livestock management, fertilizer and pesticide use if not performed responsibly can contribute to degraded water quality.

We all play a role in preserving our vital drinking water resource. Whether you're a resident, business owner, employee or farmer, you can make a difference. Protecting and conserving our drinking water source plays a key role in making the best overall use of the precious resource we share.

What Can You Do?

- Install a raingarden to allow water from your property to filter into the ground.
- Practice water efficient landscaping and /or naturescaping.
- Prevent stormwater runoff (decreasing impervious surfaces).
- Restore streamside and riparian areas by planting native trees and shrubs.
- Properly dispose of, or recycle, motor oil, antifreeze, paint, solvents and other toxic materials.
- Take your car to a car wash that recycles the dirty water or wash your car on the lawn to prevent car wash water from entering storm drains.
- Reduce or eliminate your pesticide and fertilizer use to prevent chemical runoff.
- Properly clean up after your pet.
- Fence livestock away from water areas to protect stream banks, reduce erosion and protect water quality.



- Inspect and properly maintain septic systems.
- Conserve water, especially in the summer months when river flows are at their lowest. The more water we save, the more water we can keep in the river for fish.
- Get involved! Attend a Clackamas River Water Providers, city council, or water board meeting.
- Call your **water provider** for more information.
- Join our local watershed council, the **Clackamas River Basin Council**.

For more ideas on how you can prevent pollution from entering our water ways click **here**.

Want to learn more about the benefits of watershed protection?

- Watershed Restoration Means Clean Drinking Water for Oregonians. **Click here**.
- Protecting Our Water Sources Brings a Wealth of Benefits. **Click here**.
- The Nature Conservancy, Beyond the Source: The environment, economic and community benefits of source water protection **Click here**.

Winter Quiz:

Answers - *Can be found on page 6*

1. Your water main valve is most likely to be found where?

A. In the basement
B. In the crawlspace
C. in the garage
D. One of the above- Where the water line enters the house.

2. The Clackamas River Watershed Resilience project is aimed to provide guidance for managing resilience in the face of climate change.

A. True
B. False

3. What is the purpose of the Home Water Audit Kits?

A. Add bright color to your toilet water
B. Decorate faucets
C. Determine water use and how to save.
D. None of the above

4. We all play a role in preserving our vital drinking water source.

A. No
B. Yes

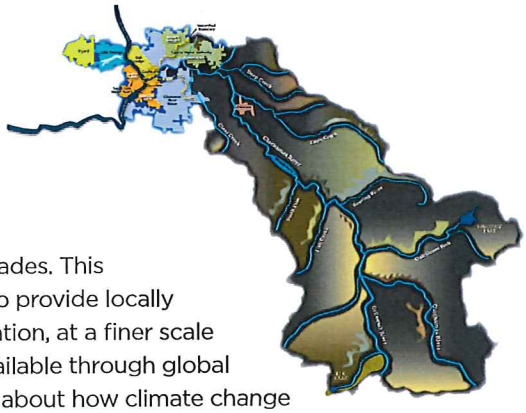
Pesticide Reduction Efforts

On October 26, 2019 the CRWP partnered with the Clackamas Soil and Water Conservation District and the Oregon Department of Agriculture to sponsor a pesticide collection event for Clackamas watershed agricultural users. The purpose of this collection event was to get old and unwanted pesticides out of our watershed. Thanks to the 20 plus agricultural users that participated we were able to safely dispose of over 5,000 pounds of unwanted pesticides, herbicides, and fungicides, helping us protect our drinking water source.

Clackamas River Water Providers
Working together to protect and conserve our drinking water.

CLACKAMAS SOIL AND WATER CONSERVATION DISTRICT
Good dirt. Clean water.

Clackamas Watershed Resiliency



The Clackamas River Watershed Resilience project was a multi-year project aimed to provide water resource stakeholders in the Clackamas River watershed with guidance for managing resilience in the face of climate change. Phase I of this project was primarily funded by PSU Institute for Sustainable Solution to establish a baseline of historical trends in the Clackamas River watershed relevant to climate change, and identified issues pertinent to stakeholders in the context of climate change (e.g., diminished summer water supply, water quality degradation resulting from urban development and intense rainfall, etc.). Phase II of this project sought to continue that research with two objectives: (1) Applied Climate Science, (2) Climate Adaptation Planning.

PROJECT GOAL:
The goal of the Clackamas Watershed Resilience project was to help project partners understand local impacts of climate change on water quality and quantity in the region; and develop strategies to sustain a healthy, reliable water source.

Uncertainty related to local impacts of climate change present a challenge for regions who are making infrastructure investments and policy decisions today that will remain in place for decades. This project aimed to provide locally specific information, at a finer scale than what is available through global climate models about how climate change may threaten water quality and quantity in the Clackamas River basin.

Alongside climate scientists, faculty and students with social science and natural resource management expertise worked with the Clackamas River community and key stakeholders to develop recommended strategies for understanding and adapting to climate change.

To see the results of this work that the CRWP and Water Environment Services has been working with PSU to better understand our watersheds resiliency, go to **https://sites.google.com/a/pdx.edu/maxnp/research/Clackamas-watershed.**

Faces of Drinking Water

by Christine Hollenbeck

The Clackamas River Water Provider members are a coalition of many different cities and public water providers who depend on the Clackamas River as their drinking water source. The ability to treat, store and deliver safe clean drinking water to their customers takes many different professionals with a variety of background and skills.

Most recently we visited with Bo Doan one of the newest drinking water treatment plant operators at the Clackamas County Water Commission (NCCWC). The NCCWC is jointly owned by and provides drinking water to Sunrise Water Authority, Oak Lodge Water Services and the City of Gladstone.

CRWP: How long have you worked for the North Clackamas County Water Commission?
Bo: I was hired on here at the NCCWC full-time as a Water treatment Plant Operator in June of 2019.

CRWP: What is your background prior to working in Public Drinking Water?
Bo: While in middle school I worked with my father at his wrecking yard and when I was in high school, I worked with my cousins at Abbas Pumps in Terrebonne Oregon. While at Abbas we installed and maintained commercial and residential well pumps. I worked for Abbas throughout high school.

After graduation and while working on a Criminal Justice degree to be a police officer my father encouraged me to look into a career in public works (drinking/ waste water). My father's Uncle worked for the City of Redmond as a Waste Water Operator and was making a financially good, secure and safe living for himself. My father suggested I look into Clackamas Community College's Water Environmental Technologies (WET) program. I started the program in September 2012. While attending the WET program I interned at both the NCCWC and the Molalla Waste Water Treatment plant, and was hired on as seasonal help at the NCCWC plant.

When I graduated from the WET program in the fall of 2013, I worked for the City of Madras for 15 months in waste water treatment and I did some work in storm water, collections and drinking water distribution. From Madras I moved to the City of Monmouth and worked as a Waste Water Collections Specialist. I always wanted to work for the NCCWC so when the position came up earlier this year I applied and was offered the position.

CRWP: What are your favorite/ least favorite parts of your job?
Bo: I really enjoy working with such a small group of people. In Monmouth there were quite a few of us in public works and things are just so much more complicated. With such few people working towards the same goal it feels like we are a more cohesive team.

CRWP: Do you plan to retire here at the NCCWC?
Bo: My ideal plan would be to retire here, but I have a long way to go and you never know what life has in store.

CRWP: What accomplishments are you most proud of in your career?
Bo: I'm real proud of the way I have been able to get my bearings and have caught on to my work here at the NCCWC plant as quickly as I have. Also, in 2017 at the Pacific Northwest Clean Water Association's annual conference I won a trophy for the Operator's Skills Challenge.

CRWP: What advice would you give to someone starting out in this field?
Bo: Learn as much as you can. Pay close attention to every detail, you never know when you might need this information, and work your hardest.

An Interview with
Bo Doan
Water Treatment Plant Operator
N. Clackamas County Water Commission

CRWP: What do you feel is most important about your job?
Bo: I could say the cookie cutter answer which is providing "clean safe drinking water", and while that is true, I think it's real important to stay ahead of the game. I like to be a progressive and forward thinker. I think it is best of be proactive rather than reactive in this profession. Success is all about being prepared.

CRWP: What would you like the public to know about their drinking water?
Bo: Being so new to drinking water I'm not so sure what to say, but having been in waste water, the one thing I wish everyone knew was "Flushable Wipes" are not flushable!!

CRWP: What can the public do to help make your job easier?
Bo: Don't waste your drinking water. Take short showers (5 minutes or so), shut off the faucet while you brush your teeth, and in the summer time don't water in the middle of the day. When you are wasting your drinking water it just means we have to unnecessarily make more water.

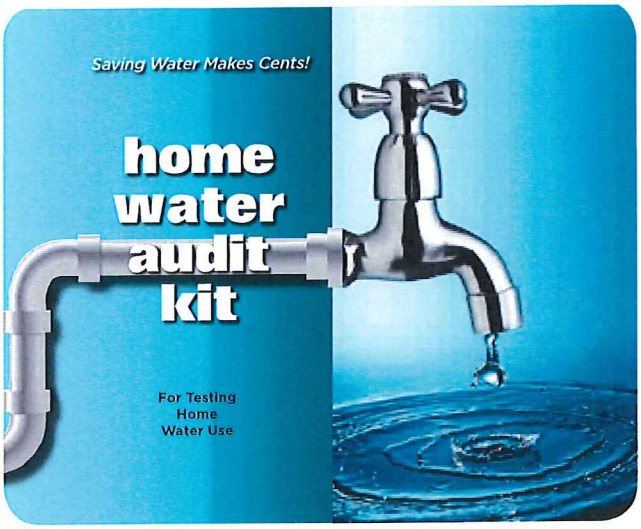
(Continued on page 7)

Indoor Home Water Audit

Winter is a good time to take a look at your indoor water use. The Clackamas River Water Providers has Indoor Home Water Audit Kits to help you figure out how much water you are using and where you can save the most water inside your home. Conducting an audit is simple and may take an hour to complete. It will help you locate leaks so you can prioritize fixing them, and identify which fixtures may need to be upgraded to new low flow fixtures so you can start saving water and money.

Indoor Home Water Audit Kits Includes:

- **Audit Kit Instructions** – This brochure will guide you through the steps of how to conduct an indoor home water audit.
- **Flow Meter Bag** –Use this bag to measure how much water your household fixtures (kitchen faucet, showerhead, bathroom faucet) use.
- **Drip Gauge** – Use this to measure drips around your house. Even a seemingly small drip can waste a lot of water. This gauge will give you an idea just how much that might be.



- **Leak Detection Tablets** – Use these tablets to see if your toilet has a leak.

To request free low water using devices for your home and more indoor water conservation information visit us at www.clackamasproviders.org or call **503 723 3511.**

Faces of Drinking Water - continued

CRWP: What is the most significant project you've been involved in during your drinking water career?
Bo: Here at the NCCWC I was the lead in the update of our Process Logistics and control (PLC) for our supervisory control and data acquisition (SCADA) system. We had all of the computer systems and security that run the plant updated.

CRWP: What is one thing you can't live without at work?
Bo: My head phones. There are so few of us working at this plant that I spend a lot of time working by myself. Listening to music relaxes me, keeps me grounded and helps the time to go by faster.

CRWP: What would you say water is to you?
Bo: The best drink ever! Water is one of the main pillars of life.

CRWP: What do you do for fun when you're not working?
Bo: I like to go camping, hunting, go to the gym, watch Netflix, I'm an avid gamer, I like to hang out with my dog Gilligan, and once a year I enjoy the Demolition Derby in Redmond. Myself and my family not only attend the Derby, we participate in the Derby!

The CRWP first met Bo when he interned here at the NCCWC 5 years ago while attending the WET program at Clackamas Community College. Though Bo's journey to get here took him through waste water and collections we don't hold that against him. We're glad he's here now.

Clackamas River Water Providers

Working together to protect and conserve our drinking water.

Winter Water Tips

When water freezes, it expands about 9%. If the temperature of your pipes drops below 32 degrees, even for a short period of time, you're more likely to have a pipe fracture or worse. Here are some precautionary measures you can take now to help avoid the expense and inconvenience of frozen water pipes later.

1. Close Crawl Spaces and Vents Anywhere cold air blows on a pipe, it creates the potential for freezing. To make sure your pipes are protected from the cold close crawl space vents and stuff insulation over the openings. Even a tiny hole can let in a lot of cold.

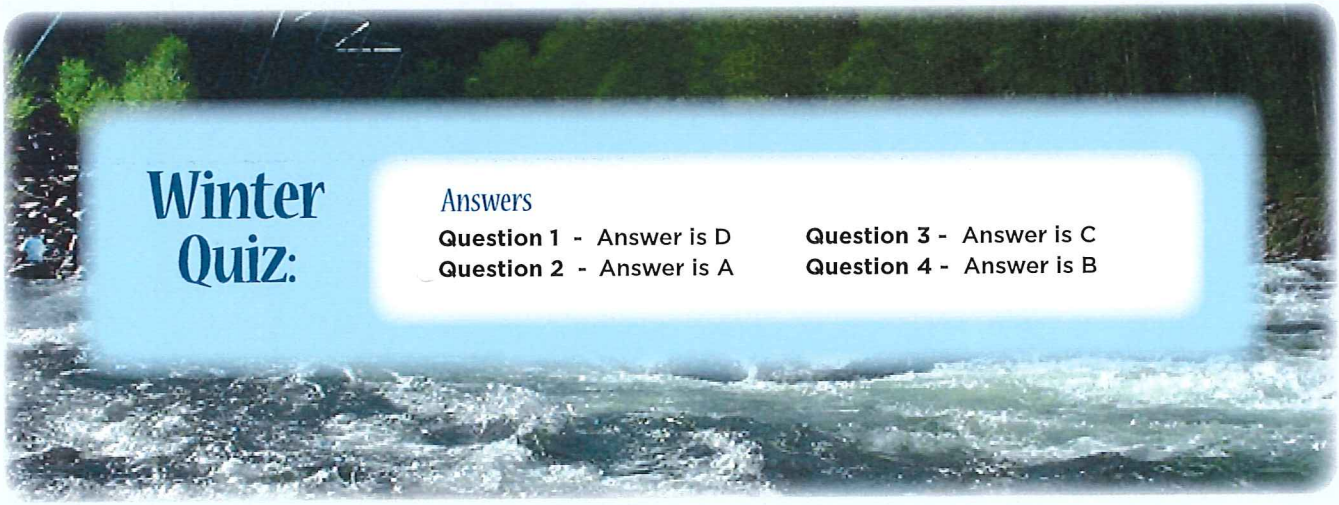
2. Protect outside pipes and faucets. In some homes, the outside faucets and hose bibs have a separate shut-off, if this is the case shut off the outside water. Then go outside, disconnect the garden hose and if the outside water has been shut off, turn on the faucets to drain water from the line. Leaving the faucets in the open position, wrap or cover all outside faucets and hose bibs to protect them from the cold.

Open the cupboard doors beneath your sinks. Opening the cupboard doors beneath your sinks will allow warm air to circulate around the pipes and will help keep them from freezing. If you're anticipating a deep freeze, consider using a fan to help circulate the air near the pipes, or purchase a small space heater for some extra temporary heat.

3. Allow water to trickle from faucets. In extreme or a long-term cold spell, allow the water to trickle from your inside faucets to prevent freezing. Over a 24-hour period this will cost less than 15 cents per faucet.

4. Never turn off the heat when you leave home. During the winter set the temperature to at least 55-60 degrees F, and if you have multiple heat zones, be sure to adjust all thermostats appropriately.

5. Have emergency telephone numbers handy. Despite all best precautions water pipes may still freeze. Keep the number to your local water provider and your plumber posted in a location where everyone can see it in case of an emergency.



Winter Quiz:

Answers

Question 1 - Answer is D
Question 2 - Answer is A
Question 3 - Answer is C
Question 4 - Answer is B

Partner Spotlight - Oregon DEQ

The **Oregon Department of Environmental Quality**'s mission is to be a leader in restoring, maintaining and enhancing the quality of Oregon's air, land and water. DEQ regulates industrial air pollution, conducts vehicle emissions testing, sets and enforces water quality standards, monitors river basins, measures groundwater quality, and regulates waste discharges from city sewage treatment and industrial facilities. It also regulates hazardous waste disposal, promotes solid waste reduction, regulates underground storage tanks, and enhances environmental cleanup. Implementation of Oregon's environmental laws is intended to protect human and environmental health as well as benefit the economy.

DEQ's Water Quality Program protects and improves the state's waterways to ensure they are safe for drinking water, fish and wildlife, recreation and irrigation. This is accomplished by developing and implementing water quality standards and clean water plans, regulating sewage treatment systems and industrial dischargers, collecting and evaluating water quality data, providing grants and technical assistance to reduce nonpoint pollution sources, and providing loans to communities to build treatment facilities.

DEQ and the Clackamas River Water Providers have been working together for a number of years on various programs to help protect and improve water quality in the Clackamas River. DEQ recognizes that providing clean

water to drinking water intakes helps minimize drinking water treatment costs and protects public health. Some of the DEQ programs that assist the CRWP include:

Drinking Water Protection Program: DEQ's drinking water protection program is a joint program with the Oregon Health Authority that has partnered with the CRWP for over 15 years. In 2003, the state agencies partnered with the CRWP to provide a "Source Water Assessment" that identified the drinking water source area and potential risks to the water supply. Building on this information, the CRWP began developing strategies to protect your sources of drinking water.

Oregon's drinking water protection program has a competitive grant program that helps water systems reduce risk to their water supply. The CRWP have obtained several of these grants throughout the years. Grants include work to conduct a more detailed assessment of drinking water threats, collect unwanted or unused pesticides within the watershed, post interpretative signs at parks and boat ramps, develop a septic system assistance program, support a hazardous material spill prevention program and create watershed display models. DEQ also provides technical assistance and support to the CRWP when there are questions about potential sources of pollution in the watershed or emerging contaminants of concern.

(Continued on page 8)

Partner Spotlight - continued

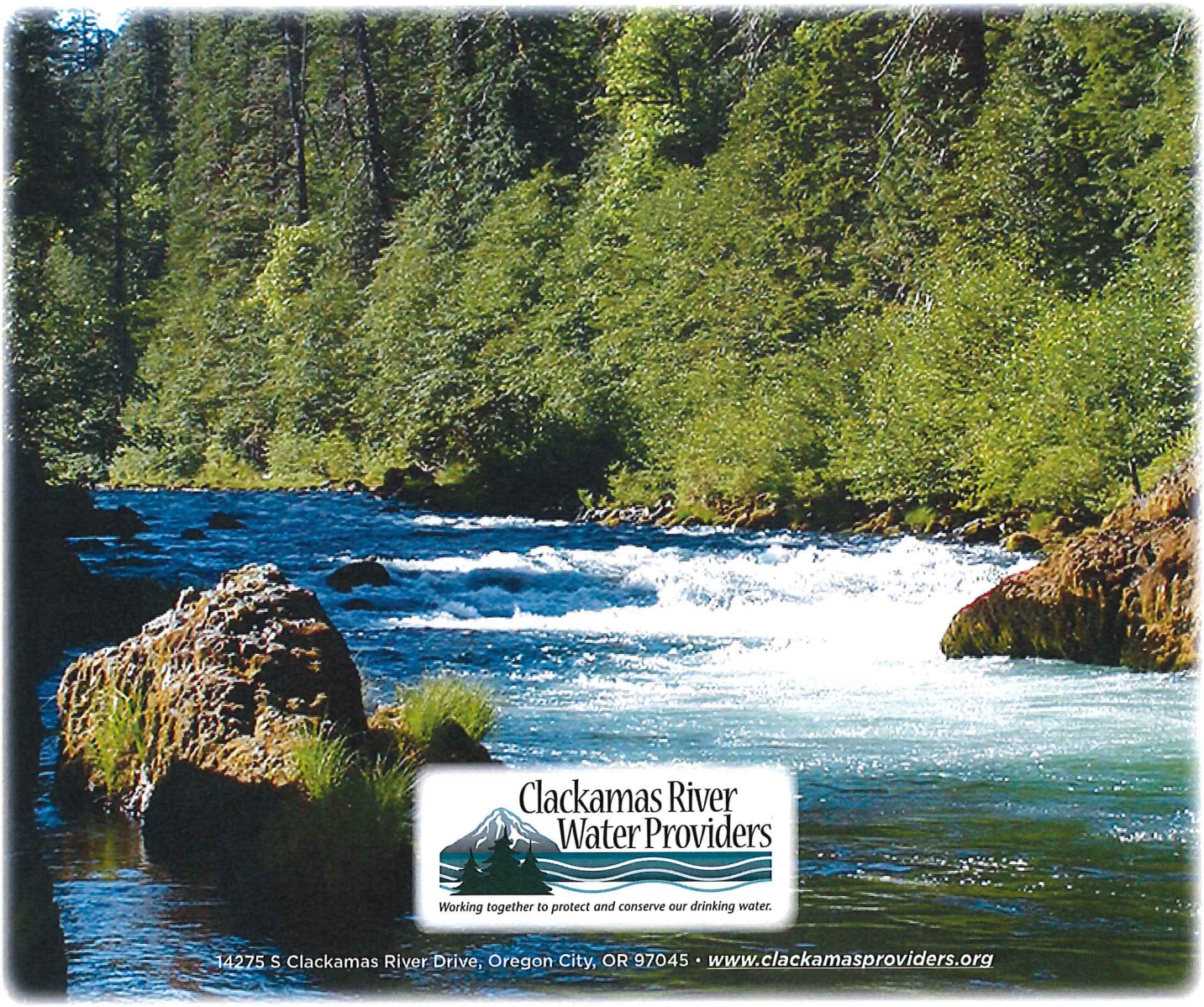
Watershed Management: The Clackamas River has good water quality; however, analysis of temperature and bacteria data have indicated that parts of the Clackamas River do not meet state water quality standards at all times. Additionally, sedimentation, metals, and pesticides have also been identified as parameters of concern. DEQ has developed a Total Maximum Daily Load (TMDL) and water quality improvement plan to address these contaminants. DEQ's water quality basin coordinator works with a number of basin partners to implement strategies identified in the TMDL to reduce erosion, improve stormwater control, permit wastewater discharges, and address agricultural operations.

Pesticide Stewardship Partnership: The Clackamas Pesticide Stewardship Partnership was initiated in 2005 by DEQ and a number of partners including the Clackamas River Water Providers. The Clackamas Pesticide Stewardship Partnership is a voluntary, collaborative process to protect the river and its tributaries. Local and state organizations use water quality monitoring to drive outreach and technical assistance activities for landowners and pesticide applicators to enable more efficient and effective management practices that reduce drift and runoff of priority pesticides into water.

Wastewater Permitting: DEQ's wastewater permit program regulates pollution from point sources discharging to Oregon's surface water. The term "point source" generally refers to wastewater discharged into water or onto land though a pipe or a discernible channel. DEQ issues permits that cover a variety of dischargers including domestic wastewater, industrial wastewater, and stormwater. DEQ provides public notice so that the CRWP and other interested stakeholders can review and provide public comment. DEQ also works with permittees to enhance permit conditions to be protective of the drinking water supply and ensue notification of CRWP members of spills, overflows or contamination events that may impact water quality.

Emergency Response: DEQ is one of the many partners that assists CRWP in evaluating readiness and response tactics for potential disasters or spills that may impact water quality. DEQ has provided technical assistance in developing response strategies and participated in table-top and on-river drills that help the water providers better plan for and respond to hazardous material spills. In addition, the strong partnership between DEQ and the CRWP helps ensure prompt notification of water providers in the event of a hazardous material spill.

DEQ



Our Members:

Clackamas River Water
www.crwater.com

CITY OF ESTACADA
unexpected / untamed / unforgettable
www.cityofestacada.org

THE CITY OF GLADSTONE
www.ci.gladstone.or.us

CITY OF LAKE OSWEGO, OREGON
www.ci.oswego.or.us

OAK LODGE WATER SERVICES
www.oaklodgewaterservices.org

SOUTH FORK WATER BOARD
"Pure water since 1915"
www.sfwb.org

SUNRISE WATER AUTHORITY
www.sunrisewater.com

TIGARD
www.tigard-or.gov

CHRISTINE HOLLENBECK, Public Education and Conservation Program Coordinator, (503) 723-3511 • christine@clackamasproviders.org
KIM SWAN, Water Resource Manager, (503) 723-3510 • kims@clackamasproviders.org

Agenda Item – 5

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

February 13, 2020

SUBJECT	Commissioner Reports and Reimbursement Requests
DRAFT MOTION	**NO MOTION REQUIRED**
EFFECTIVE DATE	
PRINCIPAL STAFF PERSON	Board of Commissioners
BOARD ACTION REQUESTED	
DOCUMENTS ATTACHED	Commissioner Reimbursements

Agenda Summary

BACKGROUND	None
ANALYSIS	None
STAFF RECOMMENDATION	

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month December 2019 **Commissioner's Name** Naomi Angier

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting –	$ 50.00
	CRW Work Session	$
	Miscellaneous Meeting	$
	CRWSC meeting	$ 50.00
	Agenda setting meeting	$ 50.00
		$

Total $ 150.00

Date	Meals	
		$
		$
		$
		$

Total $

Date	Mileage *	
		$
		$
		$
		$
		$
		$

Total $

Date	Motel/Hotel Lodging **	
		$
		$
		$
		$

Total $

Date	Miscellaneous ***	
		$
		$
		$

Total $

* Mileage $._____ per mile

** Lodging bills must be attached in support of reimbursement request

*** Miscellaneous expenses to be supported with bills where possible

Total Expenses $_____

Adjustments $_____

Amount Due Commissioners $ 150.00

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Naomi Angier

Commissioner's Signature

For Accounting:

Payroll: Taxable $_____ Non-Taxable $ _____ entered P/R 1/13/20 KJ

Accounts Payable: VENDOR #_____ ACCT# 01.601.5730 AMOUNT $_____ Entered A/P _____

Board: Reimbursement as of

Carol Byrd 1-6-20

CFO Date

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month December 2019 **Commissioner's Name** Sherry French

Please Print

Date	**Meetings**	Amount
	CRW Regular Board Meeting –	$ 50
	CRW Work Session	$
	Miscellaneous Meeting	$
	12/9 CRWSC	$ 50
	12/18 agenda mtg/sunrise	$ 50

Total $ _____

Date	**Meals**		
		$	
		$	Total $

Date	**Mileage ***		
		$	
		$	Total $

Date	**Motel/Hotel Lodging ****		
		$	
		$	Total $

Date	**Miscellaneous *****		
		$	
		$	Total $ 150.00

* Mileage $._____ per mile

** Lodging bills must be attached in support of reimbursement request

*** Miscellaneous expenses to be supported with bills where possible

Total Expenses $_____

Adjustments $_____

Amount Due Commissioners 150 –

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Sherry French

Commissioner's Signature

For Accounting:
Payroll: Taxable $_____ Non-Taxable $ _____ entered P/R 12/30/19 JG

Accounts Payable: VENDOR #_____ ACCT# 01.601.5730 AMOUNT $_____ Entered A/P _____
Board: Reimbursement as of

Carol Bryck 12.23.19

CFO Date

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CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month December 2019 **Commissioner's Name** Lester Garrison

Please Print

Date	Meetings	Amount
12/12/19	Board Meeting	$ 50.00
12/13/19	Meet with Clackamas Fire	$ 50.00
		$
		$
		$

Total $ _____

Date	Meals		
		$	
		$	Total $

Date	Mileage *		
12/12/19		$	
12/13/19		$	Total $

Date	Motel/Hotel Lodging **		
		$	
		$	Total $

Date	Miscellaneous ***		
		$	
		$	Total $

* Mileage $._____ per mile

** Lodging bills must be attached in support of reimbursement request

*** Miscellaneous expenses to be supported with bills where possible

Total Expenses $ 100.00

Adjustments $ _____

Amount Due Commissioners

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Lester B. Garrison

Commissioner's Signature

For Accounting:
Payroll: Taxable $_____ Non-Taxable $ _____ entered P/R 12/30/19 KS

Accounts Payable: VENDOR #_____ ACCT# 01.601.5730 AMOUNT $_____ Entered A/P _____

Board: Reimbursement as of

Paul Smyth 12-30-19

CFO Date

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Clackamas River Water

Clackamas River Water

Board Meeting – February 13, 2020

2nd Quarterly Update – FY 2020
Agenda Item #2

Carol Bryck, CPFO, CTP

2nd Quarter Update – FY 2020 Revenue

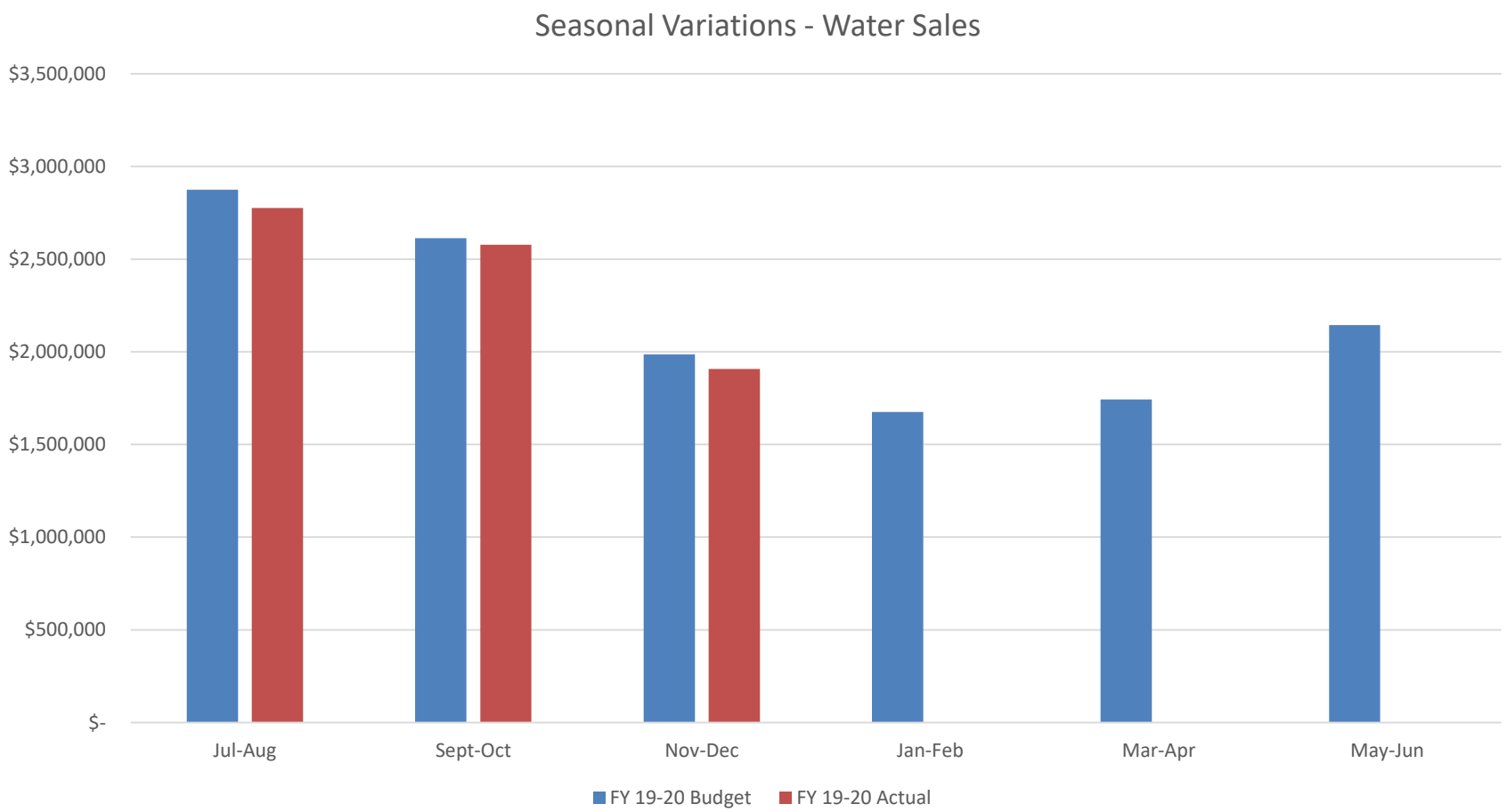
- Through the second quarter (July 1, 2019 through December 31, 2019) of the biennium BN 2019-2021 is expected to be at 25% of the budget.

2nd Quarter Update – FY 2020 Revenue

- Retail water sales are 27.8% of biennial budget. Consumption is down by 7.7% and revenue is lower by 2.8% compared with FY 2019.

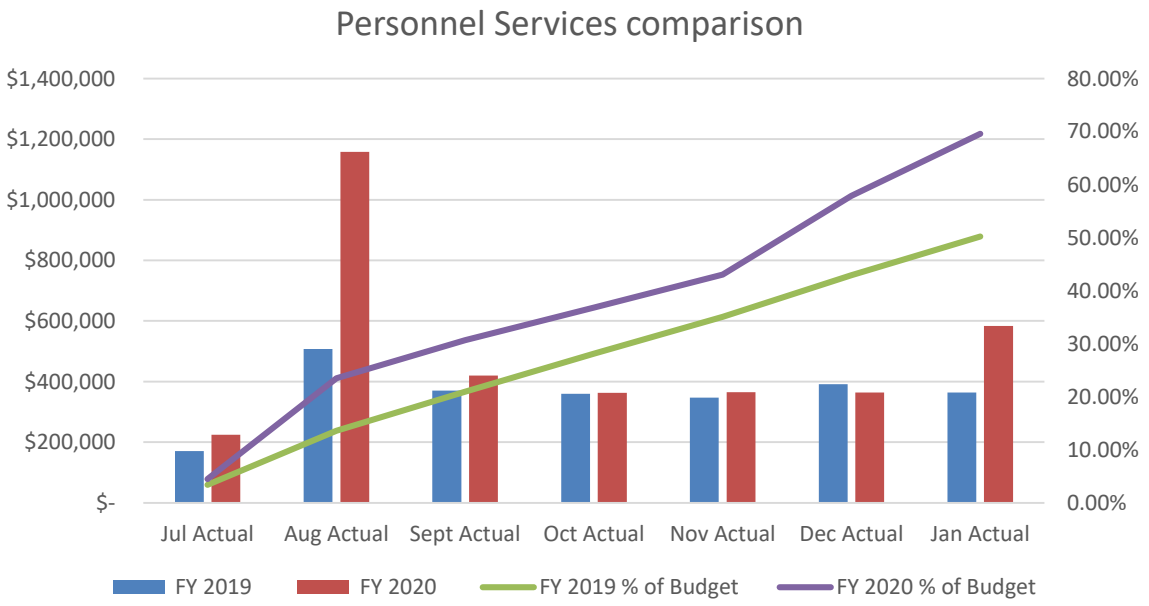
- Total General Fund Revenue is 28% of Budget.

2nd Quarter Update – Seasonal Variability

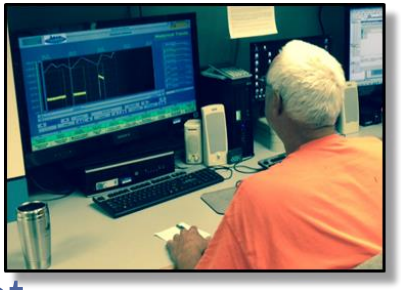


2nd Quarterly Update – FY 2020

- General Fund
- Personnel Services – 25.4%
- Without PERS payment we are around 19.9%.



2nd Quarterly Update – FY 2020



General Fund Expenses

- Materials & Services – 23.6%
  - All categories are in good shape relative to budget.
- Capital Outlay – 14.5%
  - Areas to watch – Commercial & Industrial meters/vaults. One vault is using significant portion of budget. Important to District as this ties directly to revenue generation.

Other Funds

SDC Revenue, CIP and CIP Bond Construction expenditures

2nd Quarterly Update – FY 2020

SDC Revenues

- Biennial Budget - $1,655,800
- Actual to Date - $327,154 – 19.8%
- Biennial budget includes large commercial meters that haven't been purchased yet.
- 25% of budget is $413,950, so we are $87,000 behind as of December 31.

New Construction

2nd Quarterly Update – FY 2020

- Capital Improvements Project Fund

Project #	Description	BN 19-21 Budget	FY 2020 Actual	% of Budget
5249	ODOT/City/County DTD Adj	$ 286,000	$ 53,213	21.06%
5243	CRC Mobility (see 5249 budget)*	-	4,762	N/A
5241	Sunnybrook & 93rd Loop Waterline (see 5249 budget)	-	2,258	N/A
5239	Edgewood Neighborhood Waterline *	1,045,000	8,371	0.80%
5251	Forsythe Rd Waterline - Phase 1	572,000	13,410	2.34%
TBD	Leland Rd Master Meter & Waterline	480,000	-	0.00%
5253	82nd Dr Waterlline - Phase 1	814,000	247	0.03%
5260	Orchid Waterline & Meter	74,000	780	1.05%
5250	Mather Reservoir Control Valve	210,000	13,534	6.44%
5248	90th Ave Pump Station Valve Replacement	150,000	3,433	2.29%
		$3,631,000	$100,009	2.75%

*5243 Prior Period (FY 2019) expense - $6,309

*5239 Prior Period (FY 2019) expense - $91,467

2nd Quarterly Update – FY 2020

- **Backbone Projects**

Project #	Description	BN 19-21 Budget	FY 2020 Actual	% of Budget	Prior Years Exp	Total Project Cost to Date
5188	152nd Ave Reservoir *	$1,410,000	$1,485,574	105.36%	$ 7,913,044	$ 9,398,618
5189	Hwy 224 Intertie	$ -	$ 235			
5190	Hattan Rd Pump Station	1,322,000	888,165	67.18%	3,422,528	$ 4,310,693
5191	Hattan Rd Transmission Main	382,000	281,921	73.80%	3,760,282	$ 4,042,203
5195	Redland Reservoir	-	316,147			
5187	General Project Administration	25,000	3,535	14.14%	188,079	$ 191,614
		$3,139,000	$2,975,576	94.79%	$15,283,933	$17,943,128

* Note: This is total spent to date and has not had reduction of final Sunrise Water Authority contribution. Final contribution estimate is greater than $1.5 million and will be calculated upon completion of the project.

The Backbone projects are expected to be completed in first year of the Biennium.

Questions or comments ?