

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
February 8, 2022**

COMMISSIONERS PRESENT VIA ZOOM MEETING:

Sherry French President
Christine Alexander
Naomi Angier, Secretary
Tessah Danel, Treasurer
Rusty Garrison (arrived during the presentation of
AG 1)

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Chief Financial Officer, Jason Kirkpatrick; Water Resources Manager, Rob Cummings

COMMISSIONERS ABSENT:0

VISITORS: Bob Steringer, Kevin Williams, Chris Hawes

Call Regular Meeting to Order

Commissioner French called the meeting to order at 6:00 pm and roll call taken

MOTION: Commissioner Angier move to approve the agenda as presented. Commissioner Danel seconded the motion

MOTION CARRIED 4-0

Ayes: Alexander, Angier, Danel, French
Nays: None
Abstentions: None

Public Comment- none

Agenda Item 1.0 Resolution 06-2022 Modifying the General Manager's Contracting Authority

Mr. Heidgerken shared that the Board had previously expressed an interest in increasing the GM signature authority for contracting for Professional and Personal Services contracts as well as the Public Works contracts. For the Professional and Personal Services contracts the signature authority is increased from \$50,000 to \$75,000 and for Public Improvements from \$75,000 to \$100,000 per contract year.

MOTION: Commissioner Angier Move the Board adopt Resolution 06-2022 Modifying the General Manager signature Authority. Commissioner Danel seconded the motion

MOTION CARRIED 5-0

Ayes: Alexander, Angier, Danel, French, Garrison
Nays:
Abstentions: None

Consent Agenda

- CA-1: Gross Payroll and Account Paid for January 2021
- CA-2: Cash Position and Transfers January 2021
- CA-3: Consent to Transfer Cardholder Data and Release of Liability

MOTION: Commissioner Angier moved to approve the Consent Agenda as presented
Commissioner Danel seconded the motion.

MOTION CARRIED 5-0

Ayes: Alexander, Angier, Danel, French, Garrison
Nays:
Abstentions: None

Agenda Item 2.0 Management Report

- Jason Kirkpatrick was introduced as CRW's new CFO.
- Jon Sleight accepted the promotion to the Water Distribution Supervisor this created another internal opening and Kyle Yancy accepted the Sr. Water Works 4 position vacated by Jon. Staff is now working on filling the vacated position from Kyles's promotion.
- The Water Resources Manager position has been posted (needing to be filled with the retirement of Rob Cummings)
- The Board received copies of the monthly report and the insert that will go out with the February utility bills
- The Board received the CRWP newsletter
- CRW's Water Management and Conservation Plan is now with the state for their final review since there were no comments from the public review period. Hope to have the plan for the Board to approve in March or April
- There will be a Board Works Session on February 28 which will include an Executive Session
- Commissioners Angier and French have the agenda setting meeting on February 24
- CRW offices are closed on Monday February 21 for Presidents Day Holiday
- SDAO annual conference (virtual) begins this week
- FEMA grants have been submitted and the hope is that we will hear a status update early in March
- As a result of the FEMA reimbursement request submitted by CRW for the wildfires and Ice storm CRW received over \$50,000

Public comment- none

Agenda Item 4.0 Commissioner Reimbursements and Reports

- Commissioner Danel applauded staff for promoting within
- Commissioner Angier attended the Regional Water Providers Consortium this month; the budget was approved with 5.9% dues increase across the participating agencies and will include a small cut in programs. The school programs will begin in the Spring and CRW will have a school within the district that will benefit from the program.
- Commissioner Garrison attended the NCCWC meeting last week on 1/27 (meeting summary attached to the packet)
- Commissioner French attended the Oak Lodge Board meeting, new Board officers were elected, working on their hazard mitigation plan

Open meeting is adjourned 6:35pm