

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
BOARD INDEX OF AUDIOTAPE
July 13, 2017**

COMMISSIONERS PRESENT:

Naomi Angier, President
William "Bill" Blanas
Hugh Kalani, Secretary
David McNeel, Treasurer
Larry Sowa

STAFF PRESENT:

Todd Heidgerken, General Manager
Kelly Dilbeck, Executive Assistant to the Board
Carol Bryck, Chief Financial Officer
Adam Bjornstedt, Principal Engineer

CRW Employees: Bob George, Chief Engineer;
Adora Campbell, Human Resources Generalist;
Donn Bunyard, Emergency Manager

VISITORS: Paul Arpo, Steve Gaschler

Call to Order

Commissioner Angier called the meeting to order at 6:09 pm. The pledge of allegiance was recited.

MOTION: Commissioner McNeel moved to remove Agenda Item 1 and then approve the agenda; Commissioner Kalani seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays: None
Abstentions: None

Public Comment: None

~~**Agenda Item 1.0** — **Consider Approval of the Carver Bridge Settlement Agreement - removed**~~

Agenda Item 2.0 **Election of Board Officers**

MOTION: Commissioner Sowa nominated Commissioner McNeel for the office of President for FY 2017-2018 and seconded by Commissioner Angier. Commissioner Angier closed the nominations. Commissioner McNeel was elected President.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

MOTION: Commissioner Blanas nominated Commissioner Angier for the office of Secretary for FY 2017-2018 and seconded by Commissioner Kalani. Commissioner Angier closed the nominations. Commissioner Angier was elected Secretary.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

MOTION: Commissioner McNeel nominated Commissioner Blanas for the office of Treasurer for FY 2017-2018 and seconded by Commissioner Kalani. Commissioner Angier closed the nominations. Commissioner Blanas was elected Treasurer.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Agenda Item 3.0 Appointment of three (3) CRW Board Members to the Clackamas Regional Water Supply Commission (CRWSC)

The Board expressed interest in leaving the CRWSC representatives the same as FY 2016-2017 for FY 2017-2018. Since no changes were being proposed Commissioner Angier, Commissioner Blanas, and Commissioner Kalani will remain the CRW representatives for FY 2017-2018.

Agenda Item 4.0 Commissioner Assignments

After no objections, the Board kept the Commissioner assignments the same as FY 2016-2017 for FY 2017-2018. Commissioner Blanas asked to serve as a CRW representative to the Sunrise Water Authority board meetings and it was agreed to add his assignment to the list.

Agenda Item 5.0 Recurring Payments: Approval of Recurring Payments for Existing FY 2017-2018 Contracts in Excess of General Manager's Approval Limit

MOTION: Commissioner McNeel moved to acknowledge recurring purchases for FY 2017-18 that exceed \$50,000 per the attached list. Commissioner Kalani seconded the motion.

Ms. Bryck gave a presentation describing the history and process of recurring payments and examples of expenditures.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Agenda Item 6.0 Project Acceptance: Butterfield Lane Waterline Project

MOTION: Commissioner McNeel moved to approve the "Notice of Acceptance" for the Butterfield Lane Waterline Project establishing the project completion date as July 13, 2017 and authorize the General Manager to sign the Notice of Acceptance. Commissioner Blanas seconded the motion.

Mr. Bjornstedt gave a presentation about the Butterfield Lane Waterline project. He stated we had a couple of add-ons; such as, additional paving of the road up to the Redland Reservoir and other ad hoc items. The project was 12.8% over the original contract, however; we were still within the budget.

Commissioner Sowa asked if we put Butterfield Lane back in good condition. Mr. Bjornstedt commented that it is better condition than the original.

Commissioner McNeel asked if the waterline passed the test. Mr. Bjornstedt confirmed it did pass the test.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Consent Agenda

- CA-1: Gross Payroll and Account Paid for May 2017
- CA-2: Cash Position and Transfers May 2017
- CA-3: Donation of Assets- Variable Message Boards

MOTION: Commissioner McNeel moved the CRW Board approve the Consent Agenda as presented. Commissioner Blanas seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Agenda Item 7.0 Backbone Project Update

Mr. Bjornstedt updated the Board on the progress of the Backbone Projects. Commissioner McNeel asked what was the total bonded amount. Ms. Bryck mentioned we bonded for approximately \$23 million for Phase 1, but ended up borrowing around \$19 million with premiums. Mr. Bjornstedt reported on the kick-off meeting with Kennedy/Jenks for the pump stations designs. An open house for the 152nd Avenue Reservoir site was held last month, Mr. Bjornstedt thanked the Commissioners who were in attendance. Commissioner Blanas mentioned some of the manufactured home park residents indicated they were unaware of the open house and they did not receive flyers. Mr. Bjornstedt said the consultant was aware of the concern and was working on ways to improve communication with the park residents. It was noted that some neighbors didn't receive flyers and so door hangers were distributed. Commissioner Blanas asked Mr. Heidgerken if we could get some more signs, Mr. Heidgerken said we are working on them. Commissioner Angier noted the concerns about the safety of children, etc. in the neighborhood. Commissioner McNeel asked when construction would start. Mr. Bjornstedt stated the schedule is for late Spring 2018, potentially around May. Redland Reservoir is a different type of reservoir due to a more rural property, which comes with its' own design challenges (i.e. fire break, property constraints). Construction is anticipated early spring 2018. Commissioner Sowa asked when we would be completing construction and activating the tank. Mr. Bjornstedt was hopeful for summer 2019. Springwater Road Transmission Main is more closely associated with the Carver Bridge work and possibly combining with that work to be more efficient due to one contractor, continuous work, and traffic control. Commissioner McNeel asked what we were bundling. Mr. Bjornstedt confirmed the Carver Bridge to Springwater Rd. Transmission project. Phase 2 projects: Beaverlake Pump Station – we are talking with landowners about pump station locations, and Bradley Road Pump Station – working with property owners on initial property purchase discussions.

Agenda Item 8.0 Management Report

Mr. Heidgerken mentioned summer is here and water supplies are looking good, however; it's important to remind customers on water conservation. We have information on our website and promoting water conservation kits. The Monthly Update has included the river flows and we are currently above average. We received a note of appreciation from SWA during their water main break and boil water notice, we were able to provide field and lab assistance. Rob Mills is confirmed and will work with the Commissioners during the September Work Session on the Special Districts Board Assessment. Note in the Management Report, Resolutions for the investment policy and bank accounts and check signatures were not needed this year since there are no changes from the prior year. July 24 will be a Work Session at 6pm. On August 8, a joint Work Session

with Oregon City will be held. Finally, Todd Heidgerken will be out of the office July 25-30, Carol Bryck will be AIC.

Agenda Item 10.0 **Commissioner Reports and Reimbursement Requests**

Public Comment: **None**

Regular Meeting adjourned at 6:57pm