

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
April 14, 2022**

COMMISSIONERS PRESENT VIA ZOOM MEETING:

Sherry French President
Christine Alexander
Naomi Angier, Secretary
Tessah Danel, Treasurer
Rusty Garrison

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Chief Engineer, Adam Bjornstedt; Chief Financial Officer, Jason Kirkpatrick; Water Resources Manager, Rob Cummings; IT Manager, Kham Keobaunnam

COMMISSIONERS ABSENT:0

VISITORS: Bob Steringer, Kevin Williams, Chris Hawes

Call Regular Meeting to Order

Commissioner French called the meeting to order at 6:00 pm and roll call taken and the pledge of allegiance was recited

MOTION: Commissioner Angier move to approve the agenda as presented. Commissioner Danel seconded the motion

MOTION CARRIED 5-0

Ayes: Alexander, Angier, Danel, French, Garrison
Nays: None
Abstentions: None

Public Comment- none

Agenda Item 1.0 Consider First Reading By Title Only of Ordinance 01-2022 Fees and Charges Update

Mr. Kirkpatrick shared that the ordinance is the annual update to fees and charges. There are two vehicles added from the previous year; the SDC's are increased based on established methodology. Water sale rates will be addressed separately in the fall.

Commissioner Garrison confirmed that the fee increase was across the board about 6.6% and that was confirmed. Commissioner Angier asked if there was any feedback on the SDC rates and since this is the first meeting to discuss this so there has been no feedback on this increase.

MOTION: Commissioner Angier Move that the CRW Board approve Jason Kirkpatrick, CFO to conduct the First Reading by Title Only of Ordinance 02-2022. Commissioner Danel seconded the motion

MOTION CARRIED 5-0

Ayes: Alexander, Angier, Danel, French, Garrison
Nays:
Abstentions: None

Mr. Kirkpatrick read the Ordinance by title only

Agenda Item 2.0 Resolution 08-2022 Consider Approval of Intergovernmental Agreements (IGA) for Water Quality Sample Testing and Analysis

Mr. Heidgerken presented the background for the request to approve the Resolution allowing the GM to enter into IGA's with other public entities to perform WQ testing. This resolution if approved will allow staff to execute agreement without bringing each agreement to the Board separately. Commissioner French asked about the frequency of WQ testing by CRW for other agencies and CRW has agreements with Sunrise Water and City of Estacada currently and coliform tests for these two are run weekly. Commissioner Alexander asked about the liability of performing these tests for other agencies. Mr. Steringer stated that the draft template agreement staff will use addresses the issue of liability.

MOTION: Commissioner Angier Move to Approve Resolution 08-2022 for Water Quality Sample Testing and Analysis. Commissioner Danel seconded the motion

MOTION CARRIED 5-0

Ayes: Alexander, Angier, Danel, French, Garrison
Nays:
Abstentions: None

Consent Agenda

CA-1: Gross Payroll and Account Paid for March 2022

CA-2: Cash Position and Transfers March 2022

MOTION: Commissioner Angier moved to approve the Consent Agenda as presented
Commissioner Danel seconded the motion.

MOTION CARRIED 5-0

Ayes: Alexander, Angier, Danel, French, Garrison
Nays:
Abstentions: None

Agenda Item 3.0 Management Report

- Mr. Heidgerken shared that this is the first of the hybrid meetings and that staff desired to make this work well and be professional and have researched an option that will work for both in person and remote attendance and participation
- The monthly report has been provided prior to the meeting electronically and in hard copy at the meeting. This is also on the CRW website.
- At the April CRWP meeting the annual budget was adopted
- The C-4 Committee is in the process of selecting a water district committee member, which will occur next week.
- SDAO will be holding a 1-day conference event on September 15 in Salem.
- **Staffing update-** Kati Saindon (Customer Service Specialist) has accepted an internal promotion to accounting specialist. Brody Sonnen will join the Waterworks team as a Waterworks Mechanic Level 1. A total of 7 positions have been filled since mid-2021 and many thanks to Adora Campbell HR Generalist. There are still four current positions that are being recruited for. Both Commissioners Angier and Garrison commended staff on their success of recruitment and is a testament to the CRW staff.

Public comment- none

Agenda Item 4.0 Commissioner Reimbursements and Reports

- Commissioner Garrison attended the recent NCCWC meeting and provided a written report. He noted that during the meeting when the water supply agreement between CRW and NCCWC was discussed all attending echoed the appreciation for work together to collectively supply water to the region.
- Commissioner Danel shared that the State of Counties lunch was held today and Danel, French and Angier attended along with GM Heidgerken; the County Commissioners talked about the events of the past few years and the Counties response to the various events. Other topics included I-205 tolling, homelessness and infrastructure.

Open meeting is adjourned 6:45pm