

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
BOARD INDEX OF AUDIOTAPE
October 12, 2017**

COMMISSIONERS PRESENT:

David McNeel, President
Naomi Angier, Secretary
William "Bill" Blanas, Treasurer
Hugh Kalani
Larry Sowa

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Adam Bjornstedt, Principal Engineer; Carol Bryck, Chief Financial Officer; Rob Cummings, Water Resources Manager; Joe Eskew, Engineering Manager; Bob George, Chief Engineer; Kham Keobounnam, IT Manager

VISITORS: Gary Kerr, Jim Martin

Call Work Session to Order

Commissioner McNeel called the meeting to order at 6:00 pm. The pledge of allegiance was recited.

1. 152nd Reservoir project update and adjacent neighbor and LLC owner recommendations to off-set construction impacts

60% design is complete and quickly moving towards the 90% design stage. County Land use process is complete and estimating to advertise for bids in November with a start date in spring of 2018. The Board has been provided a listing of community impacts for the mobile home parks adjacent to the project along with recommendations to off-set the impacts. Staff has reviewed the recommendations brought during the community meetings. Some of the issues brought up are just normal part of construction restoration and then some are options that staff is going to recommend to be ways to off-set the construction impacts on the neighbors in the mobile home park. The Board was also presented with a range of what the recommendations would cost as a part of the project. The total of the recommendations will be less money than what the cost would have been to construct the temporary road that was one of the first options explored by staff.

Commissioner McNeel voiced that he would like to see a set dollar amount that will be given to each resident and then make sure there is a waiver/acknowledgment signed by each resident as well.

Commissioner McNeel brought up the question to staff if they knew of the new transportation budget/plan one of which could impact the waterline coming down from the reservoir. Mr. Bjornstedt said staff have been in contact with ODOT on the conceptual design of the project and what could affect CRW waterlines.

2. Commissioners Communication

During this time the Board is meant to bring up issues for discussion in a public forum.

Commissioner McNeel brought that he had contact the budget committee members to see if they had received their final budget document and now staff has now ensured those were delivered. An addition to the budget document for the next budget cycle is a listing of all of the committee members to be included in the book.

Commissioner Kalani provided a list of items that he would like to see as agenda items for future work sessions, staff will get these added to the schedule for future meetings.

Work Session Adjourned at 6:49

Call Regular Meeting to Order

Commissioner McNeel called the meeting to order at 6:49 pm

MOTION: Commissioner Angier moved to approve the agenda as presented; Commissioner Kalani seconded the motion

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays: None
Abstentions: None

Public Comment: None

Agenda Item 1.0 **Resolution 01-2018 – Endorsing annexation of territory into the jurisdictional boundaries of Clackamas River Water – property on S. Mountain Meadow Rd.-Tax Lot No. 32E24TLID 00502 & 0700**

MOTION: Commissioner Angier move to approve Resolution No. 1-2018 endorsing annexation of territory into the Jurisdictional Boundaries of Clackamas River Water for property located at 21323 S. Mountain Meadow Rd. Beaver creek, Oregon and related county right-of-way. Commissioner Kalani seconded the motion

Mr. George explained that there is a property owner that would like to be annexed into the district, there is currently a well on the property that the owner will continue to use for irrigation. The property owner will be paying for the annexation, SDC's and install a backflow device.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Consent Agenda

- CA-1: Gross Payroll and Account Paid for September 2017
- CA-2: Cash Position and Transfers September 2017

- CA-3: Donation of Assets: Beaver Creek Business Park Subdivision main extension
CA-4: Easement agreements: Authorize two easements to benefit CRW for meter maintenance and ingress/egress to said meter

MOTION: Commissioner Angier moved to approve the Consent Agenda as presented.
Commissioner Kalani seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Agenda Item 2.0 Management Report

- Intergovernmental Relations:
 1. NCCWC (North Clackamas County Water Commission)-Mr. Heidgerken attended their most recent Board meeting where the letter that CRW submitted regarding review of the water supply agreement between CRW and NCCWC. Their Board recognized that there will also need to be a review of their internal member agreements.
 2. CRWP (Clackamas River Water Providers)-Commissioners Angier and Blanas attended the watershed tour this past weekend.
 3. Regional Water Providers Consortium (RWPC)-There was an amendment approved to the agreement between CRW and RGWP for the water distribution trailer. Next month the CRW Board will vote on the amendment as well.
- IT Improvements- IT Manager and staff have been working to incorporate plans to improve the security and resiliency of the CRW system
- Emergency Management Update- There will be an exercise on October 24 for the RWPC Water Interconnection Data Base that CRW staff will participate in.
- Safety Update- Staff has been working to complete training and have updated the employee emergency handbook. Commissioner McNeel asked if the Board could get a copy to look at.

- Audit Field Work- The first week of October the Moss Adams auditors were on site and FACS has worked to provide the information requested.
- Staff Retirement- Karen Sype Sr. Finance and Accounting specialist will be retiring at the end of October. Staff has been working to cross train and get as much information from her as possible about the tasks she performs.
- Looking Ahead:
 - October 30 Board Work Session
 - SDAO Legislative update held on October 26, contact Karin Holzgang to get registered.
- Both the 152nd Reservoir and the Redlands Reservoirs have finished the final land use and that has been approved by the county.
- The Commissioners received information on a proposed county project for a Veteran's temporary housing. The County has asked if the program is temporary that CRW would waive the SDC fee and meter drop in fee but the county would pay these fees if the project lasted longer than 2 years. Commissioner Kalani has some reservations about entering into an agreement with the county based on recent experience with Carver Bridge. The Board would like an agreement (contract) rather than an MOU.
- Lake Oswego Tigard Water Plant had their Opening today
- Portland water bureau has been having issues testing positive for Cryptosporidium.
- Have had a couple of leaks and main breaks that staff has had to address the leaks have been spread around the entire district and not just one area.
- All represented staff reviews have been completed by managers. The next step is to conduct the manager's reviews.

Agenda Item 4.0

Commissioner Reports and Reimbursement Requests

Public Comment:

None

Regular Meeting adjourned at 7:25pm