

**CLACKAMAS RIVER WATER
WORK SESSION
SUMMARY OF MEETING
April 24, 2017
6:08pm**

COMMISSIONERS PRESENT:

Naomi Angier, Bill Blanas, Hugh Kalani (not present), Dave McNeel, Larry Sowa

COMMISSIONERS ABSENT:

STAFF PRESENT:

General Manager, Todd Heidgerken; CFO, Carol Bryck; Chief Engineer, Bob George; Principal Engineer, Adam Bjornstedt; Human Resources Generalist, Adora Campbell; IT Manager, Kham Keobounnam; Emergency Manager, Donn Bunyard; Executive Assistant to the Board, Karin Holzgang

VISITORS PRESENT: none

Call to Order

The meeting was called to order at **6:08pm**

Commissioner Angier proposed moving the June work session to Tuesday June 27th. Commissioner Angier will not be able to be present for the May Work Session.

The Clackamas River Basin Council followed up with staff that the option of locating their offices at Riverside Park will not work after conversations with the County but did thank the Board and Staff for working with them on their relocation venture.

- 1. General Manager Review Process-** Ms. Campbell presented two form options for the Board to review for completing the General Manager Review process. The option presented is to have each Commissioner complete the form separately or work collaboratively with Ms. Campbell in an Executive Session to complete one form as a group. Commissioner Angier asked what the time frame is the have the Board decide the direction they want to go and they will need to have a process agreed upon by May. Mr. Heidgerken will provide the Board with an update and status report on the current goals. The general consensus is that there will be a collective review but that each commissioner will fill out their own form prior to meeting as a group using the narrative style evaluation form.
- 2. Communications Study-** Mr. Bunyard presented the summary from the communications study that has now been completed. The agency has one job, to provide if there were to be an event that regular communications are damaged in a major emergency event. The Board has given staff direction to procure VHF licenses and pursue grant funding to cover the costs of the communications system. One grant funded activity CRW participated in was a regional communications study (wanting this to be an objective look at how to create a communications and what type should be used). There were several recommendations that came out of the study some of those were, 1) Use a wait and see approach and look at the technology coming and an application for phones. Staff was looking at regional approaches to communications so that CRW can communicate with others in the region in the event of a major event. The question is what we want to do as agency? The option that is looking to be the most favorable is for CRW to develop a VHF Radio System with an approximate investment of \$115k, partnering

with other agencies, this would be an expandable system allowing for inter-operability within the region with other agencies using VHF as well as possible future partnerships.

As we move forward CRW would maintain existing C800 Analog radios to provide resiliency and redundancy.

Commissioner Blanas asked if there were options for grant funding to off-set the cost of the system. Mr. Bunyard explained that in Oregon the options for grant funding are dwindling so CRW may need to look towards other agencies to partner with to help share costs. Commissioner Angier asked if there would be two radio systems running side by side. Mr. Bunyard explained that the VHF system CRW would build is for the day to day business and the C800 radio system will eventually need to be replaced and when this happens CRW will scale back the number of radios and only use this system as a backup. Commissioner McNeel shared that he has been waiting for two years to have a communications system to protect staff and He has concerns about joining the communications system that Clackamas and Washington County are going to be investing in. Since we are a small agency he is a proponent of making something that works for us and provide radios to regional agencies CRW work with so that they we can communicate regionally.

Adjourned at 6:55pm