

CLACKAMAS RIVER WATER
BOARD OF COMMISSIONERS
REGULAR MEETING & EXECUTIVE SESSION
Held at 16770 SE 82nd Dr. Clackamas, OR 97015



Clackamas River Water

**This Meeting will have both an in person and remote option for attending
April 11, 2024 at 6:00pm**

AGENDA

Public Comment: If a member of the public wishes to address the Board during a meeting, they are encouraged to inform Board staff through email to kholzgang@crwater.com no later than 4pm the day of the meeting. If a person will attend the meeting through Zoom and wishes to provide public comment, prior notice to kholzgang@crwater.com no later than 4pm on the day of the meeting is **required** in order to ensure access. The notice should include the following information: (1) Full name; (2) Address/City/ZIP; (3) Email address or phone number to be used to access the Zoom meeting, so it can be unmuted; (4) District/Organization/Public; and (5) Topic of your public comment and or specific agenda item you wish to speak on.

Members of the public are welcome to speak for a maximum of three minutes during a time designated on the agenda for public comment. The speaker must state their name, address, and if they are a customer or not for the record. Public comment provided at the *beginning* of the agenda will be reserved for comment on agenda items, special presentations, letters, and complaints. Public comment as listed at the *end* of the agenda will be for the purpose of “wrapping up” any remaining concerns.

Anyone who wishes to attend the meeting remotely may do so by internet at <https://us02web.zoom.us/j/89709312399> or by calling the following number 1-253-215-8782 and join meeting/ 897 0931 2399#. **Passcode: 545550**

REGULAR BOARD MEETING @ 6:00pm

Call to Order, Pledge of Allegiance and Roll Call - *Sherry French, President*

a. Approval of the Agenda

Public Comment (*see blue box at the top of the agenda*)

Consent Agenda

CA-1: **Gross Payroll and Accounts Paid: March 2024**

CA-2: **Cash & Investment Ending Balances Report**

Action Items

1. **Consider Approval of the Contract with City Wide Facility Solutions for Janitorial Services-** *Todd Heidgerken, General Manager*
2. **Consider Approval of the Intergovernmental Agreement (IGA) with Clackamas County for Emergency Debris Removal-** *Todd Heidgerken, General Manager*
3. **Consider Adoption of Resolution 04-2024 Updating Wholesale Water Rates Charges to Oregon City Effective January 1, 2024-** *Todd Heidgerken, General Manager*

Informational Reports

4. **Update to Lead and Copper Rule-Service Line Inventory Initiative-** *Adam Bjornstedt, Chief Engineer*
5. **Water Treatment Plant (WTP) Filter Valve Replacement and Concrete Repair and Seismic Bracing Projects Update-** *Adam Bjornstedt, Chief Engineer & Joe Eskew, Engineering Manager*
6. **Management Report –** *Todd Heidgerken, General Manager*

Next Page

7. Public Comment (*see blue box at the top of the agenda*)

Commissioner Business

8. Commissioner Reports and Reimbursements

Adjourn regular meeting

EXECUTIVE SESSION- will start immediately following the regular meeting

1. Discuss information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2) (f) and 192.355 (9) (a) and ORS 40.225
2. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.660 (2) (e)
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations ORS 192.660 (2) (d)

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting to Adora Campbell (503) 722-9226.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

SUBJECT **Gross Payroll and Accounts Paid**

DRAFT MOTION	Move to approve the consent agenda items as presented
EFFECTIVE DATE	April 11, 2024

**PRINCIPAL STAFF
PERSON**

**BOARD ACTION
REQUESTED** Acknowledge receipt of information as part of the approval of the consent agenda.

**DOCUMENTS
ATTACHED**

- 1) Earnings Statements for March 2024, Payrolls – 2 regular payrolls and 3 supplemental payrolls - \$293,681
- 2) Monthly Check History for March 2024 - \$1,396,352 (net)

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
COMPANY CODE 312		5 00 REG	143 30 REG	10 75 O/T	77 21 FIT			102 58 TOTAL DEDUCTIONS		0	Pays <input type="checkbox"/>
		25 O/T	286 17 EARNINGS 3	889 80 EARNINGS 4	84 88 SS					0	1,160.38
		8 36 HOURS 3	200 35 EARNINGS 5	1,530 37 GROSS	22 19 MED						
		30 00 HOURS 4			73 13 STATE						

NET PAYROLL: 1 160 38 CHECKS: FLAGGED: "NONE" STARTING CHECK NUMBER:
 TOTAL DEPOSITS: 00 VOUCHERS: NET CASH PAYS 1,000 00 OR MORE "NONE" ENDING CHECK NUMBER:
 NET VOIDS: 1,160 38 ADJUSTMENTS: 1 PAPER VOUCHERS: 0
 NET CASH: 00 PAPER VOUCHERS PRINTED: 0

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REG

COMPANY TOTAL COMPANY CODE	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
312	40 00 REG 00 00 O/T 00 HOURS 3 00 HOURS 4	2 981 80 REG 89 45 EARNINGS 3 40 EARNINGS 5 3 071 65 GROSS	111 51 FIT 190 45 SS 44 54 MED 171 26 STATE	378 81 TOTAL DEDUCTIONS	0 Pays 2,175.08

NET PAYROLL: 2,175 08 CHECKS: 1
 TOTAL DEPOSITS: 00 VOUCHERS: 1
 NET VOIDS: 2 175 08 ADJUSTMENTS: 1
 NET CASH: 00

FLAGGED: NET CASH PAYS 1 000 00 OR MORE

STARTING CHECK NUMBER: "NONE"
 ENDING CHECK NUMBER: "NONE"
 eVOUCHERS: 0
 PAPER VOUCHERS PRINTED: 0

ADP Payroll Register
 Company Totals

CLACKAMAS RIVER WATE
 Company Code: 312

Batch : 7048-076 Period Ending : 03/08/2024 Week 10
 Service Center : 076 Pay Date : 03/08/2024 Page 2

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COMPANY TOTAL		EARNINGS				STATUTORY DEDUCTIONS				VOLUNTARY DEDUCTIONS		NET PAY
312	COMPANY CODE	175 50	REG	00	O/T	00	FIT	1	30	TOTAL DEDUCTIONS	0	Pays
		00	EARNINGS 3	00	EARNINGS 4	10 89	SS					160.84
		07	EARNINGS 5	175 57	GROSS	2 54	MED					
		00	HOURS 3									
		00	HOURS 4									

NET PAYROLL: 160 84 CHECKS: FLAGGED: NONE* STARTING CHECK NUMBER:
 TOTAL DEPOSITS: 00 VOUCHERS: NET CASH PAYS 1.000 00 OR MORE NONE* ENDING CHECK NUMBER:
 NET VOIDS: 160 84 ADJUSTMENTS: 1 NONE* eVOUCHERS: 0
 NET CASH: 00 PAPER VOUCHERS PRINTED: 0

ADP Payroll Register **CLACKAMAS RIVER WATE** Batch : 7081-076 Period Ending : 03/08/2024 Week 11
 Company Code: 312 Service Center : 076 Pay Date : 03/08/2024 Page 2

Monthly Check History Listing

Clackamas River Water
3/1/2024 to 3/31/2024

apCkHist
03/28/2024 12:37PM

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
6234	03/14/2024	00029 OREGON PERS	PERS PMT:1667570,1668499,1667571,1667572	PR 02.27.24	38,464.26	38,464.26
6529	03/13/2024	00336 CITISTREET - STATE OF OREGON	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 03.07.24	2,904.11	2,904.11
6530	03/13/2024	00095 ING	VOLUNTARY PAYROLL DEDUCTION: DEFER COMP	PR 03.08.24	3,235.33	3,235.33
6531	03/13/2024	01959 US BANK	BATTERIES+BULBS #0798	02/26/24	215.97	
			ENTERPRISE RENT-A-CAR	02/26/24 BJORNSTEDTa	197.73	
			TFS*FISHERSCI ECOM HUS	02/26/24 TRIPLETTE	149.16	
			SUNRIVER RESORT	02/26/24 MCGINNISE	139.02	
			AMZN MKTP US*RZ4PB3LX0	02/26/24 HOLZGANgH	38.30	
			AMAZON.COM*R265W57R1	02/26/24 HOLZGANGe	31.49	
			SHELL OIL 57443147509	02/26/24 BJORNSTEDTb	20.00	
			AMZN MKTP US*RW1Q72P12	02/26/24 KEOUNNAME	18.69	
			HALFMOON EDUCATION	02/26/24 BJORNSTEDTc	867.00	
			CLACKAMAS COUNTY WATER EN	02/26/24 PAYABLEF	181.65	
			OGFOA SPRING CONFERENCE HOTEL	02/26/24 WOLFEa	171.02	
			ADOBE INC.	02/26/24 KEOUNNAMc	54.99	
			AMAZON.COM*RB2H09DD0	02/26/24 VOYLESb	52.98	
			KRISPY KREME #1119	02/26/24 MCGINNISb	21.95	
			CITY OF OREGON CITY- UTI	02/26/24 PAYABLEo	20.11	
			LIFETECHCORP1481379	02/26/24 TRIPLETTd	1,121.40	
			HACH COMPANY	02/26/24 TRIPLETTa	850.94	
			THE HOME DEPOT 4017	02/26/24 OPERATIONSh	418.37	
			LOWES #01824*	02/26/24 MCCOMISKEYh	417.19	
			TFS*THERMOASHEVILLE	02/26/24 VOYLESc	4,263.30	
			NW NATURAL 8004224012	02/26/24 PAYABLEK	1,223.36	
			PNWS AWWA	02/26/24 HOLZGANGb	750.00	
			HOLIDAY INN EXPRESS	02/26/24 HEIDGERKENd	663.75	
			PAYPAL *PNWS AWWA PNWS	02/26/24 HOLZGANGF	1,400.00	
			RAIN GEAR FOR WTP CREW	02/26/24 RAYd	679.96	
			HOLIDAY INN EXPRESS	02/26/24 HEIDGERKENF	506.25	
			OGFOA SPRING CONFERENCE REGISTRATION	02/26/24 WOLFEB	450.00	
			ANNUAL AUDIT SUBMISSION FEE	02/26/24 WOLFEC	360.00	
			INTERSTATE ALL BATTERY	02/26/24 MCCOMISKEYF	582.70	
			BALANCE LL3 PUMP	02/26/24 RAYe	474.43	
			CLACKAMAS GARBAGE COMPANY	02/26/24 PAYABLEc	400.31	

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			NW NATURAL 8004224012	02/26/24 PAYABLEI	504.29	
			GOVERNMENT FINANCE OFFICE	02/26/24 PAYABLEb	460.00	
			OR *MILWAUKIE UTILITY	02/26/24 PAYABLEg	379.83	
			DIALOGTECHINC	02/26/24 KEOBUNNAMb	323.68	
			NW NATURAL 8004224012	02/26/24 PAYABLEI	1,067.27	
			CASA DEL SOL	02/26/24 HOLZGANGg	415.15	
			NW NATURAL 8004224012	02/26/24 PAYABLEh	400.60	
			CARHARTT	02/26/24 MCCOMISKEYg	514.97	
			HOLIDAY INN EXPRESS	02/26/24 HEIDGERKENb	506.25	
			SPECIALITY THREAD SEALANT FOR CHLORINE	02/26/24 RAYc	507.90	
			HOLIDAY INN EXPRESS	02/26/24 HEIDGERKENE	506.25	
			RED WING SHOE STORE253	02/26/24 MCCOMISKEYc	259.99	
			THE HOME DEPOT #4017	02/26/24 OPERATIONSa	127.78	
			DNH*GODADDY.COM	02/26/24 KEOBUNNAMa	116.99	
			SAW BLADES/SOCKET SET	02/26/24 OPERATIONSc	42.94	
			AMZN MKTP US*R041R1S82	02/26/24 SLEIGHTa	39.88	
			BUZZSPROUT* INVOICE 58	02/26/24 MCGINNISa	12.00	
			OREGON LAKES ASSOCIATI	02/26/24 TRIPLETh	10.00	
			GOVERNMENT FINANCE OFFIC	02/26/24 PAYABLEj	310.00	
			THE HOME DEPOT #4017	02/26/24 OPERATIONSj	103.44	
			DONUT LAND	02/26/24 HOLZGANGa	64.84	
			THE HOME DEPOT 4017	02/26/24 OPERATIONSf	52.00	
			THE HOME DEPOT #4017	02/26/24 OPERATIONSb	49.97	
			THE HOME DEPOT 4017	02/26/24 MCCOMISKEYb	214.94	
			AMZN MKTP US*RZ7MH5ZT0	02/26/24 KEOBUNNAMf	149.99	
			OIL PUMP	02/26/24 RAYa	134.48	
			PARKROSE WEST LINN	02/26/24 MCCOMISKEYd	92.56	
			AMZN MKTP US*RB3C15ND2	02/26/24 TRIPLETTb	50.80	
			AMAZON.COM*RW03D5LY2	02/26/24 KEOBUNNAMd	30.99	
			CONTRACTOR SUPPLY	02/26/24 MCCOMISKEYi	20.00	
			AMZN MKTP US*R07Q63IQ1	02/26/24 HOLZGANGd	9.98	
			HOLIDAY INN EXPRESS	02/26/24 HEIDGERKENC	185.63	
			CLACKAMAS COUNTY WATER EN	02/26/24 PAYABLEe	147.05	
			HIRINGTHING INC	02/26/24 CAMPBELLa	105.00	
			PARKROSE HARDWARE	02/26/24 MCCOMISKEYa	47.99	
			NW NATURAL 8004224012	02/26/24 PAYABLEm	38.01	
			CHATGPT SUBSCRIPTION	02/26/24 VOYLESa	20.00	
			CONTRACTOR SUPPLY	02/26/24 MCCOMISKEYe	267.72	

Monthly Check History Listing

Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
			CLACKAMAS COUNTY WATER EN	02/26/24 PAYABLEd	244.10	
			THE UPS STORE 803	02/26/24 OPERATIONSd	120.83	
			VISTAPRINT	02/26/24 MCGINNISC	113.98	
			AMZN MKTP US*RB13L1YH1	02/26/24 OPERATIONSK	44.29	
			THE HOME DEPOT 4017	02/26/24 OPERATIONSg	39.97	
			AMZN MKTP US*R259K6ZW2	02/26/24 HOLZGANGc	38.58	
			AMZN MKTP US*R15ID7V80	02/26/24 TRIPLETTf	17.08	
			OREGON LAKES ASSOCIATI	02/26/24 TRIPLETTg	10.00	
			HOLIDAY INN EXPRESS	02/26/24 HEIDGERKENa	157.50	
			NW NATURAL 8004224012	02/26/24 PAYABLEn	152.24	
			PRINTER INK CARTRIDGES	02/26/24 RAYb	63.36	
			VISTAPRINT	02/26/24 MCGINNISCd	52.08	
			AMZN MKTP US*RB3MV2BQ0	02/26/24 TRIPLETTc	28.99	
			THE HOME DEPOT #4017	02/26/24 OPERATIONSi	26.00	26,132.18
6532	03/13/2024	01959 US BANK	CUSTOMER ANALYSIS - FEBRUARY 2024	CAS FEBRUARY	1,915.72	1,915.72
6533	03/14/2024	00029 OREGON PERS	PERS PYMT: 1670431,1672315,1670431,16272	PR 03.08.24	37,460.06	37,460.06
6535	03/14/2024	01959 US BANK	MERCHANT BILLING FEBRUARY 2024	MB FEBRUARY	377.45	377.45
6536	03/20/2024	04390 OMEGA PROCESSING	FEBRUARY 2024 PAYMENT PROCESSING (MERCHA	FEBRUARY 2024	15,010.16	15,010.16
96087	03/06/2024	04575 A-AFFORDABLE SEPTIC SERVICE	Refund receipt #: 004632	Ref000199659	888.44	888.44
96088	03/06/2024	00285 ARAMARK UNIFORM SERVICES INC	ACCT. #9334649000 - BUILDING MAINT. SUPPL	5291415487	84.54	84.54
96089	03/06/2024	03525 BIO-MED TESTING SERVICES INC	MVR & PRE-EMPLOYMENT CHECK	104651	187.00	187.00
96090	03/06/2024	00164 CENTURYLINK	ACC# 503-723-6700 962 FEBRUARY 2024	03.01.24	91.78	91.78
96091	03/06/2024	04320 CHOWN INC	CRW FACILITIES LOCK & KEY CONVERSION	331816.00	49.17	49.17
96092	03/06/2024	00008 CONSOLIDATED SUPPLY CO.	32 PCS 7110-01	S011768916.0001	11,151.09	11,151.09
96093	03/06/2024	02856 CRYSTAL GREENS LANDSCAPING	FEBRUARY LANDSCAPING MAINTENANCE	310581	5,540.00	5,540.00
96094	03/06/2024	04380 EXECUTIVE SECURITY SERVICES	ROUTINE PATROL - FY 24	14733	3,900.00	3,900.00
96095	03/06/2024	01844 FERGUSON ENTERPRISES INC	ROUTINE PATROL - FY 24	15147	3,900.00	7,800.00
96096	03/06/2024	01844 FERGUSON ENTERPRISES INC	12' HYMAX COUPLER	1238234	587.00	587.00
			METER KEY	2350581	105.70	

Monthly Check History Listing

Clackamas River Water
3/1/2024 to 3/31/2024

apCkHist
03/28/2024 12:37PM

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96097	03/06/2024	04469 LESTER GARRISON	1' BRASS UNION	2157154	20.88	126.58
96098	03/06/2024	04469 LESTER GARRISON	MILEAGE REIMBURSEMENT FOR SDAO CONF.	03.04.24	118.72	118.72
96099	03/06/2024	04574 GLASS DOCTOR OF MOLALLA	DAMAGED GLASS REPLACEMENT - CRW ADMIN. BL	2992	2,117.00	2,117.00
96100	03/06/2024	00124 H D FOWLER CO INC	25 PCS 0560-07, 10 PCS 1780-10 & 4 PCS 6	16627710	1,902.50	
			STEEL PIPE COUPLINGS FOR FILTER VALVE RE	611863	1,361.18	
			4 PCS 6140-00	16629910	1,361.68	4,625.36
96101	03/06/2024	04180 MADRONE TECHNOLOGY GROUP INC.	IT SOFTWARE SUBSCRIPTION	3603	19,613.10	19,613.10
96102	03/06/2024	02114 JEREMY MARCHANT	SAFETY BOOTS AND PANTS REIMBURSEMENT	03.05.24	269.91	269.91
96103	03/06/2024	04576 STEVEN MOTT	TRAVEL REIMBURSEMENT FOR OGFOA CONFERENC	03.05.24	405.12	405.12
96104	03/06/2024	00056 OAK LODGE WATER SERVICES DISTR	PAYMENTS FOR SVC TO CRW CUST. IN OAK LOD	03.01.24	6,542.13	6,542.13
96105	03/06/2024	04367 OREGON CITY GARAGE DOOR LLC	REPLACEMENT OF DOOR SENSORS	51857649	4,800.00	4,800.00
96106	03/06/2024	00048 OREGON CITY, CITY OF	PAYMENTS FOR SVC TO CRW CUST. IN OREGON	00048	15,238.90	15,238.90
96107	03/06/2024	00086 PARAMOUNT SUPPLY CO	PARTS FOR HI LIFT THREE	824855	485.65	485.65
96108	03/06/2024	00571 JED PETERS	SAFETY BOOTS & PANTS REIMBURSEMENT	03.05.24	369.92	369.92
96109	03/06/2024	00151 PROVIDENCE OCCUPATIONAL HEALTH	MEDICAL EXAMS - AUDIOGRAM	46824	52.00	
			PHYSICAL EXAM - DOT	48122	200.00	
			PHYSICAL EXAM - DOT- AUDIOGRAM	46777	126.00	378.00
96110	03/06/2024	03996 RH2 ENGINEERING INC	WTP STRUCTURAL PROJECT DESIGN	94962	45,558.39	45,558.39
96111	03/06/2024	00229 RICOH USA, INC.	ADDITIONAL COPIES #1021276-3797919 02/10	108057390	45.75	45.75
96112	03/06/2024	03645 RITZ SAFETY LLC	SAFETY TRAINING, EQUIPMENT	6645587	565.18	565.18
96113	03/06/2024	03548 RIVER CITY ENVIRONMENTAL INC	WTP POWER CONDUIT	350739331	1,500.00	1,500.00
96114	03/06/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63267210	2,122.80	
			TEMPORARY POSITION - ACCOUNTING/PAYROLL	63267452	2,537.60	4,660.40
96115	03/06/2024	04538 ROBERT RUBITSCHUN	SDAO CONFERENCE REIMBURSEMENT	03.01.24	132.66	132.66
		04485 W3GLOBAL	SERVICES OF TRAVIS ANDREWS	34292	4,050.00	4,050.00

Monthly Check History Listing
Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96116	03/06/2024	02373 WORLD CUP COFFEE & TEA SERVICE	COFFEE, TEA & SUPPLIES	0261902	73.20	73.20
96117	03/14/2024	04536 NAOMI ANGIER	TRAVEL TO SDAO CONFERENCE	03.21.24	117.92	117.92
96118	03/14/2024	00285 ARAMARK UNIFORM SERVICES INC	ACCT. #934649000 - BUILDING MAINT. SUPPL	5291420080	84.54	84.54
96119	03/14/2024	04307 BEND MAILING SERVICES, LLC	FEBRUARY PROCESSING & POSTAGE	90045	404.38	404.38
96120	03/14/2024	02196 BOLI	WTP FILTER VALVE REPLACEMENT PROJECT	03.13.24	426.34	426.34
96121	03/14/2024	03811 CHRISTENSEN INC	UNLEADED REGULAR E10	0542161-in	1,541.92	1,541.92
96122	03/14/2024	00113 CLACKAMAS STEEL & MFG INC.	3/4 SQUARE BAR & CUTS FOR PIPE RACKS	249299	23.80	23.80
96123	03/14/2024	04481 TREY DEPRETTO	PROTECTIVE CLOTHING REIMBURSEMENT	03.12.24	184.93	184.93
96124	03/14/2024	00287 ENVIRONMENTAL RESOURCE ASSOC	MICROBIOLOGY PROFICIENCY & DOC TESTING	068566	2,322.08	2,322.08
96125	03/14/2024	01844 FERGUSON ENTERPRISES INC	1' TEE VENT FOR ARVS	1249632	782.40	782.40
96126	03/14/2024	01844 FERGUSON ENTERPRISES INC	1 PC 4' OMNI REGISTER	1214013	413.00	1,195.40
96127	03/14/2024	03240 HARRANG LONG PC	FERGUSON ON ENOCH CT PLUMBING PARTS	2382340	16.65	16.65
96128	03/14/2024	03240 HARRANG LONG PC	EMPLOYMENT LEGAL SERVICES MARCH 2024	102503	4,600.00	4,600.00
96129	03/14/2024	04518 HUNTER AMBROSE INTERNATIONAL	EMPLOYMENT LEGAL SERVICES MARCH 2024	102505	296.64	
96130	03/14/2024	02284 K & D SERVICES OF OREGON INC	EMPLOYMENT LEGAL SERVICES MARCH 2024	102504	448.96	
96131	03/14/2024	04180 MADRONE TECHNOLOGY GROUP INC.	EMPLOYMENT LEGAL SERVICES MARCH 2024	102506	131.84	
96132	03/14/2024	04578 ENDALKACHEW MUCHE	RECRUITMENT RETAINER -CHIEF FINANCIAL OF	12409	7,500.00	7,500.00
96133	03/14/2024	04055 NYLUND INC	5810 SE OETKIN RD 2204-0256	BILL23074	1,364.00	1,364.00
96134	03/14/2024	00306 OFFICE DEPOT INC	IT SOFTWARE SUBSCRIPTION	3596	3,306.42	
			IT HARDWARE	3570	500.00	
			IT HARDWARE	3602	700.00	4,506.42
			APPLICATION FOR CERTIFICATION OF RECIPR	02.14.24	100.00	100.00
			REDLAND WATERLINE PHASE 2	4439	134,395.03	134,395.03
			ACCT#90261180 - ID#38683228 - OFFICE SUP	354621798001	292.89	
			ACCT#90261180 - ID#38683228 - OFFICE SUP	354592660001	168.84	

Monthly Check History Listing
Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96135	03/14/2024	00373 OREGON AFSCME	ACCT#90261180 - ID#38683228 - OFFICE SUP	354621796001	33.99	495.72
96136	03/14/2024	00048 OREGON CITY, CITY OF	UNION DUES FOR PR 03.08.24	PR 03.08.24	1,054.55	1,054.55
96137	03/14/2024	03815 PETROCARD INC	PAYMENTS FOR SVC TO CRW CUST. IN OREGON	01.31-02.29.24	5,088.49	5,088.49
96138	03/14/2024	00021 PGE	PLANT FUEL	C401085	62.26	62.26
96139	03/14/2024	00021 PGE	WTP FEBRUARY 2024	WTP FEBRUARY	42,856.67	
96140	03/14/2024	00018 PITNEY BOWES GLOBAL FIN SVC LL	PUMP STATION FEBRUARY 2024	PUMP STATION FEB	27,082.98	69,939.65
96141	03/14/2024	02833 PROCOM TECHNOLOGIES, LLC	ADMIN FEB 2024	ADMIN FEB 2024	3,762.79	3,762.79
96142	03/14/2024	00229 RICOH USA, INC.	POSTAGE REFILL AND COVERAGE FEE FEB 24	800-900-0718-FEB	1,510.00	1,510.00
96143	03/14/2024	00229 RICOH USA, INC.	CONTRACT WORK	25947	460.00	460.00
96144	03/14/2024	04310 ROBERT HALF LLC	ADDITIONAL COPIES #1021276-3797919 02/01	5069046854	87.64	87.64
96145	03/14/2024	03701 SHRED NORTHWEST LLC	ADDITIONAL COPIES #1021276-3745995 02/01	5069047216	78.75	
96146	03/14/2024	00024 SOUTH FORK WATER BOARD	ADDITIONAL COPIES #1021276-3734774- 02/0	5069043828	33.19	111.94
96147	03/14/2024	00577 SPECIAL DISTRICTS ASSOC OREGON	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63289352	3,172.00	
96148	03/14/2024	04253 TEREX USA, LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63287793	2,830.40	6,002.40
96149	03/14/2024	00282 TERMINIX INTERNATIONAL INC	SYSOPS SHREDDING SERVICE	78394021624	45.00	
96150	03/14/2024	04138 THE CHARLES MACHINE WORKS	ADMIN SHREDDING SERVICE	78393021624	90.00	135.00
96151	03/14/2024	00160 TOP INDUSTRIAL SUPPLY INC	WATER PURCHASED - FEBRUARY 2024	01.31-02.29.24	30,089.73	30,089.73
96152	03/14/2024	04485 W3GLOBAL	MARCH HEALTH BENEFITS PROGRAM	03-0054042	71,263.00	71,263.00
			SERVICE TRUCK CRANE INSPECTION AND REPAI	7402392	872.22	872.22
			CUST.# 1703011 - FEBRUARY PEST CONTROL	443920430	131.00	
			9100 SE MANGAN DR- CUST.# 1703007 FEBRUA	443919535	112.00	243.00
			LEADS FOR SUBSITE LOCATORS	560395	239.08	
			REPAIR AND REPLACEMENT FOR PIPELINE LOCAT	560397	258.32	497.40
			AIR HOSE FITTING	127726	19.74	19.74
			SERVICES OF TRAVIS ANDREWS	34382	4,140.00	4,140.00

Monthly Check History Listing
Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96153	03/14/2024	02247 WHA INSURANCE AGENCY INC	MERP ADMIN FEE JANUARY 2024	03.13.24	50.00	50.00
96154	03/20/2024	04572 ACE INDUSTRIES	CRANE HOIST INSTALLATION	INV38394	6,358.75	6,358.75
96155	03/20/2024	00285 ARAMARK UNIFORM SERVICES INC	ACCT: #934649000 - BUILDING MAINT. SUPPL	5291424675	84.54	84.54
96156	03/20/2024	04581 EMILY ASA	Refund receipt #: 004427	Ref000200028	1,141.10	1,141.10
96157	03/20/2024	03319 C & R REFORESTATION	PROPERTY & EASEMENT MAINTENANCE TREE REM	3062024	1,250.00	1,250.00
96158	03/20/2024	01546 CASCADE COLUMBIA DIST CO INC	DENSE SODA ASH	887657	6,335.00	6,335.00
96159	03/20/2024	00317 CDW GOVERNMENT INC.	IT SOFTWARE SUBSCRIPTION	PZ73697	598.47	598.47
96160	03/20/2024	00200 CLACKAMAS COUNTY	CLACKAMAS EDUCATION SERV DISTRICT- INTER	241542	900.00	900.00
96161	03/20/2024	02981 CLEAN HARBORS ENV SERVICES	Cleanup of Spilled Sodium Hypochlorite	1004846089A	3,375.60	3,375.60
96162	03/20/2024	03597 CLOUD RECORDS MANAGEMENT	ORMS-0153 / MONTHLY USER FEE PER USER OR	213406	370.20	370.20
96163	03/20/2024	02555 COMCAST	COMCAST MONTHLY CABLE INTERNET	2099723	256.85	256.85
96164	03/20/2024	04560 CSC INTERIOR WORKS & REPAIRS	OUTSIDE AWNING ROOF REPAIR	1008	1,300.00	2,080.00
96165	03/20/2024	01956 DEPT OF CONSUMER & BUSINESS	OUTSIDE AWNING ROOF REPAIR	1017	780.00	2,080.00
96166	03/20/2024	04585 RANDY C DEVLIN**	FY24 ELEVATOR OPERATING PERMIT	00124021500033	197.12	197.12
96167	03/20/2024	03178 ROBERT G DOLTON**	UB Refund Cst #007370	Ref000200093	67.31	67.31
96168	03/20/2024	04583 PETRU DONISANU	UB Refund Cst #019522	Ref000200095	109.47	109.47
96169	03/20/2024	04590 NICHOLE DREAMS	Refund receipt #: 004615	Ref000200038	1,306.19	1,306.19
96170	03/20/2024	04419 ECAMSECURE	UB Refund Cst #045675	Ref000200099	68.50	68.50
96171	03/20/2024	04589 EMMERT DEVELOPMENT**	T-MOBILE DATA CHARGE RIVERSIDE PARK CAME	1157965	150.00	150.00
96172	03/20/2024	04592 EMMERT INTL	UB Refund Cst #042443	Ref000200098	41.90	41.90
96173	03/20/2024	01844 FERGUSON ENTERPRISES INC	UB Refund Cst #047693	Ref000200101	48.88	48.88
96174	03/20/2024	00073 FIRST RESPONSE INC.	4' OMNI CHAMBER	1214013-1	1,498.00	1,498.00
			MONTHLY MONITORING PATROL MARCH 2024	61678	861.00	861.00

Monthly Check History Listing
Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96175	03/20/2024	00167 GRAINGER INC	BATTERIES FOR SMALL EQUIPMENT	9048685062	137.95	
			RELAY FOR GLEN OAK PS	9006972609	74.48	
			CEILING TILE FOR ADMIN	9974043128	102.69	315.12
96176	03/20/2024	04594 GROUND BREAKERS CONSTRUCTION	UB Refund Cst #048115	Ref000200103	195.63	195.63
96177	03/20/2024	04586 DOLORES HAUSHERR	UB Refund Cst #014216	Ref000200094	26.92	26.92
96178	03/20/2024	04582 DAVID LINSLEY	Refund receipt #: 004531	Ref000200037	4,835.51	4,835.51
96179	03/20/2024	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK	3618	67.50	
			CONTRACT WORK	3617	2,565.00	
			CONTRACT WORK	3636	1,215.00	
			TELECOMMUNICATION	3627	61.25	3,908.75
96180	03/20/2024	04180 MADRONE TECHNOLOGY GROUP INC.	CONTRACT WORK	3619	337.50	337.50
96181	03/20/2024	04580 KEVIN MARTIN	Refund receipt #: 004448	Ref000200027	128.94	128.94
96182	03/20/2024	04577 MATRIX VIDEO PRODUCTION INC	MATRIX VIDEO PRODUCTION INC. - CFD TRAIN	3610	937.50	937.50
96183	03/20/2024	04532 MCCAMPBELL ANALYTICAL, INC	UCMRS WATER TESTING	2402B56	480.00	480.00
96184	03/20/2024	04591 MICHAEL MCCRAY	UB Refund Cst #046643	Ref000200100	6.84	6.84
96185	03/20/2024	04571 MCKIM AND CREED	REPAIR AND SERVICE OF LEAK DETECTION EQU	213442	1,922.00	1,922.00
96186	03/20/2024	00353 METRO OVERHEAD DOOR INC	REPAIRS TO DAMAGED GATE	249606	2,571.00	2,571.00
96187	03/20/2024	00079 ONE CALL CONCEPTS INC.	OUNC FEES	4020526	46.40	46.40
96188	03/20/2024	00086 PARAMOUNT SUPPLY CO	(3) ASCO PILOT VALVES	814544	1,183.00	1,183.00
96189	03/20/2024	00151 PROVIDENCE OCCUPATIONAL HEALTH	MEDICAL EXAMS - AUDIOGRAM	49087	26.00	26.00
96190	03/20/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63330084	23,880.48	23,880.48
96191	03/20/2024	04310 ROBERT HALF LLC	TEMPORARY POSITION - ACCOUNTING/PAYROLL	63319787	3,172.00	3,172.00
96192	03/20/2024	04584 AL SCOTT**	UB Refund Cst #004763	Ref000200092	85.88	85.88
96193	03/20/2024	04588 DONNA SKOGAN	UB Refund Cst #042252	Ref000200097	100.00	100.00
96194	03/20/2024	04587 LADONNA SOUZA	UB Refund Cst #034719	Ref000200096	66.15	66.15

Monthly Check History Listing
Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96195	03/20/2024	00107 UNITED SITE SERVICES INC	CLEANING OF PORTABLE RESTROOMS	114-13808937	360.00	360.00
96196	03/20/2024	00107 UNITED SITE SERVICES INC	PORTABLE RESTROOMS	INV-4310517	46.45	
96197	03/20/2024	02854 VERIZON WIRELESS	CLEANING OF PORTABLE RESTROOMS	114-13810407	180.00	226.45
96198	03/20/2024	04593 KURT WALLACE**	ACC.#642537089-00001 CELL PHONE CHARGES	9958056152	26.86	26.86
96199	03/20/2024	03373 WASHINGTON CRANE & HOIST CO.	UB Refund Cst #048083	Ref000200102	134.07	134.07
96200	03/20/2024	00130 WASTE MANAGEMENT OF OREGON	WATER TREATMENT PLANT CRANE INSPECTION &	0053105-IN	15,445.85	15,445.85
96201	03/20/2024	04460 CLINT WEILER	TRASH REMOVAL SERVICES-RIVERSIDE PARK -	9483272-1574-5	2,129.40	
96202	03/26/2024	04595 JOSHUA CAINE	TRASH REMOVAL SERVICES-MANGAN - CUST.# 5	9483273-1574-3	552.09	2,681.49
96203	03/26/2024	00164 CENTURYLINK	Refund receipt #: 004576	Ref000200039	612.71	
96204	03/26/2024	00164 CENTURYLINK	Refund receipt #: 004605	Ref000200040	295.87	908.58
96205	03/26/2024	03811 CHRISTENSEN INC	REIMBURSEMENT FOR WORK BOOTS	03.07.24	292.97	292.97
96206	03/26/2024	04256 CITY WIDE FACILITY SOLUTIONS	ACC# 503-Z05-0025 691B PHONE SERVICES FE	03.05.24	401.42	401.42
96207	03/26/2024	04147 CITY WIDE TREE SERVICES INC	ACC# 503-723-6700 962 MARCH 2024	04.01.24	91.78	91.78
96208	03/26/2024	03468 BOARD OF EDUCATION CLACKAMAS	455 GAL UNLEADED REGULAR E10	0550486-IN	1,556.75	1,556.75
96209	03/26/2024	03238 CONSOR NORTH AMERICA	FEBRUARY 2024 CLEANING - ADMIN/OPSWTP/P	STI035000186	5,932.08	5,932.08
96210	03/26/2024	02856 CRYSTAL GREENS LANDSCAPING	TREE REMOVAL ALONG PARK FENCELINE	20854	18,280.00	18,280.00
96211	03/26/2024	03218 DIRECT TRANSPORT INC	INTERNET SERVICE PROVIDER	241542	900.00	900.00
96212	03/26/2024	01844 FERGUSON ENTERPRISES INC	82ND DR, PHASE 2	W221673OR.A2-2	12,673.50	12,673.50
96213	03/26/2024	00011 HACH COMPANY	ADMIN & SYSOPS	319805	5,540.00	5,540.00
			DELIVERY OF BOARD PACKETS	319689	65.94	65.94
			FILTER VALVES AND ACTUATORS FOR WTP REPL	1234777-1	574,834.66	
			BACKWASH ISOLATION VALVES	1244945	166.76	
			SAMPLE STATION 6PCS OF 3/4 PRVS	1251925	1,242.00	
			BACKWASH ISOLATION VALVES	1244908	4,830.00	581,073.42
			(2) CL.17, SC4500, WARRANTYPLUS, CL.17REAG	13948954	3,430.00	

Monthly Check History Listing
Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
96214	03/26/2024	04596 STEVEN HOUCK	(2) CL17, SC4500, WARRANTYPUS, CL17REAG	13955621	1,738.00	5,168.00
96215	03/26/2024	00327 HR ANSWERS INC	REMBURSEMENT FOR TRAVEL AND FOOD	03.25.24	421.20	421.20
96216	03/26/2024	04180 MADRONE TECHNOLOGY GROUP INC.	PROFESSIONAL SERVICES	INV-101420	405.00	405.00
96217	03/26/2024	04532 MCCAMPBELL ANALYTICAL, INC	IT SOFTWARE SUBSCRIPTION	3643	41.91	41.91
96218	03/26/2024	00012 METEREADERS LLC	UCMR5 WATER TESTING	2402B61	480.00	480.00
96219	03/26/2024	00138 MILWAUKIE, CITY OF	FEBRUARY METER READS	11143	4,880.80	4,880.80
96220	03/26/2024	04375 NORTHWEST ENGINEERING SERVICE	FEBRUARY FLEET REPAIRS	INV00973	3,247.14	3,247.14
96221	03/26/2024	00306 OFFICE DEPOT INC	INSPECTION AND CERTIFICATION OF FUME HOO	153197	1,145.00	1,145.00
96222	03/26/2024	00018 PITNEY BOWES GLOBAL FIN SVC LL	ACCT#90261180 - ID#38883228 - OFFICE SUP	388267208001	30.89	62.31
96223	03/26/2024	00992 POLLARDWATER.COM	ACCT#90261180 - ID#38883228 - OFFICE SUP	366734918001	31.42	465.54
96224	03/26/2024	04521 PORTLAND ENGINEERING, INC	ACC.: #0010797993 - INSERTING SYSTEM LEA	3318844172	465.54	103.26
96225	03/26/2024	02386 PRINCIPAL FINANCIAL GROUP	WATERWORKS TOOLS AND MISC	0257369	103.26	4,571.25
96226	03/26/2024	00215 RELIABLE FENCE & CONSTRUCTION	CONTRACT WORK- SCADA SUPT.	12322	4,571.25	9,579.75
96227	03/26/2024	03645 RITZ SAFETY LLC	APRIL 2024 LIFE, AD&D & LTD, ACC# 108 1	APR 2024	9,579.75	10,245.00
96228	03/26/2024	03548 RIVER CITY ENVIRONMENTAL INC	FENCE REPAIRS	18015	9,696.00	522.16
96229	03/26/2024	04310 ROBERT HALF LLC	90TH PS FENCE REPAIR	18162	549.00	1,700.00
96230	03/26/2024	00577 SPECIAL DISTRICTS ASSOC OREGON	SAFETY TRAINING, EQUIPMENT- COAT AND HOO	6661357	522.16	3,172.00
96231	03/26/2024	02854 VERIZON WIRELESS	15105 S HATTAN RD 2214-0256	360914192	1,700.00	3,533.00
96232	03/26/2024	04485 W3GLOBAL	TEMPORARY POSITION - PAYROLL	63349125	3,172.00	2,110.38
			INS. RENEWAL 2024 - AUTO & CYBER CHG-970	39P54042	3,533.00	417.06
			ACC.#472115222-00001 CELL PHONE CHARGES	9958815419	2,110.38	2,527.44
			ACC.#472115222-00002 CELL PHONE CHARGES	9958815420	417.06	2,610.00
			SERVICES OF TRAVIS ANDREWS	34477	2,610.00	4,455.00
			SERVICES OF TRAVIS ANDREWS	34528	4,455.00	7,065.00

Monthly Check History Listing

Clackamas River Water
3/1/2024 to 3/31/2024

Bank code: apbank

Check #	Date	Vendor	Description	Invoice	Amount Paid	Check Total
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apbank Total: 1,396,352.06

154 checks in this report

Total Checks: 1,396,352.06

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

SUBJECT **Cash & Investment Ending Balances Report**

DRAFT MOTION	Move to approve the consent agenda
EFFECTIVE DATE	April 11, 2024

**PRINCIPAL STAFF
PERSON**

**BOARD ACTION
REQUESTED** Approve the consent agenda items.

**DOCUMENTS
ATTACHED** None

Agenda Summary

BACKGROUND

Clackamas River Water
Cash & Investment Ending Balances by Month
FY 2024

	US Bank General Checking	LGIP	Total	LGIP Interest Earnings	LGIP Interest Rate
July	\$ 7,003,421	\$19,201,790	\$ 26,205,211	\$ 66,723	4.11%
Aug	\$ 7,229,010	\$19,273,810	\$ 26,502,820	\$ 72,020	4.42%
Sept	\$ 8,455,698	\$19,347,156	\$ 27,802,854	\$ 73,346	4.63%
Oct	\$ 3,076,682	\$24,445,249	\$ 27,521,931	\$ 98,094	4.90%
Nov	\$ 3,664,569	\$24,545,709	\$ 28,210,278	\$100,400	5.00%
Dec	\$ 1,834,249	\$26,656,520	\$ 28,490,769	\$110,811	5.00%
Jan	\$ 1,893,738	\$26,769,394	\$ 28,663,132	\$112,874	5.00%
Feb	\$ 1,826,691	\$26,879,690	\$ 28,706,381	\$110,296	5.20%
Mar	\$ 2,110,418	\$26,998,078	\$ 29,108,496	\$118,388	5.20%

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

Consider Approval of the Contract with City Wide Facility Solutions for Janitorial Services

DRAFT MOTION	Move that the Board approve a contract with City Wide Facility Solutions Janitorial Services for a Not to Exceed amount of \$82,000 per year and authorize the General Manager to sign the contract.
EFFECTIVE DATE	April 11, 2024

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

BOARD ACTION REQUESTED Authorize a contract with City Wide Facility Solutions for providing Janitorial Services to its Administration, System Operations, Water Treatment Plant, and Riverside Park Facilities.

DOCUMENTS ATTACHED City Wide Facility solutions bid response form

Agenda Summary

BACKGROUND With the expiration of the current janitorial services contract, CRW recently completed a competitive process to establish new janitorial services for its administration, system operations, water treatment plant and park facilities. Three vendors with a dependable presence and who could demonstrate a strong track record of performance were asked to provide a quote for the CRW janitorial services.

ANALYSIS CRW received quotes from three local commercial janitorial services contractors. The quotes ranged from \$71,568 to \$84,465. The most competitive quote was received from City Wide Facility Solutions in the amount of \$71,568. Staff is recommending that the not to exceed amount include an additional \$10,432 to provide the flexibility to order janitorial supplies through City Wide Facility Solutions. Since the contract amount is more than the General Manager’s signing authority, the Board is being asked for approval.

STAFF RECOMMENDATION Approve the contract with City Wide Facility Solutions for janitorial services and authorize the General Manager to execute the contract.

CLACKAMAS RIVER WATER - BID RESPONSE FORM - JANITORIAL SERVICES

Vendor Name:	City Wide Facility Solutions	Current Contract Amount:	\$ 5,096.00
Vendor #:	PO#:	Approved Changes to Amount:	
Contract #:		Total Amount:	
Contract Date	Completion Date	Approved Chgs.	Revised Compl.
Completed by:	Department:		

Invoice			Amount Due to Vendor
Number #	Date	Cost Per Month	
		\$ 2,208.00	
		\$ 760.00	
		\$ 1,196.00	
		\$ 1,107.00	
	N/A TBD		N/A TBD
		\$ 5,271.00	\$ -

Coding Information	
GL Code	WO & Phase #
01.602.5080	
01.602.5080	FY 24-25 Cleaning - Admn
01.602.5080	FY 24-25 Cleaning - OPS
01.602.5080	FY 24-25 Cleaning - WTP
01.602.5080	2208-0500
01.602.5080	20-25% Margin
	FY 24-25 Paper/Soap/Supplies

Comments Park Service will Change to 5x a week and price of \$2493 April- September

Approved By: _____ Date _____

 Manager _____ General Manager _____ Date _____

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

Consider Approval of the Intergovernmental Agreement (IGA) with Clackamas County for Emergency Debris Removal

DRAFT MOTION	Move that the Board approve the Intergovernmental (IGA) with Clackamas County for Emergency Debris Removal
EFFECTIVE DATE	April 11, 2024

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

BOARD ACTION REQUESTED Approve the IGA

DOCUMENTS ATTACHED Debris Removal IGA

Agenda Summary

BACKGROUND Debris management is one of many competing priorities agencies must manage during significant emergencies and disasters. It is important that disaster debris be properly managed so as to protect human health, comply with regulations, conserve disposal capacity, reduce injuries, and minimize or prevent environmental impact.

ANALYSIS Clackamas County is leading the way on this issue by coordinating the terms and conditions for debris removal and providing special districts and cities to affiliate under the same agreement. This is an “economy of scale” opportunity to bring this critical disaster response function to smaller jurisdictions. CRW can utilize the services in the IGA to remove natural and manmade debris from our sites and pay the negotiated rate for services with an eye toward FEMA reimbursement in a presidential declared disaster.

The IGA has been reviewed by Legal Counsel

STAFF RECOMMENDATION Approve the IGA

**INTERGOVERNMENTAL AGREEMENT
BETWEEN CLACKAMAS COUNTY
AND CLACKAMAS RIVER WATER**

THIS AGREEMENT (this "Agreement") is entered into and between Clackamas County ("County"), a political subdivision of the State of Oregon, and Clackamas River Water ("/District"), a a domestic water supply district formed under Oregon Revised Statutes Chapter 264., collectively referred to as the "Parties" and each a "Party."

RECITALS

Oregon Revised Statutes Chapter 190.010 confers authority upon local governments to enter into agreements for the performance of any and all functions and activities that a party to the agreement, its officers or agencies have authority to perform.

Oregon Revised Statutes ("ORS") 401.305 to 401.335 confers authority upon local governments to declare and respond to emergencies.

County has a contract for debris monitoring services for when an emergency is declared, and these services are required. County also has a contract for debris removal and disposal for when an emergency is declared, and these services are required. Both contracts provide that the monitoring, removal and disposal services may be provided to the District upon request.

District desires the County's contractors to perform disaster debris monitoring, removal and disposal within the District jurisdictional boundaries upon request by the /District.

In consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

TERMS

1. **Term.** This Agreement shall be effective upon execution and shall expire upon the completion of each and every obligation of the Parties set forth herein, or (term no longer than 5 years recommended), whichever is sooner.
2. **Scope of Work.** (Task Order ___ for debris monitoring, and Task Order ___ for debris removal and disposal and all amendment) or (This is an on-call agreement and shall be activated by Task Orders describing the work to be performed in substantially the form as attached as Appendix A to this agreement.) /District will review and approve, by a person with authority to sign for the District, all task orders and amendments prior to County signing and presenting to contractor.
3. **Payment.** The District agrees to pay County, from available and authorized funds, for work performed by County's contractors pursuant to this Agreement. The County's contractors will prepare monthly invoices which the County shall submit to the District for Work performed on the District's behalf. Invoices shall describe all Work performed with particularity, by whom it was performed, and shall itemize and explain all expenses for which reimbursement is claimed. Payments shall be made to the County by the District following /District's review and approval of invoices. All invoices must be paid within thirty (30) days. Any dispute regarding an invoice or payment shall be resolved as provided in Section 11.E (Dispute Resolution).
4. **County Obligations.**

- A. Manage contract with debris monitoring, and debris removal and disposal contractors following declaration of a state of emergency.
- B. Prepare Task Orders and amendments for the District review for disaster debris monitoring, removal and disposal, performed within the boundaries of the District.
- C. Invoice the District for disaster debris monitoring, removal and disposal work performed by the County contractor(s) on District property and rights of way.
- D. Provide operational updates on the status of disaster debris removal operations to include completed areas of disaster debris removal and estimated completion timelines of the remaining areas.

5. District Obligations.

- A. Review and approve Task Orders and Amendments as described in Section 2 and Appendix A of this Agreement.
- B. Provide a field liaison, to identify FEMA reimbursement eligible work for County's disaster debris monitoring, removal and disposal contractors.
- C. Supply administrative support to assist in documenting debris removal, reduction and disposal efforts in a timely manner.
- D. Pay invoices as required by section 3 above.
- E. Seek reimbursement directly from FEMA for eligible work.
- F. Assist the County in public outreach to inform residents on the proper way to segregate and place disaster debris on the right of way, and to provide residents the status of disaster debris removal operations.

6. Representations and Warranties.

- A. *District Representations and Warranties:* District represents and warrants to County that the District has the power and authority to enter into and perform this Agreement, and this Agreement, when executed and delivered, shall be a valid and binding obligation of the District enforceable in accordance with its terms.
- B. *County Representations and Warranties:* County represents and warrants to the District that County has the power and authority to enter into and perform this Agreement, and this Agreement, when executed and delivered, shall be a valid and binding obligation of County enforceable in accordance with its terms.
- C. The warranties set forth in this section are in addition to, and not in lieu of, any other warranties provided.

7. Termination.

- A. Either the County or the District may terminate this Agreement at any time upon thirty (30) days written notice to the other party.
- B. The County or the District shall not be deemed to have waived any breach of this Agreement by the other Party except by an express waiver in writing. An express written waiver as to one breach shall not be deemed a waiver of any other breach not expressly identified, even though the other breach is of the same nature as that waived.
- C. The County may terminate this Agreement in the event the County fails to receive expenditure authority sufficient to allow the County, in the exercise of its reasonable administrative discretion, to continue to perform under this Agreement, or if federal or state laws, regulations or guidelines are modified or interpreted in such a way

that either the Project under this Agreement is prohibited or the County is prohibited from paying for such work from the planned funding source.

- D. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

8. Indemnification.

- A. Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, the County agrees to indemnify, save harmless and defend the /District, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof arising out of or based upon damages or injuries to persons or property caused by the negligent or willful acts of the County or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which the County has a right to control.

Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, the District agrees to indemnify, save harmless and defend the County, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof arising out of or based upon damages or injuries to persons or property caused by the negligent or willful acts of the District or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which the District has a right to control.

- 9. **Insurance.** The District agrees to furnish the County with evidence of commercial general liability insurance with a combined single limit of not less than \$1,000,000 for each claim, incident, or occurrence, with an aggregate limit of \$2,000,000 for bodily injury and property damage for the protection of Clackamas County, and their officers, elected officials, agents, and employees against liability for damages because of personal injury, bodily injury, death or damage to property, including loss of use thereof, in any way related to this Agreement. If self-insured, the District shall provide documentation to the County of the District's self-insured status by completing the Self-Insurance Certification form provided by the County.

- 10. **Notices; Contacts.** Legal notice provided under this Agreement shall be delivered personally, by email or by certified mail to the individuals identified below. Any communication or notice so addressed and mailed shall be deemed to be given upon receipt. Any communication or notice sent by electronic mail to an address indicated herein is deemed to be received 2 hours after the time sent (as recorded on the device from which the sender sent the email), unless the sender receives an automated message or other indication that the email has not been delivered. Any communication or notice by personal delivery shall be deemed to be given when actually delivered. Either Party may change the Party contact information, or the invoice or payment addresses by giving prior written notice thereof to the other Party at its then current notice address.

- A. [REDACTED] or their designee will act as contact for the County.

Contact Information:

[insert info]

B. Todd Heidgerken or their designee will act as contact for the /District.

Contact Information :

16770 SE 82nd Dr.
Clackamas OR 97015

11. General Provisions.

- A. **Oregon Law and Forum.** This Agreement, and all rights, obligations, and disputes arising out of it will be governed by and construed in accordance with the laws of the State of Oregon and the ordinances of Clackamas County without giving effect to the conflict of law provisions thereof. Any claim between County and the District that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Clackamas County for the State of Oregon; provided, however, if a claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this section be construed as a waiver by the County of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court. The District, by execution of this Agreement, hereby consents to the in personam jurisdiction of the courts referenced in this section.
- B. **Compliance with Applicable Law.** Both Parties shall comply with all applicable local, state and federal ordinances, statutes, laws and regulations. All provisions of law required to be a part of this Agreement, whether listed or otherwise, are hereby integrated and adopted herein. Failure to comply with such obligations is a material breach of this Agreement.
- C. **Non-Exclusive Rights and Remedies.** Except as otherwise expressly provided herein, the rights and remedies expressly afforded under the provisions of this Agreement shall not be deemed exclusive and shall be in addition to and cumulative with any and all rights and remedies otherwise available at law or in equity. The exercise by either Party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other remedies for the same default or breach, or for any other default or breach, by the other Party.
- D. **Access to Records.** The Parties shall retain, maintain, and keep accessible all records relevant to this Agreement ("Records") for a minimum of six (6) years, following Agreement termination or full performance or any longer period as may be required by applicable law, or until the conclusion of an audit, controversy or litigation arising out of or related to this Agreement, whichever is later. The Parties shall maintain all financial records in accordance with generally accepted accounting principles. All other Records shall be maintained to the extent necessary to clearly reflect actions taken. During this record retention period, the Parties shall

permit the other Parties' authorized representatives' access to the Records at reasonable times and places for purposes of examining and copying.

- E. **Dispute Resolution.** Any dispute arising under this Agreement shall be resolved by prompt and cooperative communication between County and the District staff. In the event staff are unable to resolve the conflict, the County Administrator shall timely meet with the District General Manager to resolve the dispute. If the Administrator and General Manager are unable to resolve the conflict, the Parties may seek all available legal remedies as provided in Section 11.A of this Agreement.
- F. **Debt Limitation.** This Agreement is expressly subject to the limitations of the Oregon Constitution and Oregon Tort Claims Act and is contingent upon appropriation of funds. Any provisions herein that conflict with the above referenced laws are deemed inoperative to that extent.
- G. **Severability.** If any provision of this Agreement is found to be unconstitutional, illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken. The Court or other authorized body finding such provision unconstitutional, illegal or unenforceable shall construe this Agreement without such provision to give effect to the maximum extent possible the intentions of the Parties.
- H. **Integration, Amendment and Waiver.** Except as otherwise set forth herein, this Agreement constitutes the entire agreement between the Parties on the matter of the Project. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by such Party of that or any other provision.
- I. **Interpretation.** The titles of the sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.
- J. **Independent Contractor.** Each of the Parties hereto shall be deemed an independent contractor for purposes of this Agreement. No representative, agent, employee or contractor of one Party shall be deemed to be a representative, agent, employee or contractor of the other Party for any purpose, except to the extent specifically provided herein. Nothing herein is intended, nor shall it be construed, to create between the Parties any relationship of principal and agent, partnership, joint venture or any similar relationship, and each Party hereby specifically disclaims any such relationship.
- K. **No Third-Party Beneficiary.** The District and County are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this

Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

- L. **Subcontract and Assignment.** The District shall not assign or transfer any of its interest in this Agreement by operation of law or otherwise, without obtaining prior written approval from the County, which shall be granted or denied in the County's sole discretion. County's consent to any assignment shall not relieve the District of any of its duties or obligations under this Agreement.
- M. **Counterparts.** This Agreement may be executed in several counterparts (electronic or otherwise), each of which shall be an original, all of which shall constitute the same instrument.
- N. **Survival.** All provisions in Sections 6, 8, and 11 (A), (C), (D), (F), (G), (H), (I), (K), (P), and (S) shall survive the termination of this Agreement, together with all other rights and obligations herein which by their context are intended to survive.
- O. **Necessary Acts.** Each Party shall execute and deliver to the others all such further instruments and documents as may be reasonably necessary to carry out this Agreement.
- P. **Time is of the Essence.** The District agrees that time is of the essence in the performance this Agreement.
- Q. **Successors in Interest.** The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective authorized successors and assigns.
- R. **Force Majeure.** Neither the District nor County shall be held responsible for delay or default caused by events outside of the District or County's reasonable control including, but not limited to, fire, terrorism, riot, acts of God, or war. However, the District shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall upon the cessation of the cause, diligently pursue performance of its obligations under this Agreement.
- S. **Confidentiality.** The District acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire confidential information. Any and all information of any form obtained by the District or its employees or agents in the performance of this Agreement shall be deemed confidential information of the County ("Confidential Information"). The District agrees to hold Confidential Information in strict confidence, using at least the same degree of care that the District uses in maintaining the confidentiality of its own confidential information, and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any purpose unless specifically authorized in writing under this Agreement.

T. **No Attorney Fees.** In the event any arbitration, action or proceeding, including any bankruptcy proceeding, is instituted to enforce any term of this Agreement, each party shall be responsible for its own attorneys' fees and expenses.

Signatures on following page.

IN WITNESS HEREOF, the Parties have executed this Agreement by the date set forth opposite their names below.

Clackamas County

Clackamas River Water

Chair, Board of County Commissioners

Sherry French, Board President

Date

Date

Appendix A - Sample Task Orders



Task Order #

TAB 6. Debris Removal – Sample Task Order

Contractor:	AshBritt, Inc	County Contract #:	4669
Contractor Project Manager:	Rob Ray	Phone:	(954) 868-9502
PM Email:	rray@ashbritt.com		

Requesting Department/Entity:			
Contract Administrator:	Daniel Nibouar	Phone:	503-650-3381
Admin. Email:	DNibouar@co.clackamas.or.us		

Project Name:	Generic Disaster – Debris Removal	Project No.	
Account String:			
<input type="checkbox"/> Optional – Payment will be made by Procurement Card (encumbrance will not be created)			

This Task Order is entered into between Contractor and Clackamas County on behalf of its above referenced Department, and when fully executed, authorizes Contractor to provide the services described below for the above referenced Project. The services to be performed under this Task Order shall be performed in accordance with all terms and conditions of the above referenced County Contract between the parties and the below detailed scope of work. Nothing contained in this Task Order may modify or amend the County Contract. All invoices shall reference the Task Order Number.

Scope of Work: (may be limited or expansive role depending on event).

Contractor to provide on-scene debris sorting, collection, removal and disposal IAW contract.

Deliverables: (select those that apply – add additional as needed)

1. Perform on-scene debris removal and disposal assessment.
2. Examine debris to determine whether or not debris is eligible (per FEMA guidance).
3. Load eligible debris into appropriate trucks and trailers.
4. Haul eligible debris to approved recycling, reuse or disposal facilities.
5. Reduce or recycle debris as is practicable.
6. Dispose of debris at a Debris Management Site or landfill.
7. Assist the County with debris-related public information messaging.

Schedule: Period of performance (specify).

Compensation: Payment for all work under this Task Order shall not exceed the total maximum sum of \$.

Additional Requirements: N/A

Authorization to Proceed:

AshBritt, Inc

Clackamas County

Authorized Signature

Date

Dept. Contract Administrator

Date

Name / Title (Printed)

Dept. Director/Deputy

Date



Task Order # _____

TAB 4. Debris Monitoring - Sample Task Order

Contractor:	Tetra Tech, Inc	County Contract #:	
Contractor Project Manager:		Phone:	
PM Email:			

Requesting Department/Entity:			
Contract Administrator:	Daniel Nibouar	Phone:	503-650-3381
Admin. Email:	DNibouar@co.clackamas.or.us		

Project Name:	Generic Event - Debris Monitoring	Project No.	
Account String:			
<input type="checkbox"/> Optional – Payment will be made by Procurement Card (encumbrance will not be created)			

This Task Order is entered into between Contractor and Clackamas County on behalf of its above referenced Department, and when fully executed, authorizes Contractor to provide the services described below for the above referenced Project. The services to be performed under this Task Order shall be performed in accordance with all terms and conditions of the above referenced County Contract between the parties and the below detailed scope of work. Nothing contained in this Task Order may modify or amend the County Contract. All invoices shall reference the Task Order Number.

Scope of Work: (may be limited or expansive role depending on event).

Contractor to provide a disaster debris monitoring team to Clackamas County and perform assessments and/or monitoring of debris on the Clackamas County Right-of-Way (ROW). On request debris assessments may also include incorporated areas and special districts within the county. Contractor to also provide general technical assistance to the County Debris Management Team (DMT) by providing information, reports, briefing documents and other related assistance.

1. Deliverables: (select those that apply – add additional as needed)

- a. Provide preliminary debris estimate by type, volume and location
- b. Review draft task orders for debris removal and other related documents
- c. Assist the County with debris-related public information messaging.
- d. Development of a Disaster-specific Debris Monitoring Plan.
- e. Implementation of an Automated Debris Management System (ADMS).
- f. Debris Removal Contractor truck & trailer measurement, certification, marking & tracking.
- g. Debris Removal Contractor equipment registry and tracking.
- h. Debris Removal Contractor Quality Assurance field monitoring.
- i. Debris Removal Contractor trip ticket management.
- j. Debris Removal Contractor invoice review and reconciliation.
- k. Debris Removal Contractor complaint resolution.
- l. Preparation of debris removal progress reports.
- m. Documentation to support Federal cost reimbursement.

2. Schedule: Period of performance (specify).

3. Compensation: Payment for all work under this Task Order shall not exceed the total maximum sum of \$ _____.

4. Additional Requirements: N/A

Authorization to Proceed:

Tetra Tech, Inc

Clackamas County

Authorized Signature

Date

Dept. Contract Administrator

Date

Name / Title (Printed)

Dept. Director/Deputy

Date

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2014

SUBJECT Consider Approval of Resolution 04-2024 – Updating Water Rates Charges to Oregon City Effective January 1, 2024

Draft Motion	I move that the Board approve Resolution 04-2024 Updating water rates charges to Oregon City effective January 1, 2024
Effective Date	April 11, 2024

PRINCIPAL STAFF PERSON Todd Heidgerken, General Manager

DOCUMENTS ATTACHED Res 04-2024 Establishing Wholesale Water Rates Charged to Oregon City

Agenda Summary

BACKGROUND In October of 2016, Clackamas River Water (CRW) and the City of Oregon City (City) entered into an agreement whereby CRW would sell water to the City to provide water service the property development located at 19896 Beaver Creek Road in Oregon City. The property consists of about 9.7 acres and is located within the City. Service to this property is provided through an intertie between CRW and the City that is known as the “Glen Oak Master Meter Intertie”.

Included in the agreement between CRW and the City is a process to establish the water rate and update the rate. The initial rate with an effective date of January 1, 2018, was established as part of the rate analysis conducted by FCS Group on behalf of CRW back in 2016.

ANALYSIS The rate is comprised of two components, the CRW operations and maintenance (O&M) amount and the actual rate charged by South Fork Water Board (SFWB) for water purchased by CRW from SFWB. The agreement allows for the O&M portion to be adjusted to account for inflation but capped at 3% per year. Resolution 04-2024 updates the rate CRW will charge the City effective January 1, 2024. The updated rate is \$2.212 per CCF and is effective on January 1, 2024.

STAFF RECOMMENDATION Adopt Resolution 04-2024

CLACKAMAS RIVER WATER

RESOLUTION No. 04-2024

Establishing Wholesale Water Rates Charged to Oregon City

WHEREAS, Clackamas River Water ("CRW") has entered into an Intergovernmental agreement Relating to Provision of Water Service to the City of Oregon City (the "IGA") for the Glen Oak Master Meter Intertie; and

WHEREAS, the IGA provides that the CRW Board of Commissioners is to adopt rates each year and,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CLACKAMAS RIVER WATER THAT:

Section 1: The following rates are per CCF and shall apply for water purchased.

Section 2: Effective January 1, 2024, the Oregon City rate shall be:
For water delivered near the Glen Oak Pump Station from the Beaver Creek Pressure Zone: \$2.212

Section 3: The rate established in Section 2 of this Resolution shall be changed effectively upon the adoption of any SFWB rate changes as provided in Section 8(c) of the IGA.

ADOPTED by the Clackamas River Water Board of Commissioners this 11th day of April 2024.

Sherry French, Board President

Tessah Danel, Board Secretary

**CLACKAMAS RIVER WATER
REGULAR BOARD MEETING**

April 11, 2024

SUBJECT Update to Lead and Copper Rule - Service Line Inventory Initiative

PRINCIPAL STAFF PERSON Adam Bjornstedt, PE – Chief Engineer

DOCUMENTS ATTACHED Exhibit A – Graphical examples for service line inventory

Agenda Summary

BACKGROUND In 2021, the US EPA issued revisions to the Lead and Copper Rule requiring water providers to create an inventory of all water service lines verifying whether they are “lead” or “non-lead”. Water providers nationwide, including CRW, are required to submit this information to the EPA (in our case through the Oregon Health Authority (OHA)) by October 2024. While CRW has no history of installing lead service lines, and it was not a common practice for water providers in this area, we still must verify and report this information under the new rule. The revisions make it a requirement that public water providers research and supply information for all water service lines (from water main to meter, and from meter to house), regardless of where the water provider’s jurisdiction and ownership ends.

ANALYSIS While this requirement places a distinct burden on the District, Staff developed an approach in 2022 and, to date, have completed all data-gathering steps. Required data for the inventory includes location, service line material type (for both CRW and customer sides), and method of identification/determination. Data was gathered through an extensive CRW records search, obtaining voluntary information from customers, and conducting field observations and investigations of randomly selected service lines.

In March 2023, the OHA authorized a “statistical” verification method wherein a select number of service lines could be investigated, and data interpolated to confirm presence or absence of lead service lines in the District. This investigation included 681 randomly selected CRW/customer service line locations and concluded that no lead service lines exist in the District. Staff utilized our ArcGIS (Geographic Information System) to select, organize, and collect information for the Service Line Inventory. Utilizing GIS for this effort greatly increased the efficiency and accuracy with which the SLI requirement was met.

Remaining work includes filling out the State’s SLI spreadsheet for all CRW customers (see example in Exhibit A). It is anticipated that the spreadsheet will be completed and submitted to the State well ahead of the October 16, 2024 deadline. Once complete, it is required to make the inventory available for public access; CRW will publish the SLI information on our website for this purpose.

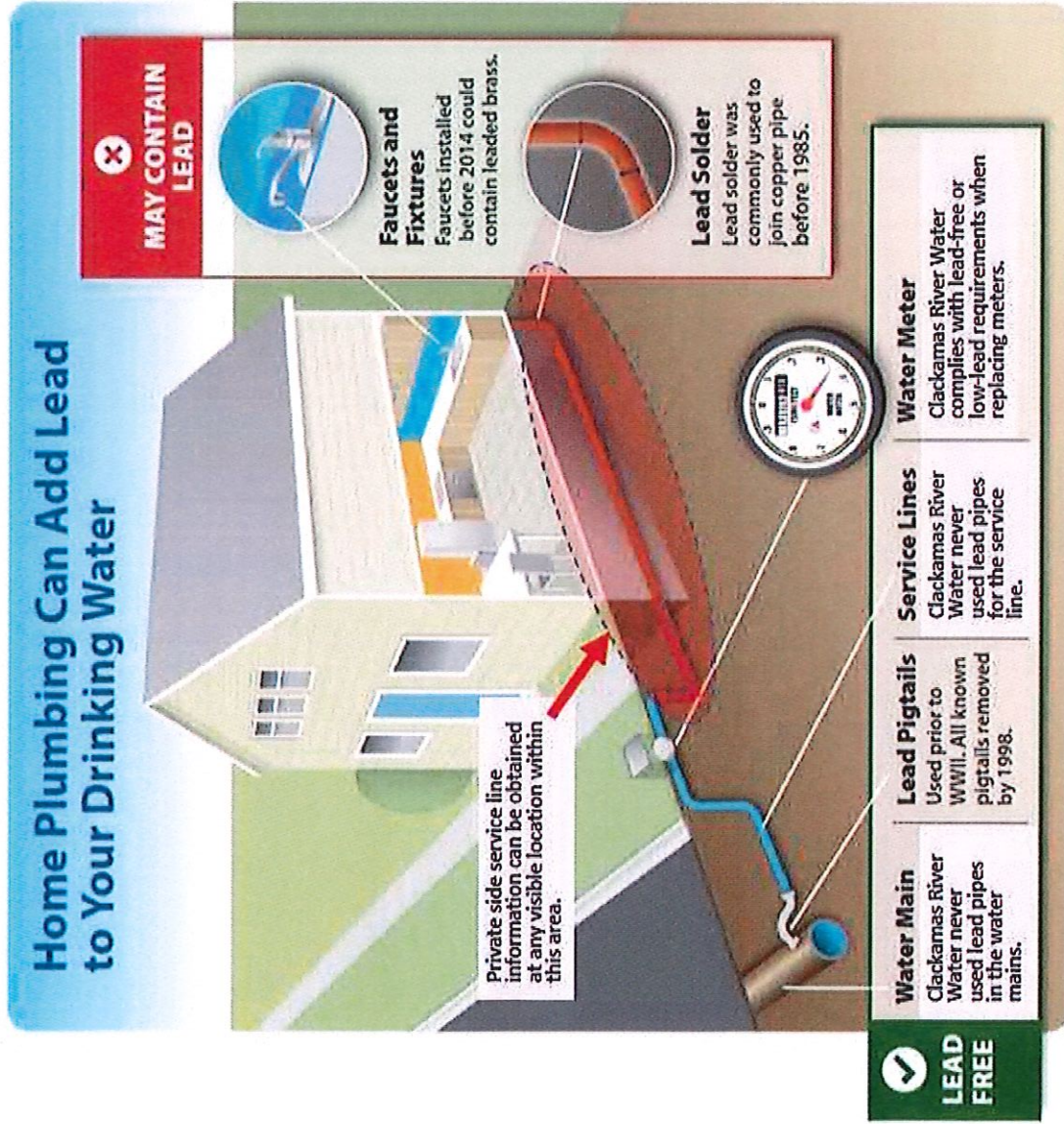
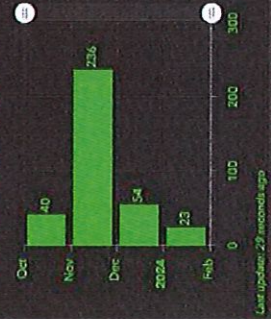


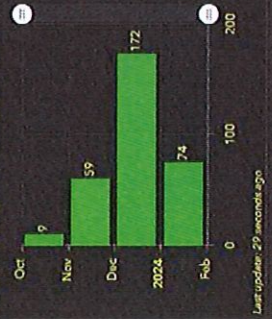
Figure 1. Service Line Location graphic (used by CRW in customer communications)

Service Line Inventory Dashboard

North Side Total Completed By Month



South Side Total Completed By Month



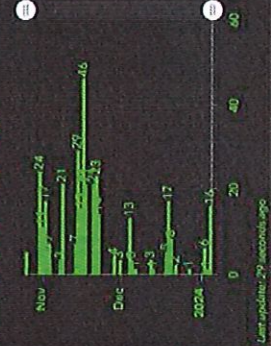
North Side Total Investigations

361

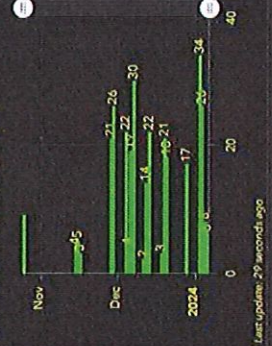
South Side Total Investigations

320

North Side Completed Each Day



South Side Completed Each Day



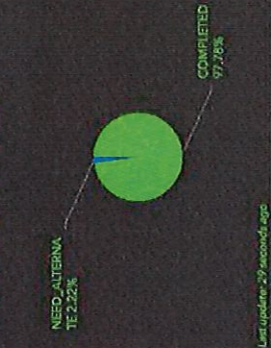
North Side Need Vac

0

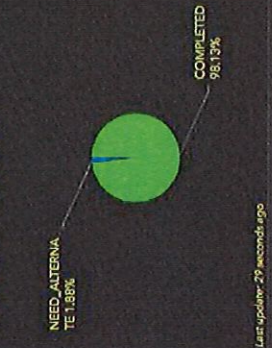
South Side Need Vac

0

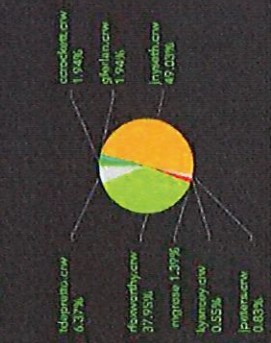
North Side Percentage Complete



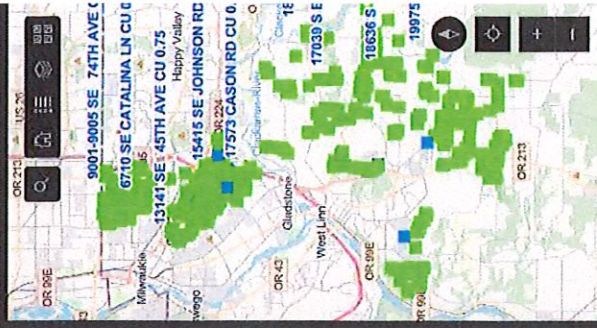
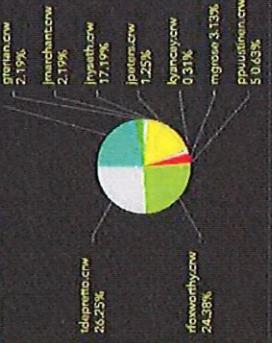
South Side Percentage Complete



North Side Totals



South Side Totals



Map data © OpenStreetMap contributors, Imagery © Mapbox

North Side Completed

353

Last update: 29 seconds ago

South Side Completed

314

Last update: 29 seconds ago

Figure 2. CRW ArcGIS SLI Dashboard

Required for Lead service line inventory						
Site ID	Location Identifier (Required for Lead and GRR status only - optional for other service lines)	Water system owned service line current material	Water System service line material identification method	Customer owned service line current material	If customer service line is galvanized, was upstream service line material ever lead?	Customer service line material identification method
Example:	123 Example Way	Non-lead - UNK - post 1985	On site inspection only	Non-lead - UNK - after 1985	No	Records only
1	4567 SE 82nd Ave., Happy Valley Example	Non-lead - Other	Statistical / predictive modeling	Non-lead - Copper	NA - not galvanized	Both records and inspection
2	12345 S Henrici Rd., Oregon City Example	Non-lead - unk - post 1985	Records only	Non-lead - unk - post 1985	NA - not galvanized	Records only
3		Non-lead - Other	Records only	Non-lead - Plastic	NA - not galvanized	

Figure 3. Example Inventory Spreadsheet for State Reporting

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

SUBJECT Water Treatment Plant (WTP) Filter Valve Replacement and Concrete Repair/Seismic Bracing Projects Update

PRINCIPAL STAFF PERSON Adam Bjornstedt, PE – Chief Engineer
Joe Eskew, PE – Engineering Manager

DOCUMENTS ATTACHED None

Agenda Summary

BACKGROUND The Board recently awarded contracts to Emery and Sons Construction to complete two separate projects- the WTP Filter Valve Replacements (21-5282) and the WTP Concrete Repair and Seismic Bracing (23-5309). Both of these projects are in the CIP program FY23-25 budget.

Project work has commenced and is progressing on schedule. Work at the treatment plant has included these projects, together with other in-house maintenance activities, to maximize effort and take advantage of the 6-week plant shutdown.

Staff will provide an update of activities, and photographs, at the Board Meeting.

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

SUBJECT Management Report

--

PRINCIPAL STAFF Todd Heidgerken
PERSON

DOCUMENTS
ATTACHED

Table of Contents

The Management Report will have two sections: (A) an overview of GM and Staff activity during the month; (B) informational articles (when available)

- A. Management Report**
- B. Informational articles or Materials- None at this time**

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

SUBJECT Management Report

PRINCIPAL STAFF PERSON Todd Heidgerken

BOARD ACTION REQUESTED None

A. Management Report

1. **Communications:**

Monthly Report – The monthly report will be provided to the Board separately and posted on the CRW Website.

2. **Water Treatment Plant Valve Project and Temporary Shutdown** – The CRW valve project is progressing at an excellent pace with most of the filter valves being replaced already. In addition, staff and contractors have been performing the various maintenance tasks plus various structural and safety improvements. The flow of water from our partners has been working smoothly. Adam Bjornstedt will be providing a more detailed update to the Board during the Board meeting.

3. **SDAO Board Leadership Academy Training** – Congratulations to Commissioner Bob Rubitschun for completing the SDAO Board Leadership Academy GOLD Certificate. Commissioner Rubitschun is the second CRW Commissioner to complete this training. The program provides understanding of special district governance and teaches the regulations and risks facing special districts. In addition to gaining valuable skills and information, those who complete the program are recognized in the SDAO newsletter and at the annual conference. Congratulations!

4. **Credit Card Processing Fee Addendum** – Given the increased processing of credit card payments, CRW was able to modify our processing fee structure by amending our agreement. We hope to save between \$1,500 to \$1,700 per \$100,000 of credit card transactions processed. Our “effective” percentage rate will be around 2.45% or lower (maybe down to 2.3% depending on the type of card).

5. **Board Policies Review** – It has been a while since the Board performed an overall review of the CRW Board Policies. Legal Counsel and CRW staff have been reviewing documents to identify areas that the Board may want to consider updating. We will devote most of the April 22 Board Work Session to reviewing and discussing a draft that we hope to provide the Board the week of April 15th.

6. **Clackamas Community College (CCC) Job Fair** - CRW Staff will be participating in the CCC Job Fair on April 9th. This will provide a chance to share information about the drinking water sector and the opportunities we provide.

7. **Clackamas River Water Providers (CRWP)** – The April 3 CRWP Board meeting focused on the budget discussion and eventual approval for the FY 2024-2025 CRWP budget. Overall, the CRWP budget increased 8%. From a dollar perspective, the largest increase (\$33,575) was in the Source Water Protection Program. This area will add some new programs that focus on water supply reliability and water quality. The CRWP budget continues to support programs related to public outreach, conservation, and regional emergency preparedness. Member dues will be increased 5% overall. CRW's dues will increase about 2.6% from \$137,006 to \$140,499.

In addition to adopting the budget, CRWP Board received reports on CRWP activities, and learned about a NASA project and support tools and how they might be used to support water providers.

8. **Emergency Management Update** – CRW is currently working with Clackamas County to develop a plan for CRW and CRWP members to participate in the statewide exercise on Cascadia Subduction Zone earthquake response in October 2024. The CRWP grant for Emergency Planning continues, with a final workshop being held in May. Tabletop exercise will follow in September.

CRW has completed our components of the CRW annex to the county's Natural Hazard Mitigation Plan. We anticipate Oregon OEM/FEMA approval in the summer/early fall.

9. **Safety Update** – Verbal Judo de-escalation of conflict training refresher was held on April 8th. The focus will be on the 5 universal truths of human interaction and how they can be applied in our workforce culture of respect.
 - EVERYONE needs to be treated with dignity and respect, regardless of their behavior. ...
 - EVERYONE needs to be asked rather than being told. ...
 - EVERYONE needs to know why they are being asked. ...
 - EVERYONE needs real options – not threats. ...
 - EVERYONE needs a second chance.

10. **Security Update-** The Security installation project continues at pump stations. We are still finalizing small issues that presented themselves throughout the project. The management team will begin reviewing the Security Plan Standard Operating Procedures (SOPs). The SOPs will cover all issues regarding the security program, including visitor and vendor management.

11. **Looking Ahead:**

- The agenda setting meeting for the May Board meeting will be held on April 22 at 4:30pm
- The April Board Work Session will be held on April 22 at 6pm
- The CRW Regular May Board Meeting & Rate Hearing will be held on Wednesday May 15 at 6pm

CLACKAMAS RIVER WATER

REGULAR BOARD MEETING

April 11, 2024

SUBJECT Commissioner Reports and Reimbursement Requests

DRAFT MOTION NO MOTION REQUIRED

EFFECTIVE DATE

PRINCIPAL STAFF PERSON Board of Commissioners

BOARD ACTION REQUESTED Commissioner Communications

DOCUMENTS ATTACHED

- Commissioner Reimbursement Requests

Agenda Summary

BACKGROUND

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month March 2024 Commissioner's Name Sherry French Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting -- 3/14	\$ 50
	CRW Work Session 3/25	\$ 50
	Miscellaneous Meeting 3/19 Oak Lodge	\$ 50
3/7	C4	\$ 50
3/27	MPAC & Seminar	\$ 50
3/28	agenda	\$ 50

Total \$ 300

Date	Meals	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Mileage *	Amount
		\$
		\$
		\$
		\$
		\$

Total \$ _____

Date	Motel/Hotel Lodging **	Amount
		\$
		\$
		\$
		\$

Total \$ _____

Date	Miscellaneous ***	Amount
		\$
		\$
		\$

Total \$ _____

- * Mileage \$ _____ per mile
- ** Lodging bills must be attached in support of reimbursement request
- *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ _____
Adjustments \$ _____
Amount Due Commissioners \$ 300

I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted Sherry French
 Commissioner's Signature

For Accounting:	Payroll: Taxable \$ <u>300</u>	Non-Taxable \$ _____	entered P/R <u>H Quiogue</u>
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.4105</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

[Signature] CFO Date 3/28/2024

CLACKAMAS RIVER WATER

Commissioner Request for Reimbursement

Month March, 2024

Commissioner's Name Bob Rubitschun

Please Print

Date	Meetings	Amount
	CRW Regular Board Meeting - <u>3/14/2024</u>	\$ <u>50.00</u>
	CRW Work Session <u>3/25/2024</u>	\$ <u>50.00</u>
	Miscellaneous Meeting	\$
		\$
		\$
		\$
		\$

Date	Meals	Total \$
		\$
		\$
		\$
		\$
		\$

Date	Mileage *	Total \$
		\$
		\$
		\$
		\$
		\$

Date	Motel/Hotel Lodging **	Total \$
		\$
		\$
		\$
		\$
		\$

Date	Miscellaneous ***	Total \$
		\$
		\$
		\$
		\$
		\$

* Mileage \$ _____ per mile
 ** Lodging bills must be attached in support of reimbursement request
 *** Miscellaneous expenses to be supported with bills where possible

Total Expenses \$ _____
Adjustments \$ _____
Amount Due Commissioners \$ _____

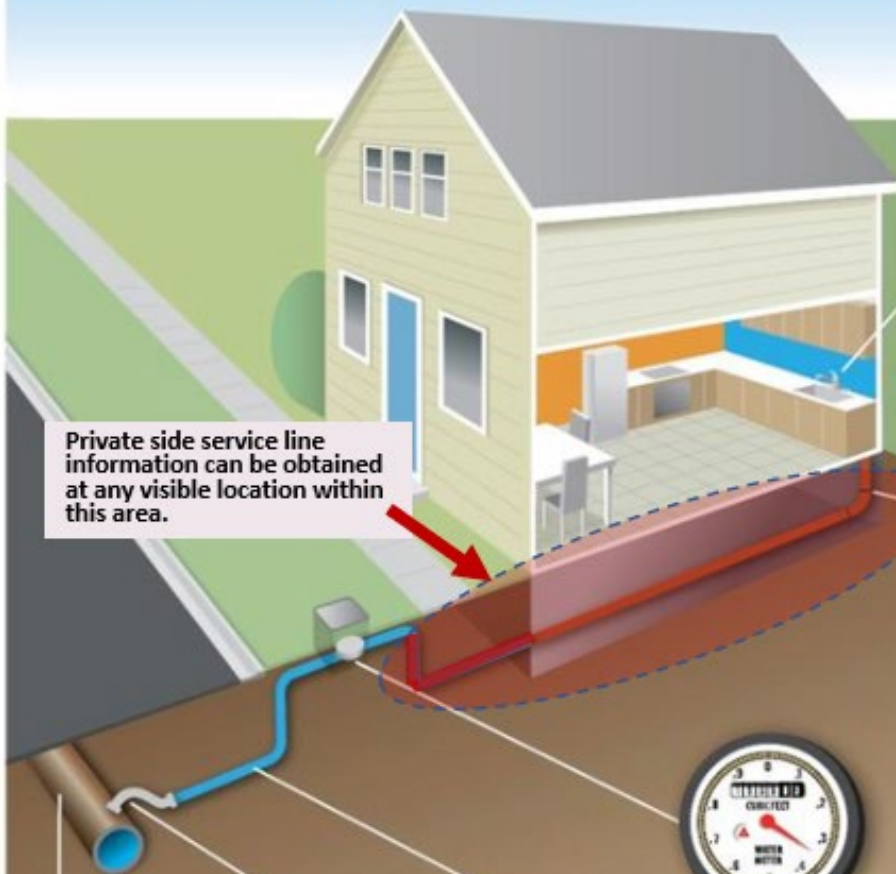
I hereby certify under penalties of perjury and other laws regarding falsification of records and/or official misconduct, the above request for reimbursement to be accurate and complete and further certify that I am authorized to receive reimbursement as part of my authorized duties as a CRW commissioner.

Respectfully submitted *Bob Rubitschun*
 Commissioner's Signature

For Accounting:			
Payroll: Taxable \$ <u>\$100</u>	Non-Taxable \$ _____	entered P/R <u>H Quiogue</u>	
Accounts Payable: VENDOR # _____	ACCT# <u>01.601.5730</u>	AMOUNT \$ _____	Entered A/P _____
Board: Reimbursement as of _____			

[Signature] 3/26/2024
 CFO Date

Home Plumbing Can Add Lead to Your Drinking Water



Private side service line information can be obtained at any visible location within this area.



MAY CONTAIN LEAD



Faucets and Fixtures

Faucets installed before 2014 could contain leaded brass.



Lead Solder

Lead solder was commonly used to join copper pipe before 1985.



LEAD FREE

Water Main

Clackamas River Water never used lead pipes in the water mains.

Lead Pigtails

Used prior to WWII. All known pigtails removed by 1998.

Service Lines

Clackamas River Water never used lead pipes for the service line.

Water Meter

Clackamas River Water complies with lead-free or low-lead requirements when replacing meters.



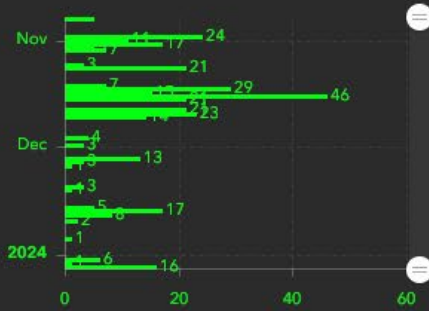
Service Line Inventory Dashboard

North Side Total Completed By Month



Last update: 29 seconds ago

North Side Completed Each Day



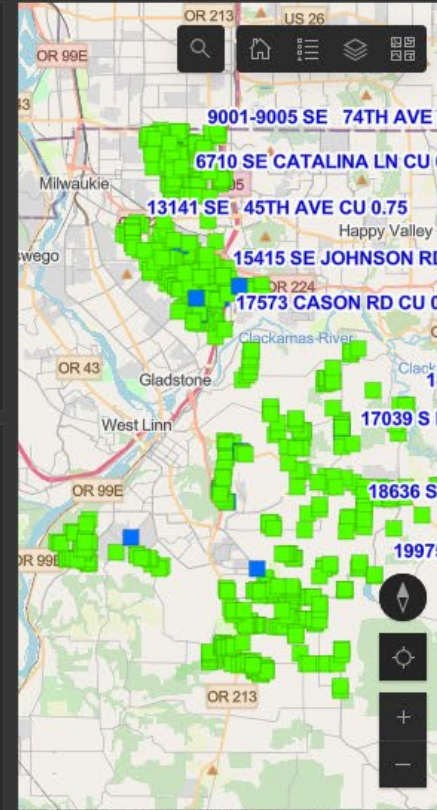
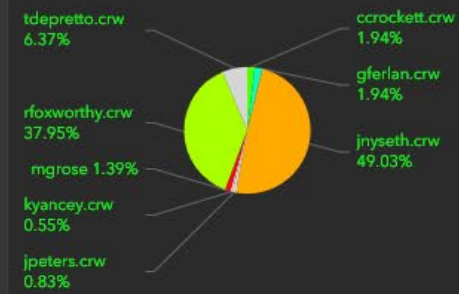
Last update: 29 seconds ago

North Side Percentage Complete



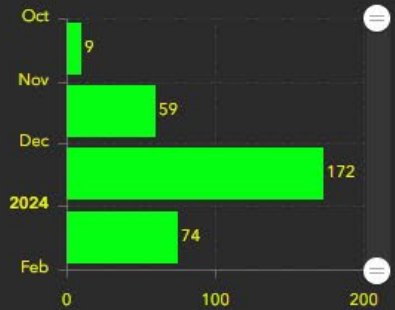
Last update: 29 seconds ago

North Side Totals



Map data © OpenStreetMap c... Powered by Esri

South Side Total Completed By Month



Last update: 29 seconds ago

South Side Completed Each Day



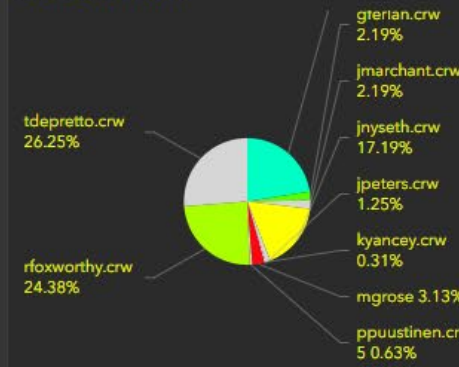
Last update: 29 seconds ago

South Side Percentage Complete



Last update: 29 seconds ago

South Side Totals



North Side Total Investigations

361

Last update: 29 seconds ago

North Side Incomplete

0

Last update: 29 seconds ago

North Side Need Vac

0

Last update: 29 seconds ago

North Side Need Alternate

8

Last update: 29 seconds ago

North Side Completed

353

Last update: 29 seconds ago

South Side Total Investigations

320

Last update: 29 seconds ago

South Side Incomplete

0

Last update: 29 seconds ago

South Side Need Vac

0

Last update: 29 seconds ago

South Side Need Alternate

6

Last update: 29 seconds ago

South Side Completed

314

Last update: 29 seconds ago

Required for Lead service line inventory

Site ID	Location Identifier (Required for Lead and GRR status only - optional for other service lines)	Water system owned service line current material	Water System service line material identification method	Customer owned service line current material	If customer service line is galvanized, was upstream service line material ever lead?	Customer service line material identification method
Example:	123 Example Way	Non-lead - UNK - post 1985	On site inspection only	Non-lead - UNK - after 1985	No	Records only
1	4567 SE 82nd Ave, Happy Valley Example	Non-lead - Other	Statistical /predictive modeling	Non-lead - Copper	NA - not galvanized	Both records and inspection
2	12345 S Henrici Rd, Oregon City Example	Non-lead - unk - post 1985	Records only	Non-lead - unk - post 1985	NA - not galvanized	Records only
3		Non-lead - Other	Records only	Non-lead - Plastic	NA - not galvanized	

Project Updates

WTP Filter Valve Replacements (21-5282)

WTP Concrete Repair and Seismic Bracing (23-5309)

Regular Board Meeting ~ 4/11/24

Presenters: Adam Bjornstedt and Joe Eskew

WTP Filter Valve Replacements





03/26/2024 06:35





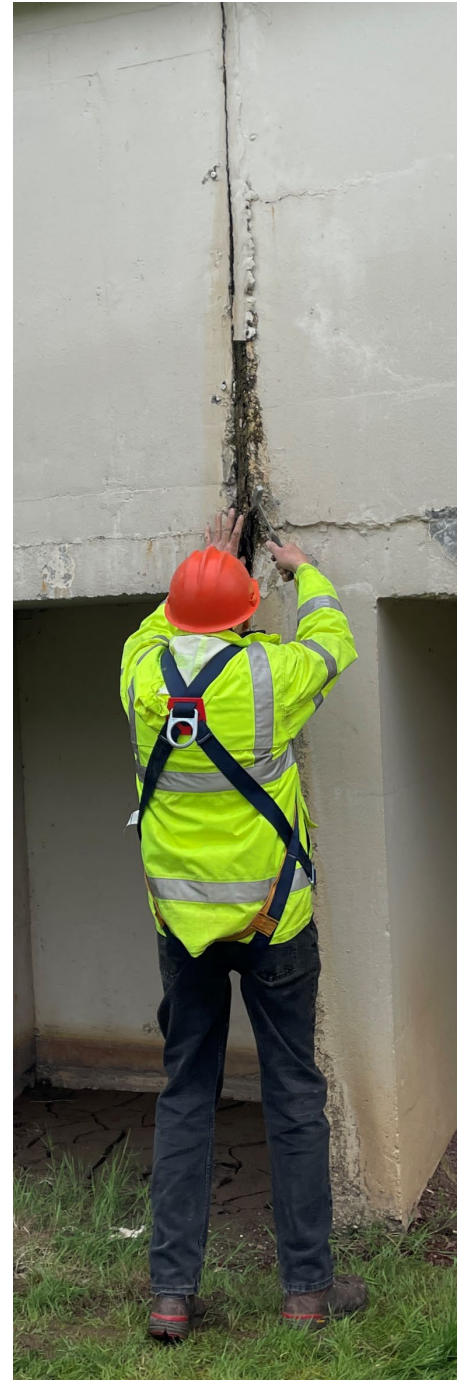




WTP Concrete Repair and Seismic Bracing













Clackamas River Water

Monthly Update

April 2024



- Monthly Update 3
 - Purchase Order Report.....3
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Purchase Order Report- March 2024

Purchase Order Report March 2024

Vendor: 00391 - NORTHWEST PUMP & EQUIP CO

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
24-0121	FY24 COMPRESSOR REPAIR AND SERVICE.	20,000.00

Vendor: 01833 - MIKE PATTERSON PLUMBING

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
24-0120	FY24 BLANKET PO - CRW FACILITY PLUMBING SERVICE	25,000.00

Vendor: 03701 - SHRED NORTHWEST LLC

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
23-0149	QUARTERLY SHREDDING SERVICES	1,364.00

Vendor: 04180 - MADRONE TECHNOLOGY GROUP INC.

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
24-0127	SCADA RACK AND UPS BACKUP	5,498.98

Vendor: 04225 - BAY VALVE LLC

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
24-0128	Low Lift Limit Tourque #2	8,125.20

Vendor: 04553 - ANTEC CORPORATION

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
24-0086	FIELD SUPPORT SERVICES - SEAL REPLACEMENT	1,050.00

Vendor: 04577 - MATRIX VIDEO PRODUCTION INC

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
24-0125	MATRIX VIDEO PRODUCTION INC. - CFD TRAINING VIDE	1,875.00

Vendor: 04598 - CHEMTRAC LLC

<u>PO #</u>	<u>Description</u>	<u>Total Amount</u>
24-0130	HYDROACT 2 WITH DURATRAC 4 SCM	13,315.00

Contract Log

(Executed since last board meeting March 14, 2024)

Company	Product / Service	Rates	Eff. Date	Exp. Date	New/Amended/ Extended
Asterra	Satellite Leak detection	NTE \$37,950	3/11/24	3/11/25	New. Budgeted in the 23-25BN
Carlson Testing, Inc.	Testing & inspection for the WTP Concrete and Seismic project	NTE \$10,500	3/4/24	6/30/24	New
Ecamsecure	Security system equipment & labor	NTE \$209,016	9/14/23	5/15/24	Original contract approved by the Board amended for additional work
FCS Group	Rate analysis assistance	NTE \$75,000	5/1/22	4/30/25	Extended
First Response	Fire alarm monitoring	NTE \$15,000	7/1/22	6/30/25	Extended and modified scope
Madrone Technology Group	IT Support, Equipment, license, subscriptions	NTE \$209,000	7/1/21	6/30/24	Amended
Wolfe Consulting LLC	Finance & Accounting Support	NTE \$60,000	3/11/24	12/31/24	New

Summary of Legal

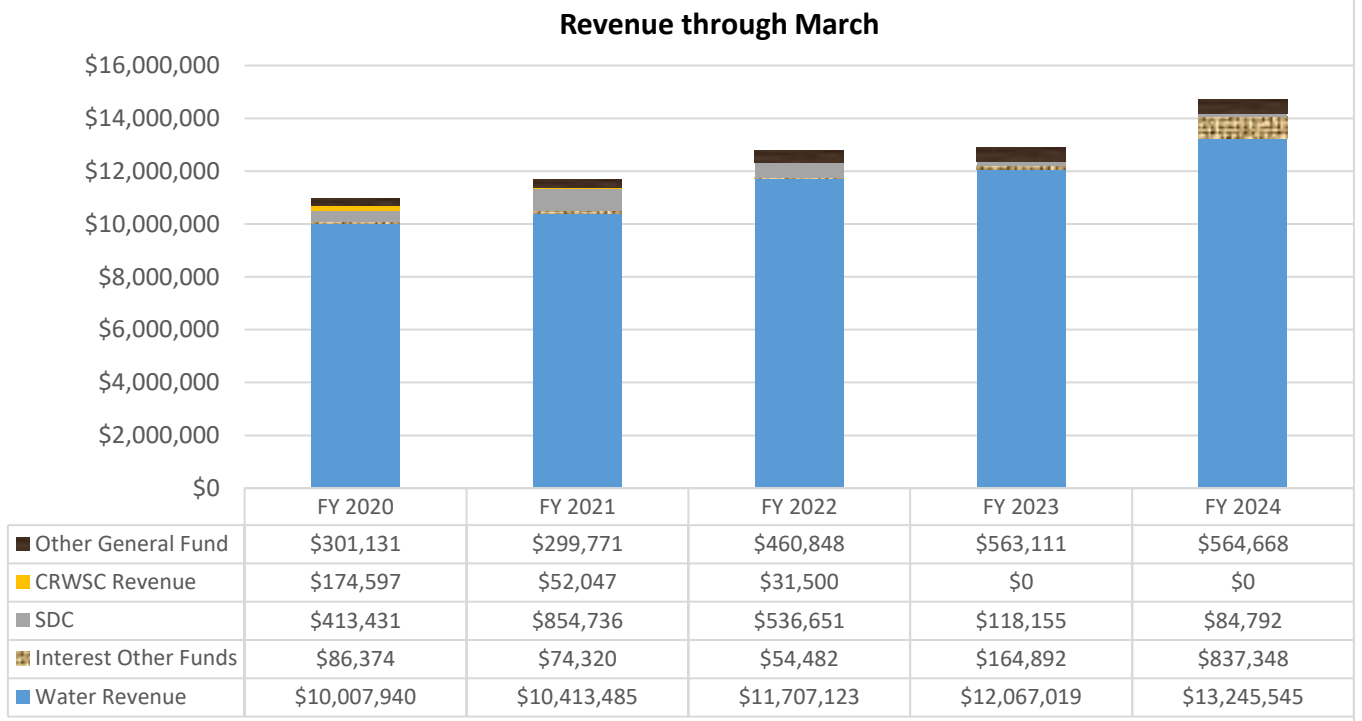
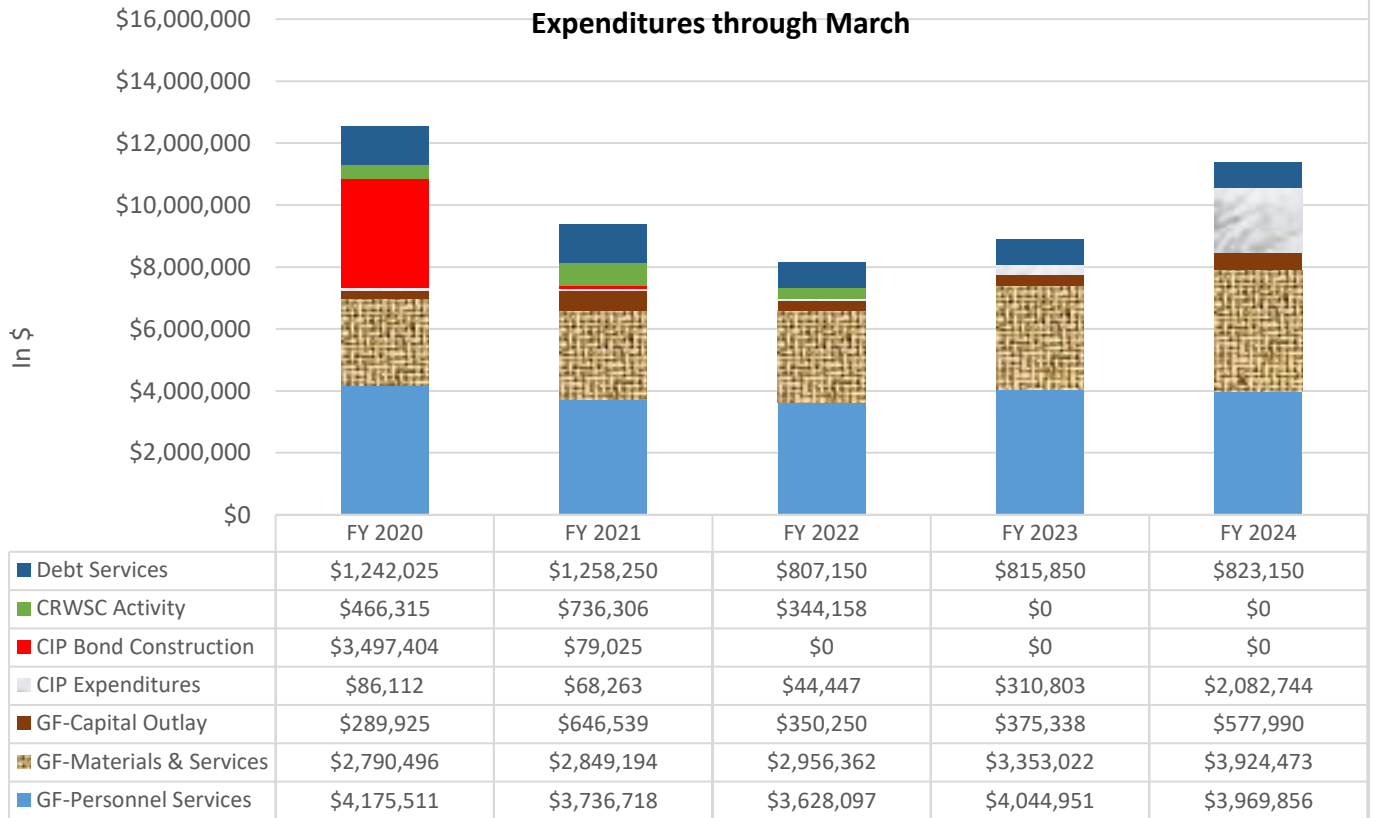
March 2024

Harrang Long Gary Rudnick monthly retainer	\$ 4,600.00
Harrang Long Gary Rudnick work outside of retainer/Client Cost	\$ 939.36
Sub-contracted legal services	\$ _____
Total Legal	\$ 5,539.36

Public Records Request Received

Number of Records Requests Received in March 2024 **0**

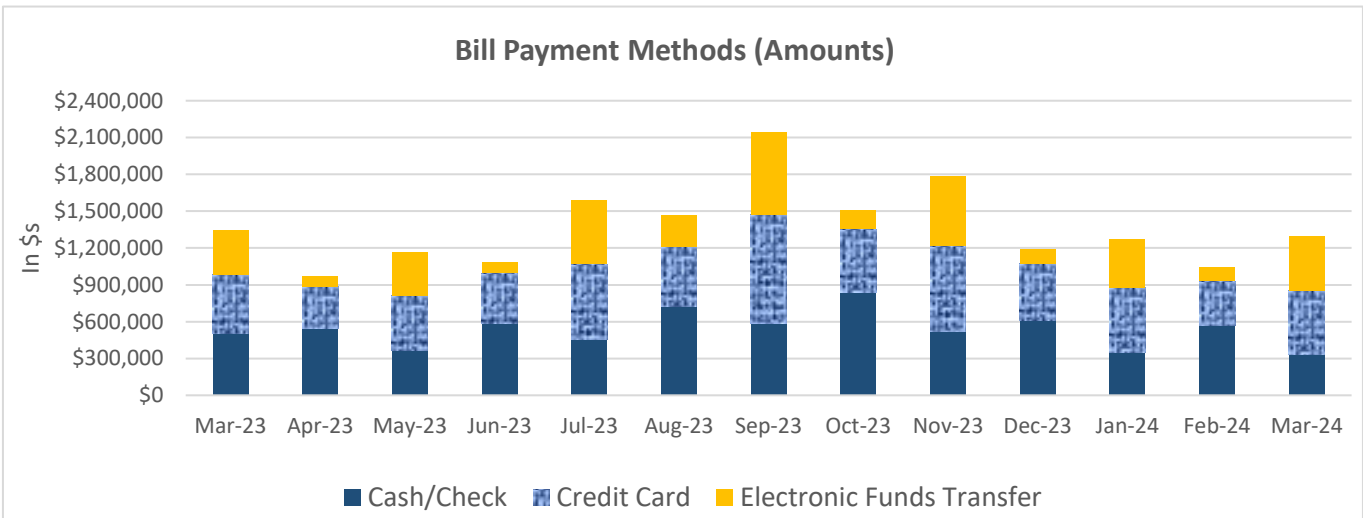
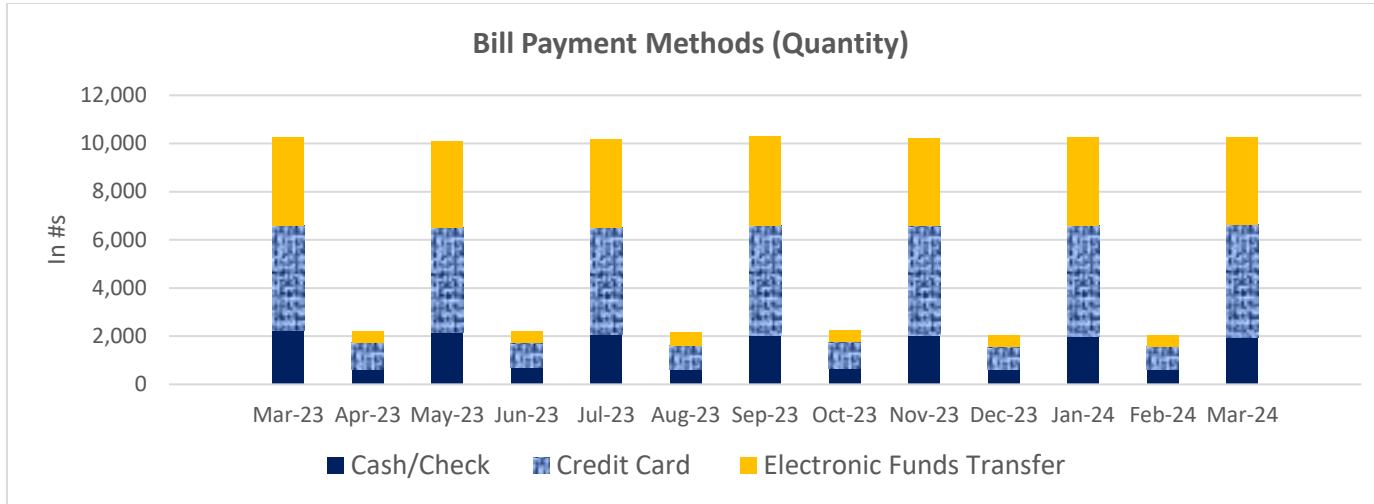
Financial Activity



1) SDC revenue is lower than in the prior years due to fewer construction projects in the district. 2) Interest Other Fund revenue is higher primarily due to increasing interest rates and a higher account balance. 3) CIP expenditure is high due to increased activity in the Valve Replacement project and Maple Lane Rd Waterline project. 4) There are no costs for CIP Bond or CRWSC as those funds have been closed out but will be reported in the 5-year graph. 4) GF-Capital Outlay is higher than prior years due to purchased equipment but is in line with budget.

(as of the end of March 2024)

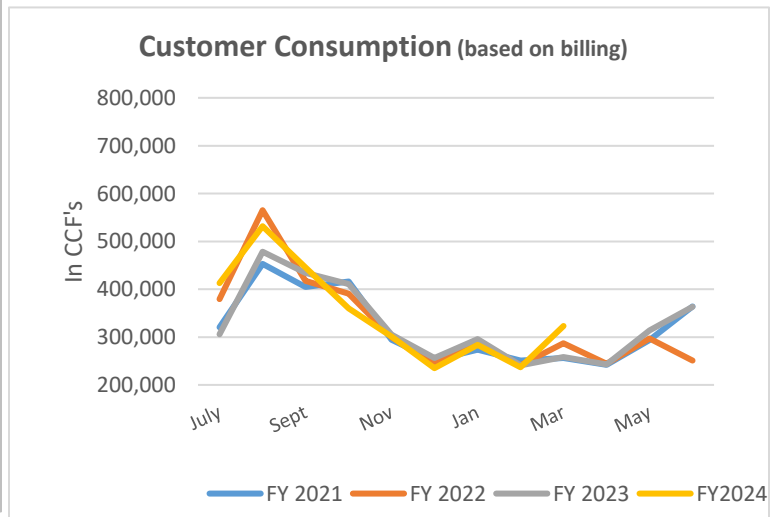
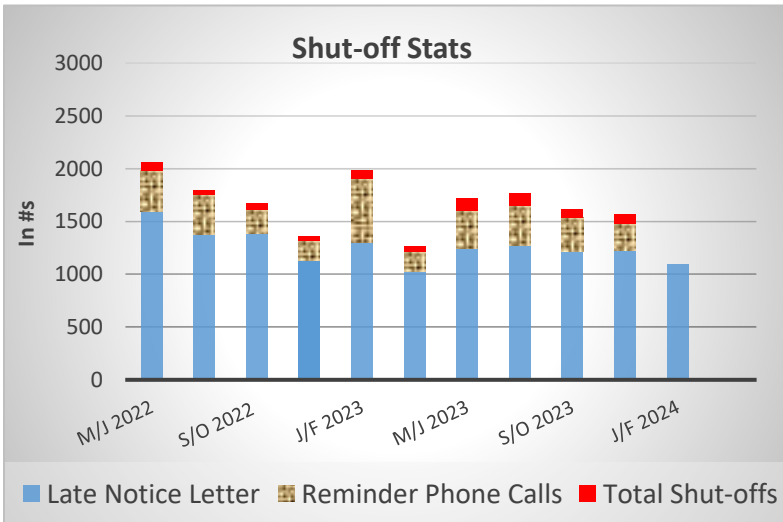
Residential Customers are billed on even months, Commercial Customers are billed on odd months.



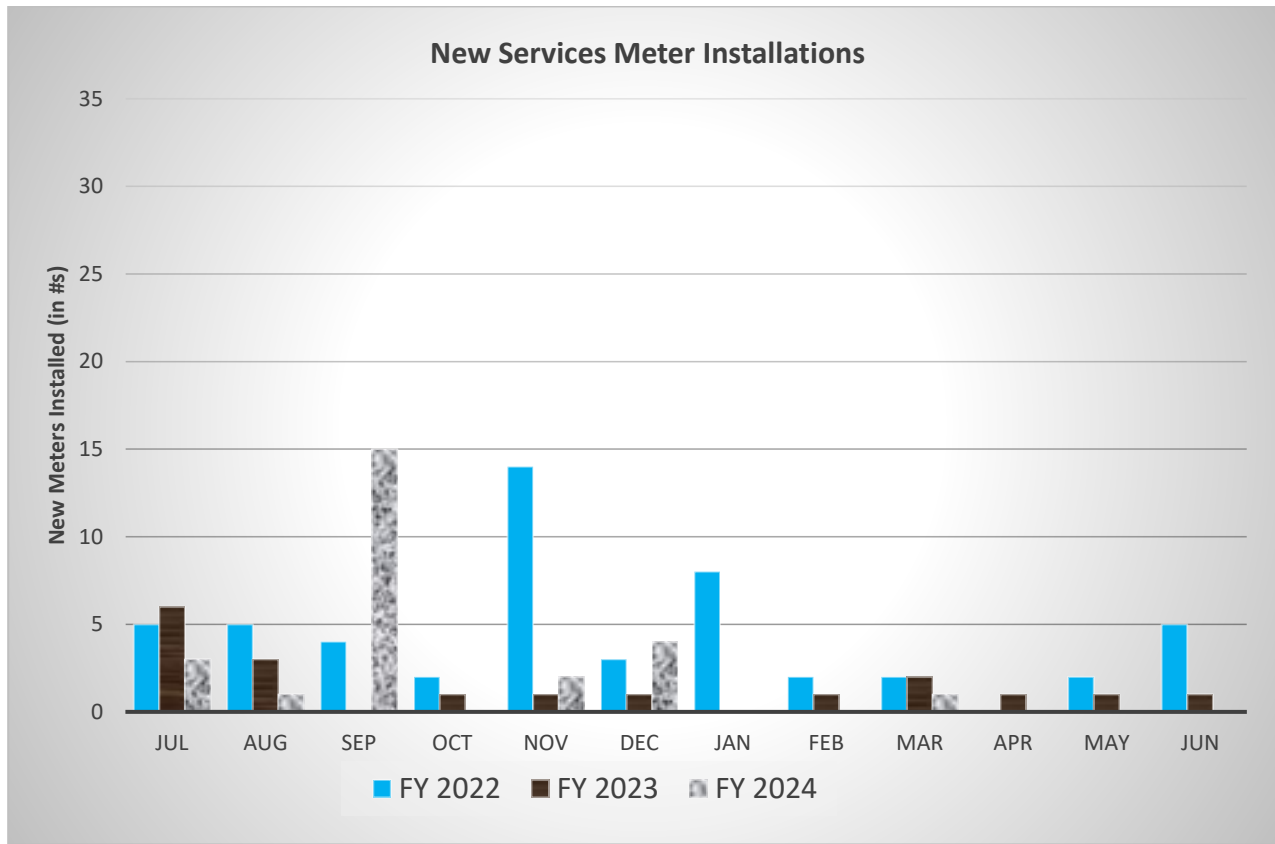
Cash/Check – Received via Lockbox, Counter

Credit Card – Received via CRW Initiated Automatic Payment, Walk-ins/Phone Calls, and Website

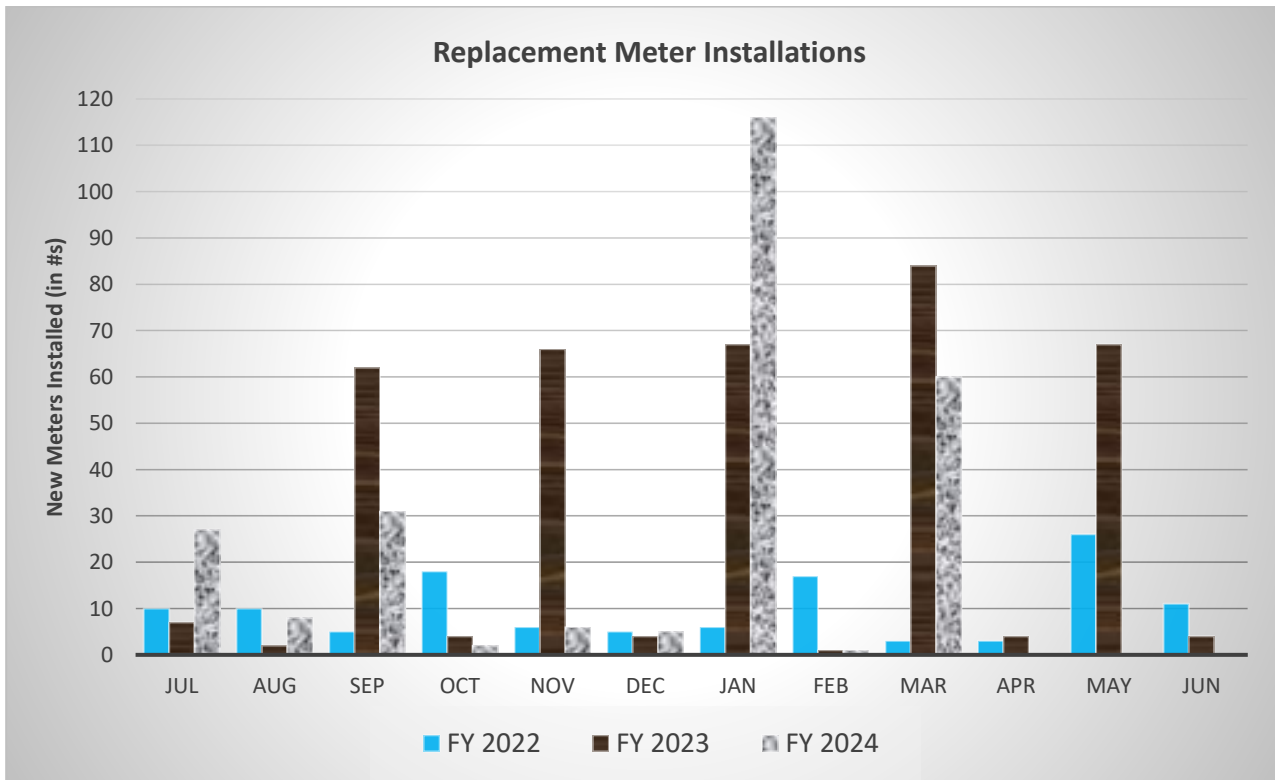
Electronic Funds Transfer – Received via Bank-to-Bank Transfer, Automatic Checking Withdrawal (RapidPay)



*Reminder Phone Calls are made during the even months. Shut offs occur the following month. **Jan/Feb late notice number is an estimate *No late notices Sept-Dec. '20; reinstated February and sent in May 2021



No new services for Sept. FY21, April F22, Sept. FY 22, Sept. FY 23, Jan FY23, Oct. FY24, Jan FY24, Feb FY24



Annual 2024 Goal for Meter Replacement is 350- Year to date is 177.

Operation Statistics

	Leak Repairs Made (all pipe sizes)	Leak Detection Completed (miles)	Hydrant Maintenance	Locate Requests	Valve Maintenance & Mapping	After-hours Callouts	Meter Maintenance Tasks	Cross Connection Inspections
Jan. 2024	3	0	38	311	4	28	60	5
Feb. 2024	0	0	109	340	116	3	0	13
Mar. 2024	1	0	4	397	7	3	86	16
April 2024								
May 2024								
June 2024								
July 2024								
Aug. 2024								
Sep. 2024								
Oct. 2024								
Nov. 2024								
Dec. 2024								
Total to Date	3	0	151	1048	127	34	146	34
2024 Annual Goal	N/A	N/A	905	N/A	600	N/A	N/A	96

Note - Annual maintenance goals are established based on several criteria including; AWWA Best Management Practices, identified system priority maintenance and repair focus needs, and internal/external project forecasts.

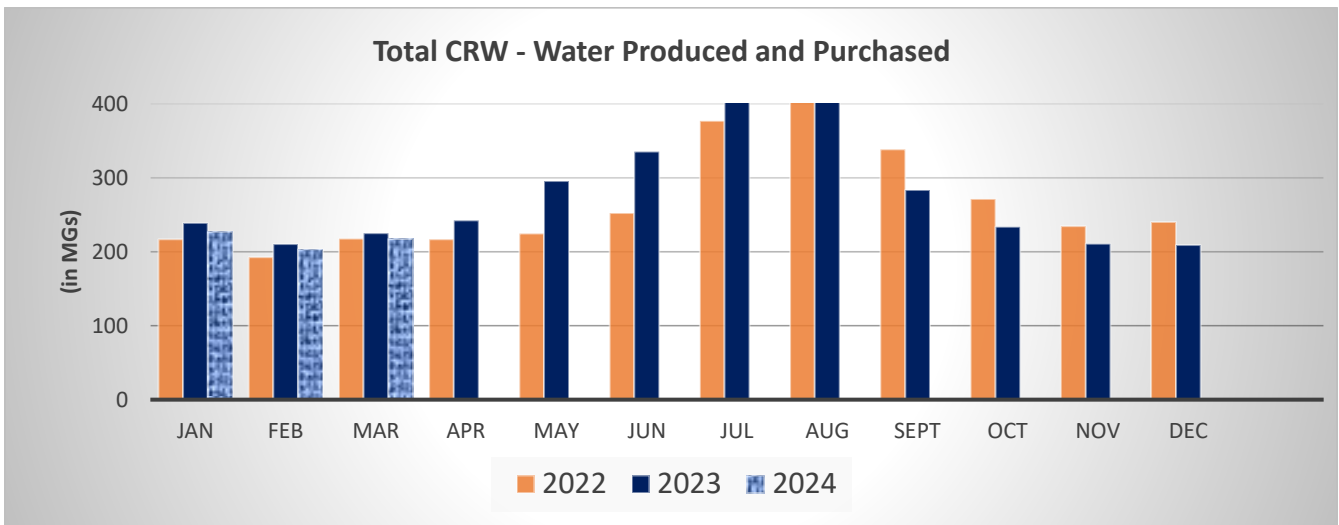
Private Development Projects

Private Project Tracking – March 2024

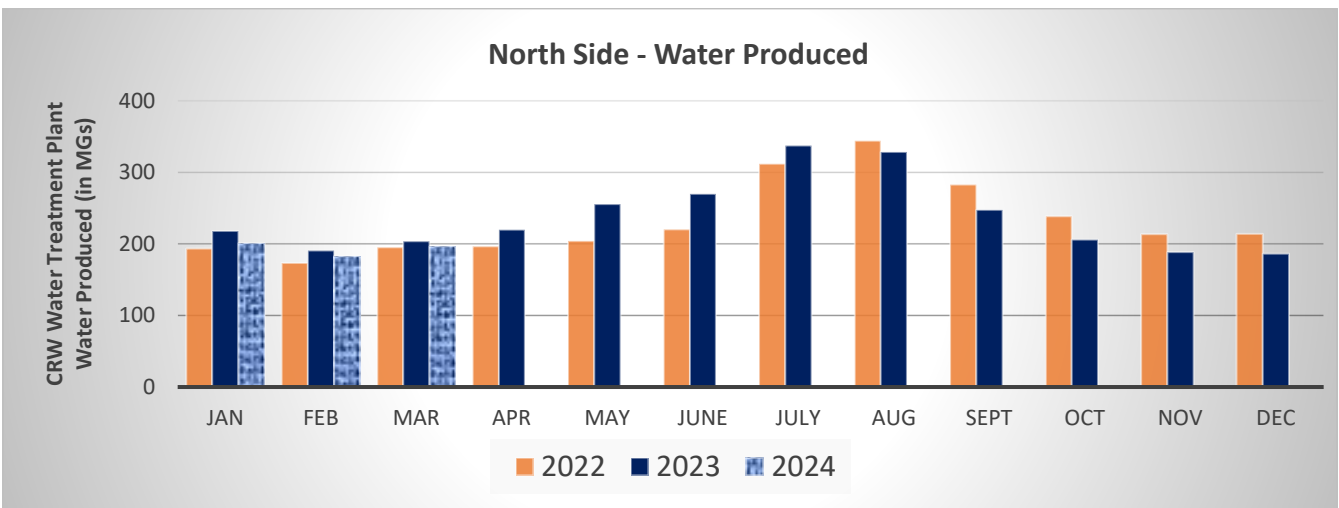
Project No.	Name	Description	Phase	Status
20-5262 Private	Bonaventure Senior Living	6" fire service and 3" meter	Const.	Site construction ongoing.
21-5285 Private	130 th Industrial Park	3-fire services 3-commercial services	Const.	Complete.
21-5289 Private	224 Logistics Center	Unified Grocer site; 4 fire & 4 Domestic Services	Const.	Construction underway.
22-5295 Private	Jannsen Multi-Family	New fire and domestic service for 8-plex development.	Const.	Awaiting Construction start.
22-5298 Private	Serres Farms Subdivision	7-lot of subdivision	Design	Design Review Underway.
23-5299 Private	Prologis Park Clackamas	4-Warehouses with Fire and domestic service	Const.	WL design in public ROW is complete. Awaiting construction start.

Capital Project Status Report – March 2024

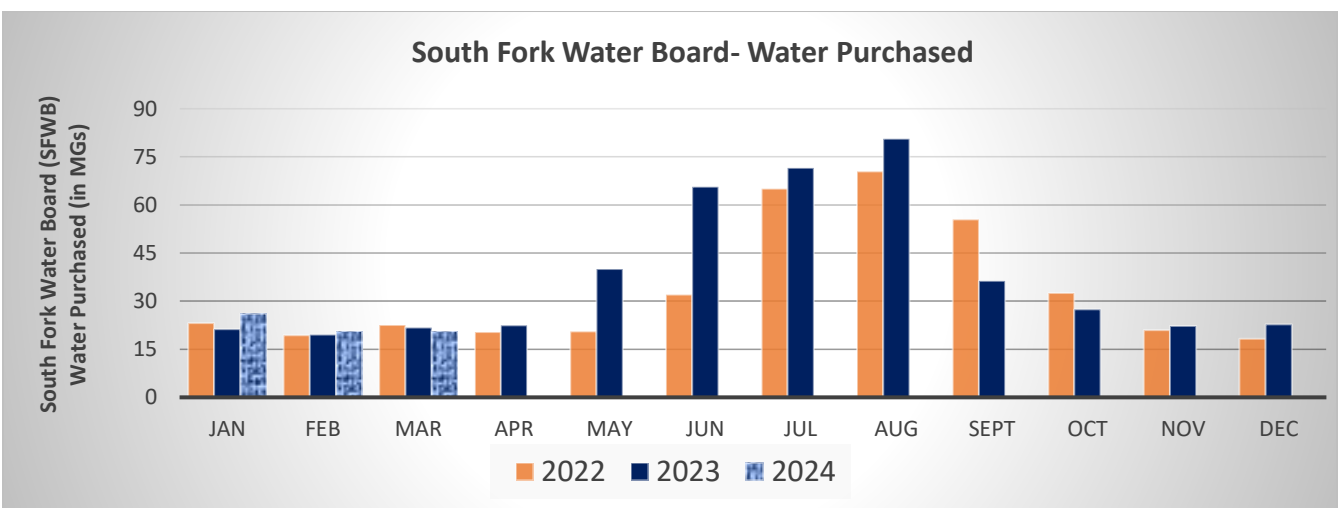
Project No.	Name	Project Budget	Spent to Date	Remaining Project Budget	Project Status
5301	Trans/CRW Impact Projects	\$250,000	\$6,743	\$243,257	
Utility coordination and adjustments at: Johnson Cr. Blvd at 79th Place Signals; ODOT 82nd Ave., Webster Rd.					
5303	82 nd Dr. Waterline Phase 2	\$1,041,000	\$49,442	\$991,558	In Design
Design consultant progressing.					
5291	I-205 Crossings:	\$1,119,000	\$24,363	\$1,094,637	In Design
Design consultant progressing.					
5306	Redland Rd. Waterline Phase 2	\$1,355,000	\$180,834	\$1,174,166	Construction
Construction ongoing and making good progress.					
5307	Redland Rd. PRV	\$1,003,000	\$6,178	\$996,822	In Design
Design underway. Survey in progress.					
5308	Low Lift PS Improvements	\$749,000	\$0	\$749,000	No Activity
No Activity.					
5309	WTP Structural Improvements	\$1,000,000	\$70,125	\$929,876	In Design
Prepared for some Construction during valve replacement plant shut down.					
5273	Redland Rd. Waterline Phase 1	\$666,000	\$37,453	\$628,547	Construction
Waterline in service Construction punch list underway.					
5270	Linwood Road Improvements	\$210,000	\$98,748	\$111,252	Construction
Construction is ongoing. CRW is coordinating service replacement work with the County and Contractor.					
5278	Monroe Street Improvements	\$850,000	\$40,494	\$809,506	In Design
Design at 90% complete. Preparing IGA with Clackamas Co. for construction tentative start summer of 2024.					
5280	Pump Station Chlorine	\$142,000	\$1,808	\$140,192	In Design
Design at 30% complete. Coordinating with road designer. Preparing IGA with County for construction delivery.					
5281	WTP Polymer Feed System	\$252,000	\$669	\$251,331	In Design
Designing space and layout of proposed feed system on first floor of WTP.					
5282	WTP Filter Valve Replacement	\$1,302,000	\$849,386	\$452,614	Construction
Plant shut down March 20-May 9 through May 9. Valve installation in progress.					
5305	Webster Improvement of Bilquist	\$0	\$10,420	(\$10,420)	In Design
Preparing plan for service adjustments prior to Clackamas Co. Road project.					
5292	Johnson Creek Blvd Improvements	\$0	\$57	(\$57)	
Coordinating utility conflicts with Clackamas County.					



*March 2024 Data includes water purchased from SFWB during WTP Shutdown (NCCWC usage will be reported in April)



*March 2024 Data includes water purchased from SFWB during WTP Shutdown (NCCWC usage will be reported in April)



Regulatory

All 73 samples collected and analyzed for the March monitoring period showed no presence of coliform/E. coli bacteria.

Non-Regulatory

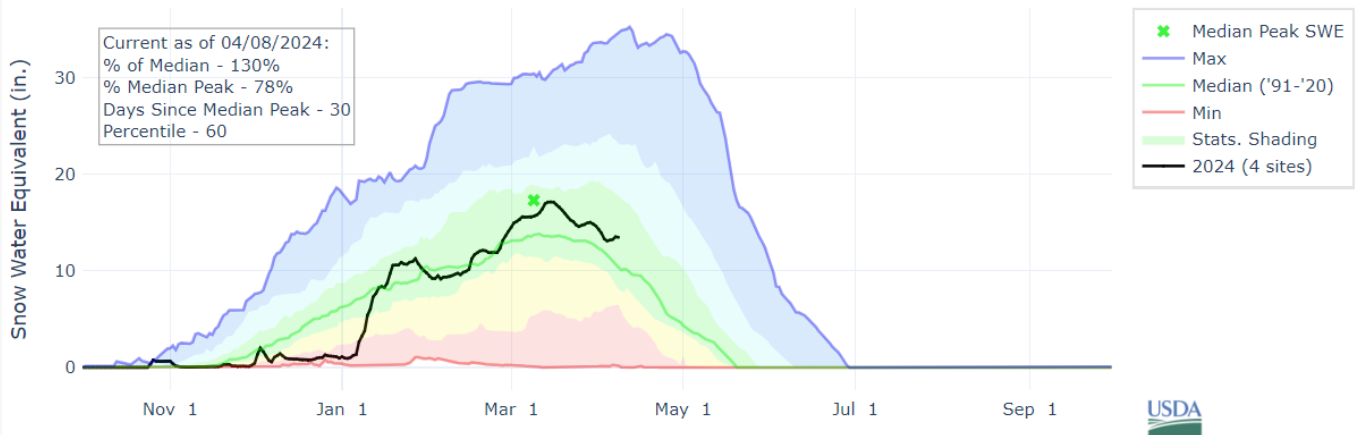
General water quality parameters (pH, temperature, chlorine, TDS, hardness, alkalinity) were collected throughout the distribution system at 19 locations in the North and South systems.

Monthly watershed sampling was conducted at 4 long-term sampling locations for total organic carbon, nutrients (nitrate/nitrite, total phosphorus, orthophosphate, etc.), coliform density, pH, dissolved oxygen, TDS, and temperature.

Winter Conditions Reports

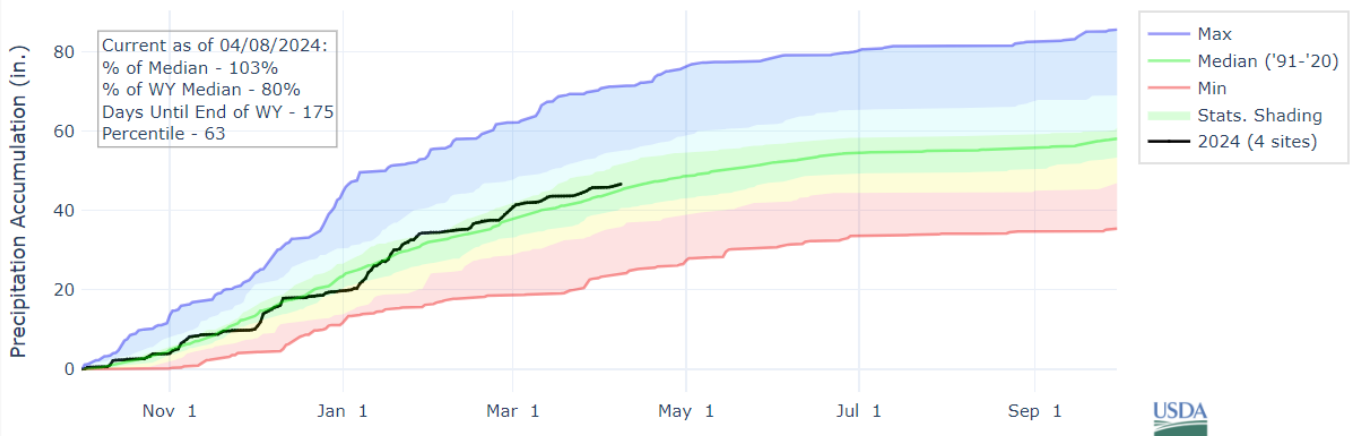
- As of April 8, 2024, the Clackamas basin snowpack was **130% of median**.
- March precipitation in the Clackamas basin was **70% of normal**. Precipitation since the beginning of the water year (October 1 – Apr 7) has been 103% of normal.
- **The three-month outlook (Apr-Jun)** from the NOAA Climate Prediction Center shows a high likelihood of **above normal temperatures** for Oregon, and a **slightly elevated chance of below normal precipitation**.

SNOW WATER EQUIVALENT IN CLACKAMAS



Statistical shading percentiles are calculated from period of record (POR) data, excluding the current water year. Percentile categories range from: minimum to 10th percentile, 10th - 30th, 30th - 70th, 70th - 90th, and 90th - maximum.

PRECIPITATION ACCUMULATION IN CLACKAMAS



Statistical shading percentiles are calculated from period of record (POR) data, excluding the current water year. Percentile categories range from: minimum to 10th percentile, 10th - 30th, 30th - 70th, 70th - 90th, and 90th - maximum.