**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS**

**REGULAR BOARD MEETING**

**BOARD INDEX OF AUDIOTAPE**

**May 14, 2015**

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| **COMMISSIONERS PRESENT:** | **STAFF PRESENT:** | |
| Larry Sowa, President | Lee Moore, General Manager |
| Ken Humberston, Secretary | Carol Bryck, Chief Financial Officer | |
| Hugh Kalani | Cindy Richards, Admin. Assistant SWA | |
| David Mc Neel |  | | |
| *Absent: Grafton Sterling* |  | | |
|  | CRW Employees: Donn Bunyard, Kham Keobounnam, | |

**VISITORS:** Mona Kalani, Ernie Platt

**Call to Order**

The meeting was called to order at **6:00 pm** by President Sowa. The pledge of allegiance was recited.

**MOTION:** Ken Humberston moved to approve the agenda as presented. Hugh Kalani seconded the motion.

**MOTION CARRIED 4:0**

**Ayes:** Humberston, Kalani, Mc Neel, Sowa

**Nays:**

**Abstentions:** None

**Public Comment**

None

**Agenda Item 1.0: Resolution 16-2015:** Establishing Wholesale Water Rates Charged to Sunrise Water Authority- *Carol Bryck, CFO*

**MOTION:** Ken Humberstonmoved to approve Resolution No. 16-2015 establishing wholesale water rates charged to Sunrise Water Authority effective July 1, 2015. Hugh Kalani seconded the motion

Ms. Bryck shared with the Board that this is an annual review of the water supply rates. The rate is increasing from $.64 to $.66 per ccf due to increases in power costs.

**MOTION CARRIED 4-0**

**Ayes:** Humberston, Kalani, McNeel, Sowa

**Nays:**

**Abstentions:**

**Consent Agenda**

CA-1: Gross Payroll and Account Paid for February 2015

CA-2: Cash Position and Transfers February 2015

**MOTION:** Ken Humberston moved the Board approve the Consent Agenda as presented. Hugh Kalani seconded the motion.

**MOTION CARRIED 4:0**

**Ayes:** Humberston, Kalani, McNeel, Sowa

**Nays:**

**Abstentions:**

**Agenda Item 2.0: Quarterly Report** *– Carol Bryck, CFO*

At ¾ of the way through the year we are ahead of the budgeted income due to the dry summer. We are under budget in capital outlay. In personal services we are 72% of budget, some of the projects that could have personnel services charged to them that are driven by other agencies have the timing out of our control. More customers are paying are paying with credit cards which is a fee to CRW of about 3% of the charges. Commissioner Humberston asked if there was a way to pay less and Ms. Bryck said CRW is probably receiving the best rate available. The security line item is higher due to additional cameras, payroll processing fees and telecommunications fees are a little higher than budgeted. Materials and Services will remain in the budgeted amount. Capital outlay is low but there will be some large charges coming in before the year end. Mr. Bryck shared that in June she may come back to the Board to request a transfer from materials and services to personnel services due to reduced capital outlay projects that would allow staff time to be charged to those activities and reducing the personnel services costs.

**Agenda Item 3.0: General Managers Report-** *Lee E. Moore, Sr., General Manager*

**Water Audit** by the Oregon Health Authority conducted in March; there were no adverse findings but an administrative finding by not noting the staff that has level 4 certification this has been corrected with the Health Authority.

**Waterline break** on April 29th on 82nd Avenue

**SDAO had a legislative update on April 10th**Commissioners Kalani and Sowa attended with the GM

* Ex-Governor’s transportation budget has been revised by Governor Brown to include a 10% reduction of carbons by 2025. The Oregon Trucking Association will ask that the voters of Oregon get a chance to vote on this
* The Supreme court of Oregon has ruled that a deal is a deal and the State cannot come back and adjust employee’s retirement plans. There may be a kicker this year based on excess revenue for the state

**Met with the City of Milwaukie** on April 13th and they are still interested in finalizing the IGA prior to June 2016

**Carver Bridge pipe testing** was conducted on April 16th which was attended by Commissioner Humberston. This testing was successful. Staff did a fantastic job of putting the pipe together and testing it successfully to 300 pounds without leaks. The reports from the experts are saying there is probably contributory negligence on the designer of the pipe and the contractor which puts CRW In a good place as any in the event of litigation. Commissioner Humberston asked how the design flaw comes into play in the report when if the pipe is put together per the directions then how is this a design flaw? Mr. George shared that CRW staff used the identical materials as installed on the bridge but the pipe installed on the bridge had a different environment (hanging on the bridge with several joints) bringing up the issue of the design as a potential flaw. Since this is part of litigation Mr. George will present to the Board in the Evenings Executive Session.

**PSU Innovation Award-** PSU was offering a grant possibility for those presenting a proposal to receive 1 year of free management consulting. CRW was not successful in their efforts (the poster CRW submitted is displayed in the Boardroom). METRO was the winner of the grant

**Little League** –Staff is still waiting to hear back from the Little League in regards to the upgrades to the restrooms at Riverside Park.

**Meeting adjourned at 6:25pm**