

**CLACKAMAS RIVER WATER  
WORK SESSION  
SUMMARY OF MEETING  
September 25, 2017  
6:00pm**

**COMMISSIONERS PRESENT:**

Naomi Angier, Bill Blanas, Hugh Kalani, Dave McNeel, Larry Sowa

**STAFF PRESENT:**

General Manager, Todd Heidgerken; Chief Financial Officer; Carol Bryck; Chief Engineer Bob George; Executive Assistant to the Board, Karin Holzgang; IT Manager, Kham Keobounnam

**VISITORS PRESENT: Rob Mills, Bob Steringer**

**Call to Order**

The meeting was called to order at **6:00**

1. **Public Meeting Discussion-** Mr. Steringer was asked by the Board to provide additional information of open meeting laws. With the way the Appellate court is now interpreting meeting laws new obstacles have arisen. For instance if three Board members discussed a topic that is considered a quorum (and in violation of open meeting laws) and even if those conversations were held separately but were about the same topic. One consequence would be that the decision could be overturned because of the previous discussions of three Board members. Some ways that the Board can manage and still comply with the open meeting laws is:
  - Deliberations toward a decision of topics that are going to be up for a vote by the Board are not allowed but general conversation or interactions is okay for Board members to engage in outside of the meeting
  - Conversations with the CRW GM are okay outside of a public meeting as long as that is not used to transfer information to another commissioner.
  - One way communications are ok. If there is a challenging or complex topic on the agenda then a single member of the Board can send out an email separately to each of the other members and share their input on the topic as long as the members do not reply with a comment.
  - One-way communications are essentially creating a public record unless it is something that is exempt from public disclosure
  - For a difficult topic that will require a great deal ahead of the time discussion is best suited to be on a work session and then discuss before moving the topic to a Board meeting agenda
  
2. **Board Meeting Process (Rob Mills)-** Special District Board Practices Assessment- the purpose is to provide an opportunity to conduct a self-assessment of the Board as a body in 6 key performance areas. A week following this assessment Mr. Mills will be providing a summary to the GM and then the Board will also be provided a summary of recommendations and suggestions. A 60 and 90 day follow up will be provided by SDAO and the Board is encouraged to adopt the suggestions/recommendations at a future meeting.

**3. General Manager Update**

- Change in carrier for Life and Disability policies due to an increase with the previous carrier
- 152<sup>nd</sup> Ave. Reservoir project conditional use meeting on 9/28
- During the October Board and or Work Session the Board will discuss the outcomes from the meetings with neighbors of the 152<sup>nd</sup> Ave Reservoir project
- NCCWC was sent a letter by staff that CRW is interested in looking at revisiting the current water supply agreements
- Emergency Management training for elected officials is 10/17
- October Board meeting is set for the 12th

**Adjourned at 8:10 pm**