

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING  
July 9, 2020**

**COMMISSIONERS PRESENT VIA ZOOM MEETING:**

Sherry French President  
Naomi Angier, Secretary  
Tessah Danel, Treasurer  
Rusty Garrison  
Hugh Kalani

**STAFF PRESENT:**

Todd Heidgerken, General Manager  
Karin Holzgang; Exec. Assistant to the Board

CRW Employees: Chief Financial Officer, Carol Bryck; IT Manager, Kham Keobounnam; Emergency Manager, Donn Bunyard; Chief Engineer, Adam Bjornstedt; Sr. Finance and Accounting Specialist, Ted Eborra; Water Resources Manager, Rob Cummings; Engineering Manager, Joe Eskew

**COMMISSIONERS ABSENT: 0**

**VISITORS:** Bob Steringer, Chris Hawes, Kevin Williams

**Call Regular Meeting to Order**

Commissioner French called the meeting to order at 5:3pm and roll call taken

**MOTION:** Commissioner Garrison move to approve the agenda as presented. Commissioner Angier seconded the motion

**MOTION CARRIED 5-0**

**Ayes:** Angier, Danel, French, Garrison, Kalani  
**Nays:** None  
**Abstentions:** None

**Recess the Regular Meeting**

The Executive Session is to:

1. Discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9)
2. Conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS 192.660 (2) (d)

**Reconvene Regular Meeting**

**Call Regular Meeting to Order**

Commissioner French called the meeting to order at 6:13

**Public Comment- none**

**Agenda Item 1.0 Consider Approval of Letter of Agreement extending the Collective Bargaining Agreement between CRW and Oregon AFSCME Council 75, Local 350-9 and Establishing a Cost of Living Adjustment**

Mr. Heidgerken provided the Board with a background as to why the Board is being asked to approve an extension of the current CBA but that there are two articles that have been updated. One related to the amount of the COLA since the current contract sites an index that no longer exists so a number was agreed upon by district and union. There is also one article that was updated to reflect legislation.

**MOTION:** Commissioner Angier move the Clackamas River Water Board of Commissioners authorize the General Manager, on behalf of CRW, to sign a Letter of Agreement between CRW and Oregon AFSCME Council 75, Local 350-9 with terms and conditions for extending the current Collective Bargaining Agreement to June 30, 2021. Commissioner Garrison seconded the motion

**MOTION CARRIED 5-0**

**Ayes:** Angier, Danel, French, Garrison, Kalani  
**Nays:** None  
**Abstentions:** None

**Agenda Item 2.0 Consider Approval of Cost of Living increase for the General Manager**

Commissioner French told the Board the reason for the agenda item is that the GM contract was a set amount of COLA and the Board is interested in keeping the COLA the same for staff and the GM

**MOTION:** Commissioner Angier move to establish the cost-of-living increase to the General Manager's base salary at 2.6%, effective July 1, 2020 pursuant to Section 3.1 of the General Manager's employment agreement. Commissioner Danel seconded the motion.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Danel, French, Garrison, Kalani  
**Nays:** None  
**Abstentions:** None

**Agenda Item 3.0 Recurring Payments: Approval of Recurring Payments for FY 2020-21 Contracts in Excess of General Manager's Approval Limit.**

Ms. Bryck introduced Ted Ebor Sr. Finance and Accounting Specialist who shared with the Board the items that are on the listing for the Board's approval. The listing is broken into sections one is approval of \$50,000 and above for the Board to approve since this exceeds the GM signature authority. The Board is also being presented with a listing of contracts and recurring payments that are between \$25,000 and \$50,000 and these are just for the Board to be aware of they do not require their approval.

**MOTION:** Commissioner Angier move to approve recurring purchases for FY 2020-21 that are \$50,000 or over per the attached list. Commissioner Garrison seconded the motion

**MOTION CARRIED 5-0**

**Ayes:** Angier, Danel, French, Garrison, Kalani  
**Nays:** None  
**Abstentions:** None

**Agenda Item 4.0 Election of Board Representative to the Clackamas Regional Water Supply Commission (CRWSC) Board**

**MOTION:** Commissioner Angier that the Board appoint Commissioners Angier, French & Kalani as the CRW Board member representative to the Clackamas Regional Water Supply Commission for FY 20-21. Commissioner Garrison seconded the motion.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Danel, French, Garrison, Kalani  
**Nays:** None  
**Abstentions:** None

**Agenda Item 5.0 Commissioner Assignments**

Commissioner French reviewed the listing that was provided to the Board in the packet and shared the suggested assignments providing at least two assignments for each Commissioner.

### **Consent Agenda**

CA-1: Gross Payroll and Account Paid for June 2020

CA-2: Cash Position and Transfers June 2020

CA-3: Project Acceptance: Accept Assets Constructed Under the Edgewood Neighborhood Waterline, CIP 18-5239

**MOTION:** Commissioner Angier moved to approve the Consent Agenda as presented.  
Commissioner Garrison seconded the motion.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Danel, French, Garrison, Kalani  
**Nays:**  
**Abstentions:**

**Agenda Item 6.0 Management Report**

- The Board received the monthly report via email, Mr. Heidgerken called to the Boards attention the shut-off and late notice graph and the trend that is occurring with not doing shut-offs
- CRW has received the third payment from Sunrise Water Authority for their contribution and ownership in the 152<sup>nd</sup> Ave. Reservoir.
- The Board will now be provided a graph depicting river flows through September in the monthly report
- Mr. Heidgerken was elected as Vice-President to the SDAO Board
- CRW recently received a reimbursement from the Cares Act fund for COVID related expenses that CRW has incurred.
- There is no July Board Work Session
- Comms. Angier and French will be meeting on July 30 for approval of the August Board Meeting agenda

No Public Comment

**Agenda Item 8.0 Commissioner Reports and Reimbursement Requests**

- Commissioner Garrison attended the recent South Fork Water Board Meeting- SFWB received some reimbursement from the Cares Act for COVID related expenses. SFWB is trying to institute a two-year paid apprenticeship program for treatment operation. Todd said he would be meeting with John Collins from SFWB and ask additional questions on the apprenticeship program. Commissioner Garrison asked about the recent customer survey CRW conducted and how the information that was gathered will be used. He also suggested that addressing his concern that there is a population of the district of people we aren't reaching and how we can reach them in the future.
- Commissioner French attended the Oak Lodge meeting- they are discussing their SDC rates and looking into programs for kids but with current conditions this may be challenging. SFWB has a new finance director. She also attended the Sunrise Water Authority Board meeting, at their meeting the Board approved that the 6% PERS contribution be picked up by SWA in lieu of a COLA for staff.
- Commissioner French thanked all those who attended the meeting this evening.

Open meeting is adjourned at **6:56pm**