

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
November 9, 2017**

COMMISSIONERS PRESENT:

David McNeel, President
Naomi Angier, Secretary
William "Bill" Blanas, Treasurer
Hugh Kalani
Larry Sowa

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Adam Bjornstedt, Principal Engineer; Carol Bryck, Chief Financial Officer; Donn Bunyard, Emergency Manager; Rob Cummings, Water Resources Manager; Bob George, Chief Engineer; Kham Keobounnam, IT Manager

VISITORS: Mona Kalani, Jim Martin, Martin Hummel

Call Work Session to Order

Commissioner McNeel called the meeting to order at 6:00 pm. The pledge of allegiance was recited.

1. Commissioners Communication

Work Session Adjourned at 6:02pm

Call Regular Meeting to Order

Commissioner McNeel called the meeting to order at 6:03pm

MOTION: Commissioner Angier moved to approve the agenda as presented; Commissioner Kalani seconded the motion

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays: None
Abstentions: None

Public Comment: None

Agenda Item 1.0 Consider Approval of Amendment No. 1 to Intergovernmental Agreement (IGA) Between the Regional Water Providers Consortium and Clackamas River Water

MOTION: Commissioner Angier moved to approve Amendment No. 1 to the 2010 IGA between Clackamas River Water and the Regional Water Providers Consortium
Commissioner Kalani seconded the motion

Mr. Bunyard shared the background around CRW housing and maintaining the portable water storage and how the fund are approved to reimburse CRW for maintenance

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa

Nays:

Abstentions:

Agenda Item 2.0 Consider Approval of Intergovernmental Agreement (IGA) with Clackamas County Regarding Veteran's Village

Commissioner Angier moved to approve the Intergovernmental Agreement with Clackamas County Development Agency regarding the deferment of the collection of system development charges for Veteran's Village. Commissioner Kalani seconded the motion.

Mr. Heidgerken reviewed the section of the IGA where it spells out that at the end of the deferment period of two years then the SDC fees would be paid by the county if the project continues.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa

Nays:

Abstentions:

Agenda Item 3.0 Consider Approval of Surplus

Commissioner Angier approve the listing of surplus property to be disposed of in accordance with Oregon Statutes and Local Contract Review Board Rules.
Commissioner Kalani seconded the motion.

Mr. Heidgerken shared that there were two items that were missed when the surplus list was presented in September and this will clean up the items for this FY.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa

Nays:

Abstentions:

Agenda Item 4.0 152nd Avenue Reservoir Waterline Easement

Commissioner Angier move that the Board accept the purchase of a waterline easement on TL 3606, Map 2S 2E 12B, in the amount of \$87,500, as described in Attachment 1 and authorize the General Manager to sign the Easement document. Commissioner Kalani seconded the motion.

Mr. Bjornstedt provided a couple of maps that showed an aerial overview of the property that the district will be purchasing as a permanent and temporary easement area. Staff successfully negotiated a price with the owner for the purchase of the easement.

Commissioner Sowa asked that of the trees that are removed for the purposes of the waterline installation who would keep the trees. Mr. Bjornstedt said that typically the tree removal and disposal is usually the responsibility of the contractor conducting the work since that is silent in this easement.

Commissioner Sowa noted that the cost to CRW for the easement was high and suggested that the sale of the timber that is removed could offset that cost. Commissioner McNeel suggested that the recouping of the cost of the selling the trees that were removed could be included in the construction contract.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa

Nays:

Abstentions:

Consent Agenda

CA-1: Gross Payroll and Account Paid for October 2017

CA-2: Cash Position and Transfers October 2017

MOTION: Commissioner Angier moved to approve the Consent Agenda as presented.
Commissioner Kalani seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa

Nays:

Abstentions:

Agenda Item 5.0 Quarterly Update

Ms. Bryck shared an update for the first quarter of the Fiscal Year. A budget overview will be conducted at the November 20 Work Session where additional details on activities as they impact the budget will be shared. One change in the water sales representation will be the increase in the base rate vs. the usage making the sales more steady rather than large spikes in the summer. The personnel services, materials and services and CIP are all under budget at this time.

Agenda Item 6.0 Management Report

The Board was provided the monthly report

Intergovernmental Relations

Regional Water Providers Consortium-The Technical committee met to start preparing the budget for the next year. There is a carryover of funds due to staff vacancy and the intent is to use this for 1 time project

Clackamas Fire District- Mr. Heidgerken met to follow up with the Fire Chief and will be presenting at the December meeting of the Board for the Fire Department to share the Backbone project.

Beavercreek Hamlet Town Hall Meeting- Mr. Heidgerken attended the meeting to introduce himself and get a sense of the goings on in that area of the district.

Pacific NW Section AWWA- Suzanne DeLorenzo is on the ballot for a trustee position for the NW Section

Clackamas River Basin Council- received a thank you from the CRBC for allowing use of the Riverside Park for the annual river clean up

- Safety Update- the project at the plant to upgrade the handrails and lighting has been completed.
- Looking Ahead- There are changes to the meeting dates in December and the Commissioners were asked to refer to their calendars.
- Community Update meeting for the mobile home residents adjacent to the 152nd reservoir project was held on November 7- There were several neighbors there to hear the update to the schedule, responses to the comments and concerns CRW staff have gathered over the past several months, monetary consideration and provide an opportunity for Q & A. The commissioners were also supplied a copy of the petition the

neighbors had signed regarding their issues and concerns. Commissioner McNeel brought up that the common thread he noticed in the petition was work hours. Mr. Bjornstedt shared that there will be restrictions in the construction contract outlining certain hours for when work can be conducted.

- The county approved the appeal to the keep the driveway in the same place on the Hattan Rd. pump station property that CRW is working to purchase.

Agenda Item 7.0 Commissioner Reports and Reimbursement Requests

Public Comment: None

Regular Meeting adjourned at 6:58pm