

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING
BOARD INDEX OF AUDIOTAPE
May 21, 2018**

COMMISSIONERS PRESENT:

Naomi Angier, President
William "Bill" Blanas
Hugh Kalani, Secretary
David McNeel, Treasurer

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, EA to Board
Carol Bryck, Chief Financial Officer

CRW Employees: Bob George; Chief Engineer;
Adam Bjornstedt; Principal Engineer; Joe Eskew;
Engineering Manager, Kham Keobounnam; IT
Manager, Donn Bunyard; Emergency Manager

VISITORS: Sherry French

Call to Order

Commissioner McNeel called the meeting to order at 6:00pm. The pledge of allegiance was recited.

MOTION: Commissioner Angier moved to approve the agenda as presented. Commissioner Blanas seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, Blanas, Kalani, McNeel
Nays: None
Abstentions: None

Agenda Item 1.0 Board Vacancy- Candidate Interview- Sherry French

Commissioner Kalani- What type of public experience? Ms. French worked for the Oregon City School district with special needs kids, worked in a memory care facility, budget committee

Commissioner Angier- Why do you want to be on the CRW Board? Has been on the budget committee for CRW and has interest in conservation and feels that her voice would make a difference. A service she can give, doesn't know a lot about water but recognizes the importance of it.

Commissioner McNeel- CRW supports the Stewardship of the river what does this mean to you? The river has importance in her life but not sure how to answer to stewardship. Comm. McNeel shared an example of previous years when there were drought concerns on the river and there are difficult decisions that need to be made.

Commissioner Blanas- What is the role/function of CRW Board? The role is to look out for the community (ratepayers). What would you (Sherry) do if there is a fellow board member with a differing opinion? Each person is entitled to different opinions but and that makes the world go round.

Commissioner Kalani – Do you have time for the meetings of the Board? Yes

Agenda Item 2.0 Board Vacancy: Appointment to position #3

MOTION: Commissioner Angier move that the Board appoint Sherry French to fill the remainder of the term of position #3 that ends on June 30, 2019 for the Clackamas River Water Board of Commissioners and instruct the notary to administer the Oath of Office. Commissioner Kalani seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, Blanas, Kalani, McNeel
Nays:
Abstentions:

Agenda Item 3.0 Administer the Oath of Office for Position #3

Agenda Item 4.0 Consider Approval of contract for hydro excavation services

MOTION: Commissioner Angier move to approve the services contract for hydro excavation services with River City Environmental, Inc. participating through the Port of Portland service contract for the not-to-exceed amount of \$60,000; and authorize the General Manager to sign the contract on behalf of the Board. Commissioner Kalani seconded the motion.

Mr. Bjornstedt provided a review of what the hydro excavation truck does for assisting in maintenance and repairs. The need of the use of this type of vehicle has increased over the projected amount for need since originally budgeted. Commissioner McNeel asked about the probability of having additional contractors to provide this type of service if this vendor is not available, the answer is yes.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, French, Kalani, McNeel
Nays:
Abstentions:

Special Meeting adjourned at 6:21pm

Call to Order Work Session

Commissioner McNeel called the Work Session to order at 6:21pm

1. Paving Agreement with Clackamas County-

Mr. Bjornstedt provided background on this agreement. CRW approached the County about working together on a complete paving of Hattan Road where CRW will be working in the right of way to install a waterline as part of the Hattan Rd. transmission main. The county started to discussions with CRW that rather than a half road repaving work to come up with an agreement so that CRW and the county would share the cost of a full road repaving/restoration. This opportunity may just be for this project but could lay the foundation going forward if this type of opportunity presents itself. The hope will be that the final IGA will be voted on by the CRW Board at the June Board meeting. One concern by Commissioner McNeel is the timing of getting the road repaved after the construction and ensuring the county understands the timeline of the CRW project and when the paving will need to be completed. When CRW bids the project there will be an option for a full and half street restoration to provide for insurance against something preventing the county from participating in the full street improvement.

2. Oregon City Water Wholesale and Wheeling Charges-

Commissioner Angier would like to have background on wheeling charges. Ms. Bryck shared background on definitions around joint users and wheeling charges. FCS Group was contracted with to help develop a rate for the water moving through the Oregon City system and then used by CRW customers that CRW reads the meters for and charges the customer. The other type of customer that FCS group looked are those customers that have their water go through a master meter rather than just at individual homes. CRW Staff are still meeting with Oregon City staff and FCS Group to have additional conversations on the final proposed rates for the Sound End area in particular. The additional budgetary impact of the rate increases will be discussed in July when the budget committee and Board meet to discuss a mid-Biennium update.

3. Coordination with City of Milwaukie-

Mr. Heidgerken provided background with the Milwaukie-

- The city's water is supplied by wells
- There are emergency connections with Portland and CRW
- Milwaukie's current Water system master plan indicates adequate capacity
- CRW does provide 284 customers within the city of Milwaukie water
 - Commissioner McNeel asked what capacity CRW can provide through the existing connection with Milwaukie

Milwaukie is a former wholesale customer; currently have an agreement for coordinating utility billing. The current water sales agreement will expire in June 2018. Milwaukie is not utilizing the option to purchase water from CRW. The current agreement does talk to annexation and withdrawals.

There are several areas that will need to be addressed that will likely be dealt with differently. City of Milwaukie is looking to discuss the current UGMA area with the county. There are 3 dual interest areas that the City of Milwaukie is very interested in serving and

would like to annex those areas and provide urban services (i.e. water and sewer). Dual interest A has the city of Milwaukie providing sewer service however CRW is still the water provider and the city bills those customers and then pays CRW for the water use. The city is now building infrastructure in the area to provide water service in the future. Milwaukie would like to establish an Urban Services agreement with CRW to establish who services what and how. Currently the City doesn't have a mechanism to force an area to be annexed into the city so with an agreement that would help them require annexation going forward. Does the CRW Board want to discuss an Urban Services agreement? In this agreement water service areas would be defined, future water service providers would be established and those areas that the city has annexed there would be some clean up as well. Are there other topics the CRW Board would like staff to address with the City? A suggestion by Commissioner McNeel would be to establish a wholesale water supply agreement for the dual interest B & D so the city could annex the areas and then serve the customers with CRW water.

4. Commissioner Communications- Nothing discussed

5. General Manager Update

- **Redland Reservoir Project #3-** This is a steel reservoir and as such the impact of the possible tariff on steel is going to impact the price on steel and availability. The contractor, 2KG has approached staff that their tank manufacturer was looking to request a change order to cover the cost increase in steel. The total cost of the change order is within the GM's signature authority.
- **Leland Rd waterline project-** The project was completed last May and went well however in October staff noticed some issue with the pavement where the waterline was installed. Staff has now contacted the contractor that it was time to fix the issue with the trench settlement (causing dips and cracks in the pavement). The contractor has been presented with what is an acceptable fix and the contractor does not believe they are responsible for the deficiencies. The contractor has until May 25 to respond to CRW if they do not CRW can hire another contractor to perform the work and then bill the contractor for the cost. CRW and the contractor will be meeting prior to the 25th deadline
- **Hattan Rd. Transmission Main-** The project letter and flyer are going out to neighbors this week
- **152nd Ave Reservoir project-** The owner of the mobile home park contacted not only staff but the districts consultant with praise on how the work is going and was very positive on the efforts so far.
- **Carver Springwater project-** Starting to fill the waterline with water this week. The county re-bid the paving project around the bridge.
- **Joe Eskew-** Has accepted the position of Engineering Manager as a regular employee rather than limited duration.

Regular Meeting adjourned at 7:58pm