

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING  
BOARD INDEX OF AUDIOTAPE  
August 10, 2017**

**COMMISSIONERS PRESENT:**

David McNeel, President  
Naomi Angier, Secretary  
William "Bill" Blanas, Treasurer  
Hugh Kalani  
Larry Sowa

**STAFF PRESENT:**

Todd Heidgerken, General Manager  
Karin Holzgang, Executive Assistant to the Board

CRW Employees: Adam Bjornstedt, Principal Engineer; Carol Bryck, Chief Financial Officer; Donn Bunyard, Emergency Manager Adora Campbell, Human Resources Generalist; Suzanne DeLorenzo, Water Quality Manager; Joe Eskew, Engineering Manager; Bob George, Chief Engineer; Kham Keobounnam, IT Manager; Kyle Yancey, Water Works Mechanic

**VISITORS:** Mona Kalani, Ernie Platt

**Call to Order**

Commissioner McNeel called the meeting to order at 6:13 pm. The pledge of allegiance was recited.

**MOTION:** Commissioner Kalani moved to approve the agenda as presented; Commissioner Angier seconded the motion

**MOTION CARRIED 5-0**

**Ayes:** Angier, Blanas, Kalani, McNeel, Sowa  
**Nays:** None  
**Abstentions:** None

**Public Comment:** None

**Agenda Item 1.0 Consider Approval of the Collective Bargaining Agreement between CRW and Oregon AFSME Council 75, Local 350-09**

**MOTION:** Commissioner Angier move the Clackamas River Water Board of Commissioners ratify the Collective Bargaining Agreement between CRW and Oregon AFSME Council 75, Local 350-9 and authorize the General Manager to sign the agreement on behalf of CRW. Commissioner Kalani seconded the motion

Mr. Heidgerken explained that this was a collective agreement between CRW and the local Union to establish a contract to replace the one that expired as of June 30, 2017. Staff is recommending that the Board ratify the agreement.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Blanas, Kalani, McNeel, Sowa  
**Nays:**  
**Abstentions:**

**Agenda Item 2.0 Project Acceptance: SE 82<sup>nd</sup> Avenue Waterline Abandonment, CIP 14-5204**

**MOTION:** Commissioner Angier move to approve the “Notice of Acceptance” for the SE 82<sup>nd</sup> Avenue Waterline Abandonment project establishing the project completion date of August 10, 2017 and authorize the General Manager’s signature on said Notice of Acceptance. Commissioner Kalani seconded the motion.

Mr. Eskew provided an overview of the project that started in early spring. The project went as planned with the exception of an issue with the line. 400’ of new ductile iron pipeline was installed as a result of this project. The contractor found a hole during potholing and worked with ODOT to rectify the issue and CRW has been reimbursed for these efforts. The monetary increase in this project was due to paving issues. Staff was happy with the efforts and work done by the contractor. Commissioner McNeel asked if hydrants were replaced in this project, and they were not. ODOT received only one bid for their part of the project which is what caused CRW to do this project and so they pulled the project and will rebid it next year.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Blanas, Kalani, McNeel, Sowa  
**Nays:**  
**Abstentions:**

**Agenda Item 3.0 Consider Approval of the Carver Bridge Settlement Agreement**

**MOTION:** Commissioner Angier move to approve the Carver Bridge Settlement Agreement and authorize the Clackamas River Water Board President to sign the final agreement on behalf of Clackamas River Water. Commissioner Kalani seconded the motion.

Mr. Heidgerken shared that the Board is being presented with a settlement agreement between CRW, Clackamas County and Wildish as it relates to the Carver Bridge project. By approving this agreement CRW will take control of the project and the legal action that was filed will be withdrawn. Both Clackamas County and Wildish have already approved the agreement.

**MOTION CARRIED 4-1**

**Ayes:** Angier, Blanas, Kalani, McNeel,  
**Nays:** Sowa

**Abstentions:**

**Agenda Item 4.0      Consider approval of the Clackamas Regional Water Supply Commission (CRWSC) Planning Document**

**MOTION:**                      Commissioner Angier move the Clackamas River Water Board of Commissioners provide final approval of the Clackamas Regional Water Supply Commission Planning Document as recommended by the CRWSC Board. Commissioner Kalani seconded the motion

Mr. Heidgerken explained that this document was something the CRWSC IGA called to be adopted. The CRWSC board approved the document with the stipulation that both individual Boards approve the document separately

**MOTION CARRIED 5-0**

**Ayes:**                      Angier, Blanas, Kalani, McNeel, Sowa  
**Nays:**  
**Abstentions:**

**Agenda Item 5.0      Consider General Manager Compensation**

**MOTION:**                      Commissioner Sowa moved modify the GM employment agreement to reflect the following:

1. Modify section 1 to extend the term of the agreement to June 30, 2021
  2. Modify section 2.8 to provide an allowance in the gross amount of \$550 per month to compensate for the use of his automobile
  3. Modify section 2.10 to provide an allowance in the gross amount of \$125 per month for a telecommunication allowance
  4. Add a deferred compensation provision to Section 3: "CRW shall contribute an amount equal to 6% of the general manager's gross salary to the general manager's deferred compensation account. The contributions will be made at least monthly in accordance with CRW's payroll practices:
  5. Rewrite section 3.3 to reflect the action taken by the CRW Board during the July 14, 2016 meeting regarding PERS contributions and to provide vacation time to be accrued at 5 weeks per year
  6. Direct the CRW general counsel to create an amendment to the employment agreement to reflect the changes and authorize the CRW Board President to sign it on behalf of CRW>. The changes are to be effective for the payroll cycle beginning on August 12.
- Commissioner Kalani seconded the motion.

Commissioner Angier proposed an amendment to the proposed motion (included in the motion above), seconded Commissioner Blanas.

**MOTION FOR THE AMENDMENT TO THE MOTION CARRIED 3-2**

**Ayes:** Angier, Blanas, Kalani,  
**Nays:** McNeel, Sowa  
**Abstentions:**

**MOTION FOR THE AMENDED MOTION CARRIED 3-2**

**Ayes:** Angier, Blanas, Kalani,  
**Nays:** McNeel, Sowa  
**Abstentions:**

**Consent Agenda**

- CA-1: Gross Payroll and Account Paid for July 2017
- CA-2: Cash Position and Transfers July 2017

**MOTION:** Commissioner Angier moved the CRW Board approve the Consent Agenda as presented. Commissioner Kalani seconded the motion.

**MOTION CARRIED 4-1**

**Ayes:** Angier, Blanas, Kalani, McNeel,  
**Nays:** Sowa  
**Abstentions:**

**Agenda Item 6.0 Quarterly Report though June 30, 2017**

There will still be some minor adjustments but nothing that will exceed budget appropriation categories and those final numbers will be shared in the annual audit. Water sales revenues were higher than budgeted; additional revenues were incurred due to engineering services for private development and interest earned on investments.

Personnel services is under budget for the year and that will not change since all payroll has been done. Materials and services are under budget and so is capital outlay. Some of the reasons for being under budget are the change in insurance carrier from Philadelphia to SDIS and the budgeted deductible pool that was not used. Printing more items in-house and not sending jobs out. Contract work was under budget due to delay in awarding the water system master plan contract and legal is under budget. Maintenance agreements and small tools and equipment categories are over budget but equipment rental and vehicle maintenance were under budget. One item budget in the biennium was the replacement of the financial and utility billing system and this did not occur but will likely be added in a future budget. Also did not replace as many large meters as budgeted.

**Agenda Item 7.0**

**Management Report**

- Communications: Monthly report is included in the packet
- Intergovernmental Relations:
  1. South Fork Water Board (SFWB)- received the recent wholesale water rate memo that looks at the current rate charges. The increase will be 8.2 cents per CCF to 96 cents and this will go into effect September 1.
  2. Clackamas River Water Providers (CRWP)-newsletter was included in the packet. More details will follow for the annual watershed tour which will be held on October 7. Currently they have an intern working on the algae monitoring plan.
  3. Clackamas River Basin Council (CRBC)- On September 10 there will be the annual river clean up event with the use of Riverside park during this event for trash collection.
- Backbone Update: For the design of the Redland Reservoir there will be an increase in the contract of approximately 6.6% (\$27,815) with the change in the location of the tank due to fire setbacks.
- Looking ahead
  1. Board work Session will be held on August 28, to begin the process of drafting goals.
  2. CRW offices will be closed September 4 to observe Labor Day
- Todd Heiderken will be out of the office August 14-22 on vacation and Carol Bryck will be available to address any questions during his absence.
- Staff continues to work with the developer on the Abernathy Landing project along Bradley Road that has been approved to provide water service to the development. Staff were asked about traffic control and explained that information has been provided to the county but ultimately the county issues the permit for the work
- Staff is working on repairs of a 30" pipe along Hwy 212 and Jennifer that has sustained multiple cracks and designing repairs and replacements and will have one of the on-call contractors provide the work. Will take pictures of the pipe during the repairs.

**Agenda Item 9.0**

**Commissioner Reports and Reimbursement Requests**

**Public Comment:**

**None**

**Regular Meeting adjourned at 7:05pm**