

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
September 4, 2019**

COMMISSIONERS PRESENT:

Hugh Kalani, President
Sherry French Secretary
Naomi Angier, Treasurer
Rusty Garrison
Tessah Danel

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang; Exec. Assistant to the Board

CRW Employees: Chief Financial Officer, Carol Bryck; Chief Engineer, Adam Bjornstedt; IT Manager, Kham Keobounnam; Emergency Manager, Donn Bunyard; Water Resources Manager, Rob Cummings

COMMISSIONERS ABSENT: 0

VISITORS: Chris Hawes, Mona Kalani, Bob Steringer

Call Work Session to Order

Roll Call was taken- all present

Commissioner French called the meeting to order at 6:00pm The pledge of allegiance was recited

1. Commissioner Communications-

Commissioner Danel will attend the Regional water Providers Consortium meeting in October in Commissioner Angier's place

Work Session Adjourned at 6:01pm

Call Regular Meeting to Order

Commissioner French called the meeting to order at 6:01

MOTION: Commissioner Angier move to approve the agenda as presented. Commissioner Garrison seconded the motion

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Kalani, Garrison

Nays: None

Abstentions: None

Agenda Item 1.0 Approval of Res. 01-2020 Authorizing the General Manager to Enter into Intergovernmental Agreements for Cyanotoxin Lab Testing

Mr. Heidgerken explained that CRW has one of the only certified labs in the state to perform cyanotoxin testing and other entities have already inquired about utilizing the CRW lab for testing. Comm. Garrison asked about the liability to the district for the testing, Mr. Steringer explained he has reviewed the template agreement and there is protection for CRW. Comm. French asked about the pricing of the sampling and if CRW was just covering costs or making any money, CRW is covering costs with fees charged.

MOTION: Commissioner Angier move the Board approve Resolution 01-2020 for Cyanotoxin lab testing services. Commissioner Garrison seconded the motion

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Kalani
Nays: None
Abstentions: None

Agenda Item 2.0 Consider Approval of the Tentative Agreement for the Beaver Lake Pump Station Property

Mr. Bjornstedt provided the Board with the background of how staff got to the point of being ready to present a purchase agreement for the Board to approve for the property to house the Beaver Lake Pump station that CRW will build as part of phase 2 of the backbone project. A separate easement will be brought to the Board at a future date. Commissioner Garrison asked if there was a price established for the easement purchase and staff responded that it is pending a final survey but should be about \$34,000. Comm. Angier asked if this property is part of phase 2 of the backbone and what would the value of the property be to the district if the plans for phase 2 changed and the decision was made not to build a pump station. Comm. French asked if there were still negotiations around the easement and the only detail left is to finalize the survey which will finalize the true square footage. Comm. Garrison asked about the size of the temporary easement

MOTION: Commissioner Angier move the Board accept the Real Estate Purchase Agreement from Beaver Lake Owners' Association on Tax Lot 7900, Map 32E 13A, in the amount of \$150,000 (recognizing that the agreement is in final form but that Exhibit A will be completed and finalized following a survey of the property) and authorize the General Manager to sign the Agreement. Commissioner Garrison seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Kalani
Nays: None
Abstentions: None

Consent Agenda

CA-1: Gross Payroll and Account Paid for August 2019

CA-2: Cash Position and Transfers August 2019

CA-3: Moore Development LLC invoice approval

MOTION: Commissioner Angier moved to approve the Consent Agenda as presented. Commissioner Garrison seconded the motion.

Comm. French asked for discussion on CA-3 regarding the Moore Development LLC invoice. Her concerns are that there is not enough detail for the Board to make a decision and would like to have any future invoices that they are to approve to have details that provide enough information to make an informed decision

MOTION CARRIED 5-0

Ayes: Angier, Danel, French, Garrison, Kalani

Nays:

Abstentions:

Agenda Item 3.0 Debt Covenant Compliance Reporting

Ms. Bryck presented to the Board that for FY 19 CRW met the debt covenant and provided a letter to that effect to the Board. The final numbers will be firmed up as a result of the audit. At this time the amount is well exceeded at 400% of the required amount. Comm. Angier about the remaining bond payments for previous bond issuances and there are two remaining of the 1996 bond, then on the 2016 bond issuance will remain.

Agenda Item 4.0 Management Report

- The monthly report will be distributed next week to the Board and posted on the CRW website
- September 15th is a significant date regarding river flows regarding the CRW conservation plan and the river flows look good at this point
- The updated and enhanced data regarding project tracking and financial data sharing will be included in the October monthly report
- September 26th there will be an emergency equipment drill at Riverside Park. Elected officials are welcome to attend to observe, more details will be forthcoming and an RSVP will be needed for the hosted lunch
- "We Love Clean Rivers" down the river cleanup is being held on Sunday September 8th. Registration is required
- Staff utilized the savings from the budgeted amount of the transitional liability payoff and applied it to the Employer Incentive Fund to help reduce our rate for PERS

- Todd will be out of the office September 9-23 and Ms. Bryck will be acting in charge.
- September agenda setting is scheduled for the 26th at 4pm
- No September work session
- Annual water shed tour hosted by the CRWP will be held on Saturday October 5th, invitations to follow.
- Clackamas Regional Water Supply Commission meeting (CRWSC) was held on August 29th. There was an election of officers, an acknowledgment of the receipt of the audit letter, and discussion about the purpose and future of CRWSC. The CRWSC Board voted that CRW proceed with discussions with NCCWC for a water sales agreement rather than with Sunrise Water directly.

Comm. Garrison asked about the Bond market and the timing of the backbone 2 funding as it relates to the state financial forecast.

Public Comment: none

Agenda Item 6.0 Commissioner Reports and Reimbursements

Comm. French attended the August Board meeting where a commissioner was sworn in to office. A customer on a fixed income showed up requesting assistance with paying her water bill. The Board talked about having an emergency plan in the event the GM could not perform their duties. CRW has a Continuity of Operations Plan (COOP) that covers this.

Comm. Garrison asked about options for senior citizens for the relief of water bills that they cannot pay, CRW works with St. Vincent DePaul to disburse the funds that CRW contributes to a fund for CRW customers. St. Vincent DePaul also provides additional resources for other ways to find money to assist in the payment of water bills. Comm. Garrison also asked how many of CRW customers that are in need are taken care of by the money that CRW sets aside for St. Vincent DePaul to disburse to those in needs.

Open meeting is adjourned at **6:58 pm**